

**CITY OF SISTERS  
MASTER FEE SCHEDULE**

		<b>CURRENT</b>	
ITEM NO.	DESCRIPTION	FEE (\$)	UNIT AND/OR COMMENT
<b>ADMINISTRATIVE</b>			
ADM 1	Computer Disks	10.00	each
	Public Records Request		
ADM 2	City Staff Research	40.00	/per hour
ADM 3	Liquor License (new application)	25.00	
ADM 4	Recording Fee	20.00	Plus County Recording Fee
	Violations:		
ADM 5	Class A	100.00	
ADM 6	Class B	250.00	
ADM 7	Class C	500.00	
ADM 8	Parking Citation	25.00	
<b>BUILDING FEES</b>			
<b>Building Permits</b>		Collected by Deschutes County Building Safety Division	
CDD 1	Advanced Planning Fee	0.27%	of Building Valuation* *to be collected by Deschutes County
<b>COMMUNITY DEVELOPMENT</b>			
<b>Planning Fees</b>			
CDD 2	Accessory Dwelling (Type I)	250.00	Chapter 2.15.300 No Fee if submitted with Building Permit for Primary Dwelling
CDD 3	Agreement Recording (not tied to Land Use Decision)	600.00	
CDD 4	Annexation/Development Agreement	3,500.00	Base fee plus actual attorney and election cost, if applicable - 4.1 Chapter 4.1.800
	Appeal		
CDD 5	Appeal of staff decision to Planning Commission	500.00	
CDD 6	Appeal of Planning Commission decision to City Council	2,500.00	Plus cost of transcripts
CDD 7	Appeal, LUBA Remand Hearing	4,000.00	
CDD 8	Code Interpretation (Type II)	300.00	Chapter 4.8
CDD 9	Comprehensive Plan Text / Ordinance Map Amendment	4,000.00	Chapter 4.1 and 4.7
CDD 10	Minor Conditional Use *	500.00	Chapter 4.4
CDD 11	Conditional Use*	2,000.00	Chapter 4.4
CDD 12	Extension Fee (First)	150.00	
CDD 13	Extension (Second)	500.00	
CDD 14	Final Plat Review/Condominium Plat Review	500.00	
CDD 15	Home Occupation	250.00	Chapter 2.15.700
CDD 16	Lot Line Adjustment	500.00	Chapter 4.3.1100
	Master Planned Development		Chapter 4.5
CDD 17	0 to 4.99 acres	4,000.00	
CDD 18	5 to 10 acres	5,000.00	
CDD 19	More than 10 acres	6,000.00	
CDD 20	Partition/Replat	1,600.00	Chapter 4.3
CDD 21	Sign, Permit	100.00	Chapter 3.4
CDD 22	Replacing sign facia, no structural changes	50.00	Chapter 3.4
CDD 23	Additional sign, same application	25.00	Chapter 3.4
CDD 24	Temporary Sign Permit	10.00	Chapter 3.4.1000
CDD 25	Portable Sign	40.00	Annually - Chapter 3.4.600.M.
CDD 26	Relocation of approved signs	40.00	
	Site Plan Review*		Chapter 4.2
CDD 27	Less Than 1,000 sq.ft.	2,000.00	
CDD 28	1,001 to 5,000 sq.ft.	2,500.00	
CDD 29	5,001 to 10,000 sq.ft.	3,500.00	
CDD 30	More than 10,000 sq.ft.	4,000.00	
	Accessory structure (not including residential)		Chapter 2.15.400 and 4.2
CDD 31	201 sq.ft. to 1,000 sq.ft.	250.00	
	Site Suitability Check / Land Use Review		
CDD 32	Subdivision/Replat	4,000.00	Plus \$50/lot - Chapter 4.3
CDD 33	Cottage Development	750.00	Plus Subdivision fee
CDD 34	Temporary Use Permit (Type I)	150.00	Chapter 2.15.1900

