



Notice of Intent to Award

520 E. Cascade Avenue - PO Box 39 - Sisters, Or 97759 | ph.: (541) 549-6022 | www.ci.sisters.or.us

City of Sisters Adams Avenue Streetscape Design Services Project

Notice of Intent to Award Date: November 2, 2018

Proposal: Request for Proposals – Adams Avenue Streetscape Design Services Project

Proposal Date: September 24, 2018

On October 19, 2018, City of Sisters (“City”) received four proposals in response to the above-referenced solicitation. In accordance with the evaluation procedures contained in the solicitation, a decision has been made to recommend award of the contract to the highest-ranked proposer: HICKMAN, WILLIAMS & ASSOCIATES, INC.

If the apparent successful proposer fails to negotiate and execute a contract with City, City may revoke the award and award the contract to the next highest-ranked responsive proposer or withdraw the solicitation.

Any proposer who claims to have been adversely affected or aggrieved by the selection of the highest-ranked proposer may submit a written protest of the selection to City no later than seven (7) calendars days after the date of this notice. City will not consider any protest that is submitted after the submission deadline. To be considered, a protest must (a) identify the proposer’s name and reference to the RFP, (b) contain evidence that supports the grounds on which the protest is based and specify the relief sought, (c) be signed by the proposer’s authorized representative, and (d) be submitted, in writing, to the address below:

Patrick Davenport, AICP, CFM
Director, Community Development Department
PO Box 39 Sisters, OR 97759
pdavenport@ci.sisters.or.us

Phone 541.323.5219