

Public Works Advisory Board (PWAB)

Regular Meeting Minutes

Tuesday, April 9, 2024

Final, approved 5/14/24

Board Members Present:

John Herman, Vice Chair

Rachel Ruppel

Dane Zehrung

Lori Faha

City Council Representative Present:

Andrea Blum, Council President

Staff:

Paul Bertagna, Public Works Director

Jackson Dumanch, Public Works Project Coordinator

Absent:

Bill Kelly, Chair

1. CALL TO ORDER & ROLL CALL

Vice Chair Herman called to order the Public Works Advisory Board meeting at approximately 4:34 PM and staff confirmed a quorum was present.

2. APPROVAL OF MINUTES

Vice Chair Herman directed the Board to the March 2024 meeting minutes and asked for comments. Board Member Ruppel made a motion to approve with no changes. Board Member Zehrung seconded. Motion passed unanimously.

3. Visitor Communication

Vice Chair Herman asked staff if there was any visitor communication. Project Coordinator Dumanch replied that there was.

Cathy Russell, Sisters, addressed the Board about the Vision Implementation Plan and language in the plan regarding speed limits. Russell asked why speed limits on McKinney Butte Road were not lowered to 20 miles per hour (mph).

4. Board Business

a. Pavement Conditions Index (PCI)

Vice Chair Herman called on Director Bertagna to present. Bertagna stated that the Board was provided with an updated PCI rating noting that it included pavement work that is scheduled for spring of 2024 that had not yet been completed. Bertagna added that the total increased from 78.5 to 81.5. Bertagna stated that the number was where the City wanted to be when the PCI was developed 5 years ago attributing it to consistent maintenance. Board Member Faha

asked what the desired score was, Bertagna replied 80. Bertagna stated that potholes and alligating are addressed quickly. Bertagna asked if there were questions about the PCI. Board Member Ruppel asked how long a new road lasts until it requires maintenance, Bertagna replied 8 to 10 years and then performing maintenance every 7 years after that and after the first 20 years is when an overlay would typically occur. Faha asked if any roads needed substantial rebuild. Bertagna replied that only in sections, not entire roads and noted none were planned for the future.

b. FY 24-25 Pavement Maintenance Plan

Director Bertagna updated the board on road maintenance in the next fiscal year. Bertagna began by stating Pine Meadow Village will be completed with overlays on St. Helens between Pine Meadow St and Pine St, as well as some roads near Clemens Park that the City acquired in 2004: Park Pl, Songbird St, and Parkside Ln, adding that the roads were seal coated about 4 years ago. Bertagna stated that Fir St from Hood to the southern alley needs maintenance, adding that all roads downtown will have been overlaid withing the past 5 years. Bertagna recalled the slurry seal work done on Timber Creek Dr avoided a section that required more aggressive maintenance treatment. Bertagna also noted that McKinney Butte Rd needed an overlay from Arrowleaf Trl to Brooks Camp Rd. Bertagna stated that \$17 per yard was used as a cost estimate and the overlay cost was \$15 per yard and that more was budgeted for road maintenance in the previous year. About \$25,000 of slurry work included Creekside Ct, Cottage Lane, Black Butte from Tamarack to Cowboy. Chipseal includes Locust St from the roundabout north to the city limits, Sun Ranch from Camp Polk to Barclay Dr., and Aylor Ct. Bertagna stated that creak sealing would occur as soon as roads were consistently dry, including any that got a slurry or chipseal, followed by the industrial park, and some other roads. Bertagna stated that the City gets its crack sealing material for a good deal from the County. Bertagna stated that \$280,000.00 is the City's road maintenance budget for the current year, \$120,000.00 less than the previous year. Bertagna stated that more capital investments will be made from the City's Street Fund, reduced maintenance cost will help, the fund has a healthy balance. \$200,000.00 for the McKinney Butte safety improvements, \$325,000.00 for the Elm St Multi-use Path, \$80,000.00 for the Camp Polk Path from Barclay Dr to Sun Ranch Dr would be funded from the Street Fund. Bertagna noted several projects that can be funded from several sources such as street SDCs, Street Fund, and the Urban Renewal Agency: \$880,000.00 in grant funding for Phase 1 East Portal construction, \$1.1 million from street SDCs for Phase 1 Barclay Dr improvements, \$474,000.00 for the City's contribution to the new roundabout, \$500,000.00 is estimated for the art and landscaping for the roundabout is being discussed. Bertagna stated that the City Council has a goal to improve multi-modal infrastructure. Bertagna asked if the Board had any questions. Board Member Ruppel asked what the schedule was for the projects in the plan. Bertagna replied overlays in spring of 2025, chip seals in July, slurry seals in July or August, crack sealing in spring.

5. Other Business

- a. Vice Chair Herman asked if now would be a good time to talk about the topics Russell had spoken about during visitor communication. Bertagna stated that he was not aware of the exact location of the 25 mph sign was in that location but

knew that there was a 25 mph sign at the beginning of the corridor and signage at the start of the school zone. Bertagna stated that McKinney Butte was not 20 mph because roads classified as collectors or arterials cannot be reduced under 25 mph, similar to sections of S Elm St, N Larch St, and a section of Pine St, however roads in business districts and adjacent parks can be reduced to 20 mph so a portion of McKinney Butte near Dollar General could qualify, Bertagna added that it would depend on the City's traffic engineer checking if it is warranted.

6. Board Member Comments

- a. Bertagna gave an update on the roundabout, stating that stormwater infrastructure was nearing completion and had to be changed in some areas to avoid existing water and wastewater mains, base rock would be arriving soon, and curbs would be installed soon after. Bertagna stated that the project was on schedule for having three legs of the roundabout open by Memorial Day. Bertagna described some minor setbacks to construction related to compaction that may have resulted in a change order. Bertagna described potential changes to the detour for the Rodeo Parade. Board Member Faha asked if the change order would affect the City's financial contribution, Bertagna replied that the winning bid was less than the estimate and the City's contribution would not change unless the total project cost exceeded the original estimate.
- b. Bertagna stated that the design team for East Portal was nearing completion of 90% plans for review. Bertagna stated that staff were working with Central Electric Coop on upgrades to service at the site.
- c. Bertagna asked Dumanch if they had any updates. Dumanch replied that they did ask the applicant for the Rodeo Parade to provide alternatives detour routes to prepare for a delay with the roundabout. Faha asked if traffic could use Camp Polk Rd. Bertagna stated that if the roundabout wasn't finished the old detour plan work still work.
- d. Bertagna review what would be occurring soon: landscape maintenance, Seasonal Utility Technician Bentz would be returning, street sweeping, parks ready by Memorial Day. Treated effluent disposal had started and phase 2 of the fuels reduction project had been completed.
- e. Councilor Blum asked what the large machine was working on the Lazy Z, Bertagna stated that machine was for disking the field ahead of seeding. Herman asked if biosolids were applied this spring, Bertagna replied no adding that it would be 3-5 years before biosolids were removed from the ponds again. Zehrung asked if the solids accumulate in the ponds, Bertagna confirmed that to be the case and briefly described the process.

7. Adjourn

Vice Chair Herman adjourned the meeting at 5:08 PM.