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ITEM NO.	DESCRIPTION	FEE (\$)	UNIT AND/OR COMMENT
CDD 35	Temporary Use Permit (Type II)	500.00	Chapter 2.15.1900
CDD 36	Minor Variance	500.00	Chapter 5.1
CDD 37	Major Variance	1,500.00	Chapter 5.1
CDD 38	Short Term Rental	500.00	
CDD 39	Zone Change	6,000.00	Chapter 4.1 and 4.7
CDD 40	Hearing Fee	500.00	
CDD 41	Zoning Verification/LUCS	100.00	
CDD 42	Lot of Record Verification (Letter Type I)	250.00	
CDD 43	Modification to Approved Decision	25% of original fee; applicable to approvals issued after July 1, 2010.	
CDD 44	Lot of Record Verification (Administrative Determination)	500.00	
CDD 45	Declaratory Ruling (Administrative Decision)	1,250.00	
CDD 46	Declaratory Ruling (Planning Commission)	2,000.00	
<b>Miscellaneous Planning Fees</b>			
CDD 47	Research	100.00	/per hour
<b>Maps</b>			
CDD 48	Small (8 1/2 x 11)	1.00	
CDD 49	Medium ( 11 x 17)	5.00	
CDD 50	Large (24 x 36 or larger)	10.00	
CDD 51	Comprehensive Plan Copy	20.00	
CDD 52	Development Code Copy	50.00	
CDD 53	Other Documents	25.00	
CDD 54	Tree Replacement Fee	175.00	Chapter 3.2.500.D.2.C
CDD 55	Parking 'In-Lieu' of Development Fee	2,314.00	/per space
<b>Public Works Development Plan Review</b>			
CDD 56	Masterplan	3,600.00	
CDD 57	Subdivision	1,440.00	Plus \$80 per lot
CDD 58	Site Plan Review	1,020.00	
CDD 59	Minor Partition	800.00	
CDD 60	Final Plat	260.00	
CDD 61	Acess Permit	120.00	
CDD 62	Zoning Map Amendment	4,320.00	
CDD 63	Right of Way/Easement Vacation Application	1,700.00	
CDD 64	Certificate of Occupancy	50.00	First Inspection
CDD 65		50.00	Each Inspection after first inspection
CDD 66	Pre-Application Meeting with City Engineer	130.00	/per hour
CDD 67	Construction Plan Review	440.00	/per sheet (<2) \$90 per addtl sheet
<b>FINANCE</b>			
<b>Business License</b>			
Fee (July 1 - June 30)			
FIN 1	Regular - Outside City Limits	105.00	annual
FIN 2	Non-Profit	10.00	annual
FIN 3	Employee - Outside City Limits	4.00	each
FIN 4	Parking District Fee	0.05	per sq.ft.
FIN 5	Lien Check	25.00	
<b>Miscellaneous Fees</b>			
FIN 6	Fax Charges	5.00	/1st page
FIN 7	Additional pages	2.00	each
FIN 8	Returned Item Charge (NSF)	25.00	
FIN 9	Transient Merchant License	100.00	per application
FIN 10	Transient Room Tax/Additional Reg.[Section 3.040]	Calculated at 8.99% (.0899) Each	Transient Lodging Operator may retain 5% of their tax revenues collected as a collection reimbursement charge.
FIN 11	Xerox copies First page	1.00	

