

MEMBERS PRESENT:

Andrea Blum Council President
Jennifer Letz Councilor
Gary Ross Councilor
Susan Cobb Councilor

STAFF PRESENT:

Joe O'Neill Interim City Manager
Paul Bertagna PW Director
Scott Woodford CDD Director
Kerry Prosser City Recorder
Jacob Smith Code Compliance Officer

ABSENT:

Michael Preedin Mayor

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order by Council President Blum at 6:32 pm.

2. ROLL CALL

A roll call was taken, and a quorum was established.

3. APPROVAL OF AGENDA

Councilor Ross made a motion to approve the agenda. Councilor Cobb seconded the motion. Blum, Letz, Ross, and Cobb voted aye; the motion carried 4 -0.

4. VISITOR COMMUNICATION

Council President Blum read a statement regarding ex-parte communication.

- Mark Dickens of Sisters spoke about city policies. He was in favor of the tree code that the Council had reviewed in the workshop.
- Michael, no address given, spoke about emptiness and other topics.

5. CONSENT AGENDA

A. Minutes

1. May 24, 2023 – Regular Meeting
2. May 24, 2023 – Workshop

B. Approve Resolution No. 2023-04: A RESOLUTION EXTENDING THE CITY OF SISTERS WORKERS' COMPENSATION COVERAGE TO VOLUNTEERS OF THE CITY OF SISTERS.

C. Approve Resolution No. 2023-05: A RESOLUTION DECLARING THE MUNICIPAL SERVICES PROVIDED BY THE CITY OF SISTERS.

D. Approve Resolution No. 2023-06: A RESOLUTION AMENDING THE PAY PLAN CLASSIFICATION FOR THE CITY OF SISTERS.

- E. OLCC Liquor License Application Approval
 - 1. Spoons of Sisters, LLC – Limited on Premises

Councilor Ross made a motion to approve the Consent Agenda. Councilor Cobb seconded the motion. Blum, Letz, Ross, and Cobb voted aye; the motion carried 4 -0.

6. COUNCIL BUSINESS

- A. **Second Reading of Ordinance 529:** AN ORDINANCE OF CITY OF SISTERS ESTABLISHING CAMPING REGULATIONS AND A CAMPING REMOVAL POLICY.

Council President Blum reviewed this was the second reading of Ordinance 529. She read the title of Ordinance 529 and asked for the staff report.

Recorder Prosser reviewed that no changes had been made to Ordinance 529 since the first reading.

Councilor Ross made a motion to approve and adopt Ordinance 529. Councilor Letz seconded the motion. A roll call vote was taken. Blum, Letz, and Ross voted aye; Cobb voted nay. The motion carried 3-1.

- B. **Public Hearing and Consideration of Ordinance 530:** AN ORDINANCE ADOPTING AMENDMENTS TO THE SISTERS WATER MASTER PLAN TO ALIGN CAPITAL FACILITIES PLANNING WITH THE CURRENT POPULATION FORECAST.

Council President Blum opened the public hearing and read the conduct of the hearing. She asked the Councilors to disclose any conflicts of interest. There were none. No one in attendance challenged the participation of a Councilor.

Director Woodford reviewed this was a Comprehensive Plan amendment to update the Water Master Plan. He noted the last update was in 2017.

Council President Blum asked for public testimony; there was none; Council President Blum closed the public testimony portion of the hearing.

Councilor Ross made a motion to approve City File CP 22-01 as drafted by staff. Councilor Cobb seconded the motion. Blum, Letz, Ross, and Cobb voted aye; the motion carried 4-0.

Councilor Cobb made a motion to have the City Manager read Ordinance 530 by title. Councilor Letz seconded the motion. Blum, Letz, Ross, and Cobb voted aye; the motion carried 4-0.

Interim City Manager O'Neill read Ordinance 530 by title.

Councilor Cobb made a motion to approve and adopt Ordinance 530. Councilor Letz seconded the motion. A roll call vote was taken; the motion carried 4-0.

C. Public Hearing and Consideration of Ordinance 531: AN ORDINANCE ADOPTING AMENDMENTS TO THE SISTERS WASTEWATER FACILITIES PLAN TO ALIGN CAPITAL FACILITIES PLANNING WITH THE CURRENT POPULATION FORECAST.

Council President Blum opened the public hearing and read the conduct of the hearing. She asked the Councilors to disclose any conflicts of interest. There were none. No one in attendance challenged the participation of a Councilor.

Director Woodford reviewed this was a Comprehensive Plan amendment to update the Wastewater Facilities Master Plan. He noted the last update was in 2016.

Council President Blum asked for public testimony.

Tom Ries of Sisters spoke on the potential noise the Rope Street generator would make and would like to see it built inside a building. He would also like the City to produce more than Class D water for reuse from the wastewater facility.

Council President Blum called for questions of staff.

Councilor Cobb asked how many acres of the Lazy Z we put effluent on. Director Bertagna replied we currently irrigated 46 acres. He said when the Lazy Z Master Plan was completely built out, we would use a little over 200 of the 240 acres.

