

Access Permit Application

520 E. Cascade Avenue | PO Box 39 - Sisters, Or 97759 | ph. (541) 549-6022 | www.ci.sisters.or.us



For Establishing or Modifying Access Points to City Right of Way

Mark One: Establishment of New Access_____ Relocation of Existing Access_____

Mark One: Residential Access_____ Commercial/Industrial Access_____

Applicant Information

Name_____ Email_____

Office Phone_____ Mailing Address_____

Mobile Phone_____

Company Name_____ Submittal Date_____

Access Location

Address of Property to be Served_____

Legal Description of Property to be Served T.____ R.____ S.____ Tax Lot _____

Which Street Are You Requesting Access From?_____

Which Side of the Street? (North, South, East, or West)_____

Distance to Nearest Cross Street_____ Name of Cross Street_____

Distance to Nearest Driveway_____

Does the Property Border More Than One Public Street? Yes____ No____

Does the Owner of the Property Also Own Adjacent Properties? Yes____ No____

Access Details

What is the Proposed Width of Access?_____

What is the Proposed Surface Material of the Access?_____

If Residential, List the Number of Residences to be Served by This Access_____

If Commercial, List the Number, Type, and Square Footage of Each Business to be Served Separately (attached additional sheets for additional businesses)

Type of Business_____ Square Footage of Business_____

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Additional documents and approvals that may be required upon review:

- a) Property map indicating other access, bordering roads and streets.
- b) Street and driveway plan profile.
- c) Drainage plan showing impact to the City right-of-way.

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d) Map and letters detailing utility locations before and after development in and along the right-of- way.

e) Subdivision, zoning, or development plan. f) Proposed access design.

g) Parcel and ownership maps including easements. h) Traffic studies.

i) Proof of ownership.

Application Submitted by _____

Date _____

Application Reviewed by _____

Date _____

Additional Information Required to be Submitted by the Applicant? Yes____ No____

Application Approved by _____
City Engineer

Date _____