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ITEM NO.	DESCRIPTION	FEE (\$)	UNIT AND/OR COMMENT
FIN 12	Additional	0.25	/page
FIN 13	Social Gaming License	100.00	annual
FIN 14	Vehicle for Hire License	0.00	
FIN 15	Short Term Rental Operating License	100.00	per unit, annually, not prorated
<b>FRANCHISE FEES</b>			
<i>(For information only, fees set by separate agreement)</i>			
FF 1	Cable Television	5%	gross revenue
FF 2	Central Electric Co-op	7%	gross revenue
FF 3	High County Disposal	5%	gross revenue
FF 4	City of Sisters Sewer	7%	gross revenue
FF 5	City of Sisters Water	7%	gross revenue
FF 6	Telephone	7%	gross revenue
<b>PUBLIC EVENTS</b>			
PE 1	Alcohol Consumption Permit	10.00	
PE 2	Applicant's Event Tent Barricades/Signs	100.00	each/per day
PE 4	Type II	5.00	each/per day
PE 5	Type III	10.00	each/per day
PE 6	Beer Garden Permit	250.00	
<b>City Labor Per Hour Per Employee</b>			
PE 7	Public Works - Straight Time	40.00	/hour
PE 8	Public Works - Overtime	60.00	/hour
PE 9	Administrative	60.00	/hour
<b>Deposit</b>			
PE 10	Small Event (25-75 attendees)	100.00	first day
PE 11		50.00	each additional day
PE 12	Medium Event (76 to 250 attendees)	200.00	first day
PE 13		100.00	each additional day
PE 14	Large Event (251 or more attendees)	500.00	first day
PE 15		300.00	each additional day
PE 16	City Wide Event	2,000.00	first day
PE 17		300.00	each additional day
PE 18	Picnic Tables	10.00	each/per day
PE 19	Portable Power Box	30.00	per day
PE 20	20 amp Electric HookUp	10.00	per circuit/day
PE 21	50 amp Electric HookUp	25.00	per circuit/day
PE 22	Traffic Cones	2.50	each/per day
PE 23	Transient Merchant Fee	20.00	each/per event
<b>PUBLIC WORKS</b>			
Miscellaneous Fees:			
PW 1	Driveway Permit	25.00	
PW 2	Sidewalk Permit	100.00	
PW 3	Encroachment Permit	50.00	
PW 4	Dry Well construction permit	50.00	
PW 5	Road Cutting Permit	10.00	per foot
PW 6	Public Works Document	25.00	
PW 7	Service Calls	125.00	
PW 8	Non-Emergency Labor	30.00	/hr per person
PW 9	Emergency Labor	65.00	/hr per person
PW 10	Emergency Large Equipment Use	100.00	/hour
PW 11	Emergency Small Equipment Use	25.00	/hour
PW 12	Emergency Vactor Use	175.00	/hour
PW 13	Barricades/Signs	5.00	/day
PW 14	Deposit per barricade/sign	5.00	each
PW 15	Traffic Cones	2.50	/day
PW 16	Deposit per cone	2.50	each
<b>SISTERS OVERNIGHT PARK</b>			
<i>(All RV and Tent sites are for a maximum of 6 persons and 2 motor vehicles per site)</i>			

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ITEM NO.	DESCRIPTION	FEE (\$)	UNIT AND/OR COMMENT
SOP 1	Additional Person	2.00	per night
SOP 2	Additional Motor Vehicle	5.00	per night
SOP 3	Fire Wood	5.00	per bundle
SOP 4	Non Hook-Up RV/Tent Site	25.00	per night, plus applicable state and local taxes
SOP 5	Senior Rate ( age 60 and over)	20.00	per night, plus applicable state and local taxes
	Maximum of 6 people and 2 motor vehicles per site		
SOP 6	Full Hook-Up RV Site - 30 AMP	45.00	per night, plus applicable state and local taxes
SOP 7	Senior Rate ( age 60 and over)	40.00	per night, plus applicable state and local taxes
	Maximum of 6 people and 2 motor vehicles per site		
SOP 8	Full Hook-Up RV Site - 50 AMP	50.00	per night, plus applicable state and local taxes
SOP 9	Senior Rate ( age 60 and over)	45.00	per night, plus applicable state and local taxes
	Maximum of 6 people and 2 motor vehicles per site		
SOP 10	Hiker/Cyclist Tent Site Rate	5.00	per night, plus applicable state and local taxes
SOP 11	RV Dump Fee	10.00	
SOP 12	Shower Fee	1.00	per 2 minutes
<b>WATER AND WASTEWATER FEES</b>		<b>Existing Fee</b>	
<b>Deposit - Utility Services</b>			
Residential:			
DP 1	Within city limits	150.00	
DP 2	Outside city limits	90.00	
Commercial:			
DP 3	Within city limits	200.00	
DP 4	Outside city limits	113.00	
DP 5	Bulk Water Meter	250.00	
LIAP 1	<b>Low Income Assistance Program</b>		<i>Pays 75% times the water, sewer and garbage rates</i>
<b>Wastewater</b>			
Other Rates			
WW 1	Discharge Permit (Short duration discharge)		
	High Strength (kitchen/washing machine) Grey water only	0.30	/gallon
	Low Strength (shower/hand sink)	0.25	/gallon
WW 2	Flow Testing	395.00	per location
WW 3	Industrial Permit writing/monitoring	100.00	/annually
WW 4	Sewer line T.V. Inspection	383.00	
WW 5	Additional charge for over 400'	0.96	/ft.
WW 9	Source detection inspection	100.00	/hour
Tap Fee			
WW 7	4" Sewer	550.00	
WW 8	6" Sewer	575.00	
Sewer Rate			
WW 9	Sewer (per EDU)	39.25	monthly
<b>Water</b>			
Backflow Testing			
WTR 1	Commercial	19.85	
WTR 2	Repair and retesting	18.50	
WTR 3	Residential	12.85	
WTR 4	Repair and retesting	9.95	
Bulk water			
WTR 5	Per 1,000 gallons	3.30	
WTR 6	Bulk water meter	34.30	base rate per month