Councilor Cobb asked why the Rope Street generator would be outside. Director Bertagna replied it was primarily because of electrical code. He clarified the new proposed generator at Rope Street would be heavily insulated and only be exercised 45 minutes a week during the middle of the day. He noted that putting the generator inside would significantly increase the cost.

Councilor Letz asked why the consultants thought we should stay at Class D treatment of the wastewater. Director Bertagna replied our DEQ permit allowed us to produce either Class C or Class D, and they each had different restrictions and testing requirements. We could produce Class C about 11 months of the year, but when we had hot weather in mid-July to mid-August, we grew just enough algae and the particles were big enough that it would be tough to pass our chloroform requirement for Class C. Director Bertagna noted our treatment plant would have to be rebuilt if you wanted to go above a Class C.

Council President Blum closed the public testimony portion of the hearing.

Councilor Ross said that when we looked at the expansion of another lagoon, it might be time to see if we wanted to move to Class C year-round.

Councilor Letz made a motion to approve City File CP 22-02 as drafted by staff. Councilor Ross seconded the motion. Blum, Letz, Ross, and Cobb voted aye; the motion carried 4 -0

Councilor Cobb made a motion to read Ordinance 531 by title. Councilor Letz seconded the motion. Blum, Letz, Ross, and Cobb voted aye; the motion carried 4-0.

Interim City Manager O'Neill read Ordinance 531 by title.

Councilor Cobb made a motion to approve and adopt Ordinance 531. Councilor Letz seconded the motion. A roll call vote was taken; the motion carried 4-0.

D. Public Hearing and Consideration of Resolution No. 2023-07 A RESOLUTION DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES.

Council President Blum opened the public hearing.

Director O'Neill reviewed there were two public hearings required for receiving state revenues. The first occurred in the Budget Committee meetings, and this was the second opportunity for the public to provide any input on allocating state shared revenues.

Council President Blum asked for public comment; there was none. Council President Blum closed the public hearing.

Councilor Ross moved to approve and adopt Resolution 2023-07. Councilor Cobb seconded the motion. Blum, Letz, Ross, and Cobb voted aye; the motion carried 4-0.

E. Public Hearing and Consideration of Resolution No. 2023-08: A RESOLUTION ADOPTING THE FISCAL YEAR 2023/24 BUDGET, APPROPRIATING FUNDS, APPROVING A TAX LEVY AND DIRECTING STAFF TO FILE THE BUDGET WITH THE COUNTY CLERK.

Council President Blum opened the public hearing.

Director O'Neill reviewed this resolution adopted the budget and appropriated funds. He explained there were two changes; the first was adding \$20,000 to the affordable housing reserve, which the Budget Committee elected to insert, and the second was the inclusion of the full Economic Development for Central Oregon contract of \$118,000. The total budget was approximately \$30,000,000 with about \$10,000,000 in expenses and \$20,000,000 in reserves.

Council President Blum asked for public comment; there was none. Council President Blum closed the public hearing.

Councilor Cobb moved to approve and adopt Resolution 2023-08. Councilor Letz seconded the motion. Blum, Letz, Ross, and Cobb voted aye; the motion carried 4-0.

F. Discussion and Consideration of Resolution 2023-09: A RESOLUTION OF CITY OF SISTERS ACCEPTING COMMUNITY WILDFIRE RISK REDUCTION PROGRAM GRANT FUNDS; AUTHORIZING EXECUTION OF GRANT AGREEMENT.

Director Bertagna reviewed staff had applied for a \$72,000 grant in January from the Wildfire Grant Program, administered by the State Fire Marshall, and the City was fortunate enough to receive the grant. He noted as part of the process; it required the recipient to pass a resolution to enter into the agreement.

Councilor Cobb moved to approve and adopt Resolution 2023-09. Councilor Letz seconded the motion. Blum, Letz, Ross, and Cobb voted aye; the motion carried 4-0.

7. OTHER BUSINESS

A. Staff Comments

Staff comments were presented during the workshop.

8. MAYOR/COUNCILOR BUSINESS

Councilor Cobb attended two Central Oregon Intergovernmental Council meetings where they worked on strategic planning.

Councilor Ross participated in the review of the proposals for audit services. He strongly felt that after more than ten years with the current audit firm, it was best practice to look at another company. He also participated in a seminar with the Red Cross on emergency preparedness. The Red Cross wanted to connect with local civic leaders ahead of an emergency so we could help identify community resources in the event we needed them to come into the City.

Councilor Letz reviewed that insurance policies were still being canceled due to wildfires and other natural disasters, which was a national problem. She thought the insurance industry should be a partner in making our communities more resilient.

Councilor Letz attended the Sisters Quilt Show kick-off event and the Sustainable City Year Program wrap-up event. She spoke to Superintendent Scholl to make sure the possibility for housing on School District property did not lose momentum.

Councilor Letz and Councilor Ross met with Senator Wyden's regional representative; 80% of the conversation was around housing needs.

9. **ADJOURN**

The meeting adjourned at 7:52 pm.



Kerry Prosser, City Recorder



Michael Preedin, Mayor