

WORKSHOP MEETING MINUTES
SISTERS CITY COUNCIL
520 E. CASCADE AVENUE
MAY 27, 2020

MEMBERS PRESENT:

Chuck Ryan	Mayor
Nancy Connolly	Council President
Andrea Blum	Councilor
Richard Esterman	Councilor
Michael Preedin	Councilor

STAFF PRESENT:

Cory Misley	City Manager
Paul Bertagna	PW Director
Joe O'Neill	Finance Director
Patrick Davenport	CDD Director
Kerry Prosser	City Recorder
Alan Dale	City Attorney

GUESTS:

Mike Darling	Sr. Trans. Project Manager, Oregon Department of Transportation
Dave Hirsch	Traffic Operation Engineer, ODOT
William Bailey	Sargent, Deschutes County Sheriff Office (DCSO)

Mayor Ryan called the workshop to order at 5:31 pm, and City Recorder Prosser took roll call.

1. Update from Oregon Department of Transportation on Locust/US20

Mike Darling, Senior Transportation Project Manager with ODOT, reviewed a PowerPoint of the US20/Locust Street improvements. The roundabout improvements would address safety, queuing times, long-term capacity, and encourage freight use on the Barclay/Locust alternate route. A single-lane roundabout had been proposed in this location in the Transportation System Plan (TSP).

Mr. Darling reviewed the preferred plan, which would have less impact on the gas station and school district property. He said they had worked on keeping the business traffic in the area flowing without disrupting the roundabout.

Mr. Darling said they would be done with 30% of the design plan by August of 2020. The plan would identify the right-of-way needs and include a cost estimate and public involvement plan. Mr. Darling noted there would be an opportunity to make sure the design was acceptable to the community and the freight industry.

Council President Connolly asked what would happen with the space where the tennis courts were previously located. Mr. Darling replied it could be used for drainage, but they did not know exactly how it would be used.

Councilor Blum asked about driveway access for the property to the south. Mr. Darling responded there would be no access to the highway off the roundabout. Director Bertagna explained there were two parcels, and the access would be off Jefferson or Washington.

Councilor Blum asked how access from Jefferson would change, and Mr. Darling responded they were open to ideas from the City.

Councilor Preedin thought the price was breathtaking and did not know how it got to \$4,000,000. He asked if there had been consideration of a right turn only to bypass the roundabout; there could be a right-hand lane dedicated to the bypass. Mr. Hirsch noted the first goal of a roundabout was safety, and from that perspective, a single lane was best; additional lanes added complexity.

Councilor Preedin asked if there was still work to be done on Barclay to meet freight requirements. Director Bertagna replied we had a little work to do on the alternate route, but most of it was done. He noted the specifics of a truck bypass would be a different analysis.

Councilor Preedin would like to see a right turn out of Jefferson.

Councilor Esterman said it looked like we were trying to put the roundabout where it did not fit, the gas station would be backed up. Director Bertagna replied the Pumphouse and Hop and Brew would have access off Washington.

Director Bertagna explained the primary goal at this intersection was safety, and the safety benefits of a roundabout vs. a signal was indisputable.

City Manager Misley noted the price tag on this roundabout was steep, but the Barclay roundabout cost more, and we needed to get this done to finish our commitment to these two bookend projects.

Mayor Ryan noted the Barclay roundabout cost over six million, and he thought ODOT was getting smarter and more efficient in building them.

2. Update by Sheriff: Hiring of dedicated staff, vehicle markings

Sgt. Bailey introduced himself and said he would be promoted to Lieutenant on July 1, 2020 and would be the interim Lieutenant for Sisters for the remainder of the year. He said DCSO currently had seven deputies in training, and they expected to fill the three Sisters spots by fall. He explained Captain Garrison was working on the process to select the deputies and the lieutenant. Sgt. Bailey noted two school resource officers would be available in Sisters seven days a week, beginning in July. Their schedules would be Monday-Thursday 8 am-6 pm and Thursday- Sunday 8 am- 6 pm. In addition, the west county car and Sgt. Bailey would be available.

City Manager Misley explained he had met with Sgt. Bailey and discussed making sure the IGA was kicked off on the right foot. He was confident, Sgt. Bailey could keep the momentum going.

Council discussed the rendering on the patrol cars.

Council President Connolly suggested a City emblem on the hood, the tailgate of the pick-up and the trunk, and a bolder City of Sisters tagline.

Councilor Blum would like to tell the cars were ours from a distance; perhaps make the car a different color.

Councilor Preedin would like the cars to be identified as Sisters vehicles from every angle, either with the seal or words.

Councilor Esterman thought there should be bold letters that read "Proudly Serving the City of Sisters." He stated it was important they stand out.

Mayor Ryan asked if there were any limitations on what could go on the vehicles. Sgt. Bailey replied he was just entering the vehicle discussion, and he was taking notes to review with the Captain. Mayor Ryan explained our community was unique, and it would be a boost if citizens could tell the cars were ours.

City Manager Misley said this was a new chapter for the City, and they wanted to get the vehicles right the first time.

3. Discussion of Emergency Declaration Extension and COVID-19

City Manager Misley recommended the City extend the emergency declaration by administrative order until June 24th. He explained once the declaration expired, all the policies we had put in place would expire. Staff would need to prepare resolutions to keep the temporary policy's in place after June 24th. He explained the City also continued to accrue expenditures that might be reimbursable because of the emergency declaration.

Council President Connolly, Councilor Blum, Councilor Preedin, and Mayor Ryan were in favor of the extension of the emergency declaration.

Councilor Esterman worried the emergency declaration sent the wrong message to businesses. He thought we might only get \$20-\$30,000 reimbursed, which was a drop in the bucket. He was worried about sending a negative message to businesses.

City Manager Misley replied based on State allocation per capita; the City could be eligible for up to \$200,000 in reimbursements. He noted the City might be able to provide economic assistance at some point with these funds. He said our emergency declaration had not had any negative impact on local businesses.

Council asked staff to move forward with an administrative order to extend the emergency declaration until June 24th.

4. Other Business-Staff/Council

The meeting adjourned at 6:36 pm.



Kerry Prosser, City Recorder



Chuck Ryan, Mayor