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ITEM NO.	DESCRIPTION	FEE (\$)	UNIT AND/OR COMMENT
WTR 7	Bulk water meter account setup fee	105.00	one time fee per account
WTR 8	Outside City limits		<i>Pays 1 1/2 times water sewer and garbage rates</i>
	Standby water service for fire service		
WTR 9	4" and smaller	10.00	/per service
WTR 10	6" supply	15.00	/per service
WTR 11	8" supply	20.00	/per service
	<b>Water Rate</b>		
WTR 12	5/8" and 3/4" meters	17.36	base rate
WTR 13	1" and 1 1/2" meters	19.47	base rate
WTR 14	2" meter	21.57	base rate
WTR 15	3", 4", 6", 8" meters	52.62	base rate
WTR 16	Per 100 cu.ft.	1.00	
	<b>Water Meter</b>		
WTR 17	4 inch meter	3,678.00	each
WTR 18	3 inch meter	2,213.00	each
WTR 19	2 inch meter	1,811.00	each
WTR 20	2 inch meter valve	324.00	each
WTR 21	1 1/2 inch meter	1,602.00	each
WTR 22	1 1/2 inch meter valve	255.00	each
WTR 23	1 inch meter	566.00	each
WTR 24	5/8 - 3/4 inch meter	425.00	each
	<b>Miscellaneous</b>		
	Turn on or turn off for repairs or other*		
WTR 25	During regular business hours	30.00	/per trip
WTR 26	After business hours, weekend, holidays	60.00	/per trip
	Turn on or turn off for delinquency		
WTR 27	During regular business hours	30.00	/per trip
WTR 28	After business hours, weekend, holidays	60.00	/per trip
WTR 29	Utility Processing fee	20.00	
WTR 30	Utility Transfer fee	20.00	
WTR 31	Water Tap Fee	500.00	
WTR 32	Utility Penalty Fee for delinquent accounts		
	Assessed on the 25th of the month	10.00	/per month
	Assessed after the 25th of the month	1.00	/day
	Collection Agency Fee		23% of outstanding balance

\*Leak investigation, repair, home inspection and seasonal.

**REFUSE**

**City Managed Accounts (Regular Refuse rate, plus an administration fee of \$25.00)**

Monthly rates:

*Residential:*

CMA 1	32 Gal Cart Curb	42.32
CMA 2	64 Gal Cart Curb	48.51
CMA 3	90 Gal Cart Curb	57.21

*Commercial:*

CMA 4	32 Gal Cart Curb	42.61
CMA 5	64 Gal Cart Curb	52.70
CMA 6	90 Gal Cart Curb	64.32
CMA 7	1 YD-1 WKLY	104.01
CMA 8	1 YD-2 WKLY	183.98
CMA 9	1YD-3 WKLY	258.84
CMA 10	1 YD-2 WKLY	333.70
CMA 11	1YD-3 WKLY	408.55

