



RESIDENTIAL SUBMITTAL REQUIREMENTS CHECKLIST

SITE PLAN REQUIREMENTS

- ☐ Site plan (drawn to scale)
- ☐ Property lines and dimensions
- ☐ Locations of easements with dimensions
- ☐ Utilities
- ☐ Name(s) of adjacent street(s)
- ☐ Location, size, shape and dimensions of all existing and proposed structures
- ☐ Dimensions from all structures to property lines and other buildings
- ☐ Indicate where building and garage entrances will be
- ☐ Tree locations and trunk diameters (measured 4.5' feet above the ground)
- ☐ All waterways (include any floodplain areas)
- ☐ Site drainage with directional areas
- ☐ North arrow
- ☐ Total lot area
- ☐ Total gross floor area proposed with calculations
- ☐ Proposed lot coverage (including calculations of area of all structures, including covered patios and eaves/overhangs)
- ☐ Calculations for required landscaping and landscape areas shown on plans
- ☐ Number of parking spaces proposed

FLOOR PLANS & ELEVATIONS

- ☐ **Floor Plans:** Show all new and any existing square footages. Rooms must be labeled. Windows and door locations and their sizes must be on the plans. Show layout for plumbing, mechanical, heating and electrical systems.
- ☐ **Elevations:** Show all elevations and finishes. Include average finished grade and height of existing and proposed structure(s) (in R-PMV village identify midpoint of sloping roof)

DARK SKIES COMPLIANT LIGHTING

- ☐ **Exterior Lighting Fixtures:** Indicate all proposed exterior lighting fixtures for the dwelling. A photo of the lighting fixture(s), and any specifications on its brightness levels and color.

City of Sisters
520 E. Cascade Ave., P.O. Box 39
Sisters, OR 97759
(541) 323-5221

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