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ITEM NO.	DESCRIPTION	FEE (\$)	UNIT AND/OR COMMENT
CMA 12	1.5 YD-1 WKLY	138.49	
CMA 13	1.5 YD-2 WKLY	245.55	
CMA 14	1.5 YD-3 WKLY	349.63	
CMA 15	1.5 YD-3 WKLY	453.73	
CMA 16	1.5 YD-3 WKLY	557.80	
CMA 17	2 YD-1 WKLY	175.32	
CMA 18	2 YD-2 WKLY	314.87	
CMA 19	2 YD-3 WKLY	453.12	
CMA 20	2 YD-3 WKLY	591.35	
CMA 21	2 YD-3 WKLY	729.43	
CMA 22	3 YD-1 WKLY	235.39	
CMA 23	3 YD-2 WKLY	429.31	
CMA 24	3 YD-3 WKLY	623.10	
CMA 25	3 YD-3 WKLY	816.91	
CMA 26	3 YD-3 WKLY	1,010.70	
CMA 27	4 YD-1 WKLY	287.26	
CMA 28	4 YD-2 WKLY	529.69	
CMA 29	4 YD-3 WKLY	771.97	
CMA 30	4 YD-3 WKLY	1,014.23	
CMA 31	4 YD-3 WKLY	1,256.53	
CMA 32	5 YD-1 WKLY	334.78	
CMA 33	5 YD-2 WKLY	620.30	
CMA 34	5 YD-3 WKLY	905.64	
CMA 35	5 YD-3 WKLY	1,191.01	
CMA 36	5 YD-3 WKLY	1,476.35	
CMA 37	6 YD-1 WKLY	376.24	
CMA 38	6 YD-1 WKLY	696.89	
CMA 39	6 YD-1 WKLY	1,017.35	
CMA 40	6 YD-1 WKLY	1,337.82	
CMA 41	6 YD-1 WKLY	1,658.29	
<b>High Country Disposal</b>			
Monthly rates:			
<i>Residential:</i>			
HCD 1	32 Gal Cart Curb	17.32	
HCD 2	64 Gal Cart Curb	23.51	
HCD 3	90 Gal Cart Curb	32.21	
<i>Commercial:</i>			
HCD 4	32 Gal Cart Curb	17.61	
HCD 5	64 Gal Cart Curb	27.70	
HCD 6	90 Gal Cart Curb	39.32	
HCD 7	1 YD-1 WKLY	79.01	
HCD 8	1 YD-2 WKLY	158.98	
HCD 9	1 YD-3 WKLY	233.84	
HCD 10	1 YD-4 WKLY	308.70	
HCD 11	1 YD-5 WKLY	383.55	
HCD 12	1.5 YD-1 WKLY	113.49	
HCD 13	1.5 YD-2 WKLY	220.55	
HCD 14	1.5 YD-3 WKLY	324.63	
HCD 15	1.5 YD-4 WKLY	428.73	
HCD 16	1.5 YD-5 WKLY	532.80	
HCD 17	2 YD-1 WKLY	150.32	
HCD 18	2 YD-2 WKLY	289.87	
HCD 19	2 YD-3 WKLY	428.12	
HCD 20	2 YD-4 WKLY	566.35	
HCD 21	2 YD-5 WKLY	704.43	
HCD 22	3 YD-1 WKLY	210.39	
HCD 23	3 YD-2 WKLY	404.31	
HCD 24	3 YD-3 WKLY	598.10	
HCD 25	3 YD-4 WKLY	791.91	

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ITEM NO.	DESCRIPTION	FEE (\$)	UNIT AND/OR COMMENT
HCD 26	3 YD-5 WKLY	985.70	
HCD 27	4 YD-1 WKLY	262.26	
HCD 28	4 YD-2 WKLY	504.69	
HCD 29	4 YD-3 WKLY	746.97	
HCD 30	4 YD-4 WKLY	989.23	
HCD 31	4 YD-5 WKLY	1,231.53	
HCD 32	5 YD-1 WKLY	309.78	
HCD 33	5 YD-2 WKLY	595.30	
HCD 34	5 YD-3 WKLY	880.64	
HCD 35	5 YD-4 WKLY	1,166.01	
HCD 36	5 YD-5 WKLY	1,451.35	
HCD 37	6 YD-1 WKLY	351.24	
HCD 38	6 YD-2 WKLY	671.89	
HCD 39	6 YD-3 WKLY	992.35	
HCD 40	6 YD-4 WKLY	1,312.82	
HCD 41	6 YD-5 WKLY	1,633.29	

**SYSTEM DEVELOPMENT CHARGES**

SDC 1	Park	1,193.00	/per housing unit
SDC 2	Transportation	2,315.00	/per PM peak hour trip
	Sewer		
SDC 3	.75" Meter size	4,585.00	
SDC 4	1.0" Meter size	7,641.00	
SDC 5	1.5" Meter size	15,283.00	
SDC 6	2" Meter size	24,452.00	
SDC 7	3" Meter size	45,847.00	
SDC 8	4" Meter size	76,413.00	
SDC 9	6" Meter size	152,824.00	
SDC 10	8" Meter size	244,519.00	
	Water		
SDC 11	.75" Meter size	3,507.00	
SDC 12	1.0" Meter size	5,847.00	
SDC 13	1.5" Meter size	11,692.00	
SDC 14	2" Meter size	18,708.00	
SDC 15	3" Meter size	35,078.00	
SDC 16	4" Meter size	58,463.00	
SDC 17	6" Meter size	116,927.00	
SDC 18	8" Meter size	187,082.00	