

**CITY OF SISTERS  
MASTER FEE SCHEDULE**

		CURRENT	
ITEM NO.	DESCRIPTION	FEE (\$)	UNIT AND/OR COMMENT
ADMINISTRATIVE			
ADM 1	Portable Data Storage Device	10.00	each
	Maps		
ADM 2	Small (8 1/2 x 11)	1.00	
ADM 3	Medium ( 11 x 17)	5.00	
ADM 4	Large (24 x 36 or larger)	10.00	
ADM 5	Copies	0.25	/page
ADM 6	Certified Copy	3.75	/document
ADM 7	Fax Charges	5.00	/1st page
ADM 8	Additional pages	2.00	each
	Public Records Request		
ADM 9	City Staff Research	60.00	/per hour
ADM 10	Attorney Fees	Actual Cost	
ADM 11	Liquor License (new application)	25.00	
ADM 12	Recording Fee	20.00	Plus County Recording Fee
	Violations:		
ADM 13	Class A	100.00	
ADM 14	Class B	250.00	
ADM 15	Class C	500.00	
ADM 16	Parking Citation	25.00	
ADM 17	Health and Safety Fee	up to 35.00	
BUILDING FEES			
	Building Permits	Collected by Deschutes County Building Safety Division	
CDD 1	Advanced Planning Fee	0.27% of Building Valuation*	
		*to be collected by Deschutes County	
COMMUNITY DEVELOPMENT			
Planning Fees			
CDD 2	Accessory Dwelling (Type I)	250.00	Chapter 2.15.300 No Fee if submitted with Building Permit for Primary Dwelling
CDD 3	Agreement Recording (not tied to Land Use Decision)	600.00	
CDD 4	Annexation/Development Agreement	3,500.00	Base fee plus actual attorney and election cost, if applicable - 4.1 Chapter 4.1.800
	Appeal		
CDD 5	Appeal of staff decision to Planning Commission	500.00	
CDD 6	Appeal of Planning Commission decision to City Council	2,500.00	Plus cost of transcripts
CDD 7	Appeal, LUBA Remand Hearing	4,000.00	
CDD 8	Appeal of Civil Penalty	500.00	Plus actual costs of hearing officer greater than \$500
CDD 9	Code Interpretation (Type II)	300.00	Chapter 4.8
CDD 10	Comprehensive Plan Text / Ordinance Map Amendment	4,000.00	Chapter 4.1 and 4.7
CDD 11	Minor Conditional Use *	500.00	Chapter 4.4
CDD 12	Conditional Use*	2,000.00	Chapter 4.4
CDD 13	Extension Fee (First)	150.00	
CDD 14	Extension (Second)	500.00	
CDD 15	Final Plat Review/Condominium Plat Review	500.00	
CDD 16	Home Occupation	250.00	Chapter 2.15.700
CDD 17	Lot Line Adjustment	500.00	Chapter 4.3.1100
	Master Planned Development		Chapter 4.5
CDD 18	0 to 4.99 acres	4,000.00	
CDD 19	5 to 10 acres	5,000.00	
CDD 20	More than 10 acres	6,000.00	
CDD 21	Partition/Replat	1,600.00	Chapter 4.3
CDD 22	Sign, Permit	100.00	Chapter 3.4
CDD 23	Replacing sign facia, no structural changes	50.00	Chapter 3.4
CDD 24	Additional sign, same application	25.00	Chapter 3.4
CDD 25	Temporary Sign Permit	10.00	Chapter 3.4.1000
CDD 26	Portable Sign	40.00	Annually - Chapter 3.4.600.M.
CDD 27	Relocation of approved signs	40.00	
	Site Plan Review*		Chapter 4.2
CDD 28	Less Than 1,000 sq.ft.	2,000.00	
CDD 29	1,001 to 5,000 sq.ft.	2,500.00	
CDD 30	5,001 to 10,000 sq.ft.	3,500.00	
CDD 31	More than 10,000 sq.ft.	4,000.00	
	Accessory structure (not including residential)		Chapter 2.15.400 and 4.2

**CITY OF SISTERS  
MASTER FEE SCHEDULE**

ITEM NO.	DESCRIPTION	FEE (\$)	UNIT AND/OR COMMENT
CDD 32	201 sq.ft. to 1,000 sq.ft. Site Suitability Check / Land Use Review	250.00	
CDD 33	Subdivision/Replat	4,000.00	Plus \$50/lot - Chapter 4.3
CDD 34	Cottage Development	750.00	Plus Subdivision fee
CDD 35	Temporary Use Permit (Type I)	150.00	Chapter 2.15.1900
CDD 36	Temporary Use Permit (Type II)	500.00	Chapter 2.15.1900
CDD 37	Minor Variance	500.00	Chapter 5.1
CDD 38	Major Variance	1,500.00	Chapter 5.1
CDD 39	Short Term Rental	500.00	
CDD 40	Zone Change	6,000.00	Chapter 4.1 and 4.7
CDD 41	Hearing Fee	500.00	
CDD 42	Zoning Verification/LUCS	100.00	
CDD 43	Lot of Record Verification (Letter Type I)	250.00	
CDD 44	Modification to Approved Decision	25% of original fee; applicable to approvals issued after June 30, 2010 plus \$25 per lot/unit or \$0.10/sq. ft. for commercial	
CDD 45	Lot of Record Verification (Administrative Determination)	500.00	
CDD 46	Declaratory Ruling (Administrative Decision)	1,250.00	
CDD 47	Declaratory Ruling (Planning Commission)	2,000.00	
<b>Miscellaneous Planning Fees</b>			
CDD 48	Research	100.00	/per hour
CDD 49	Tree Replacement Fee	175.00	Chapter 3.2.500.D.2.C
CDD 50	Parking 'In-Lieu' of Development Fee	2,314.00	/per space
Public Works Development Plan Review			
CDD 51	Masterplan	3,600.00	
CDD 52	Subdivision	1,440.00	Plus \$80 per lot
CDD 53	Site Plan Review	1,020.00	
CDD 54	Minor Partition	800.00	
CDD 55	Final Plat	260.00	
CDD 56	Access Permit	120.00	
CDD 57	Zoning Map Amendment	4,320.00	
CDD 58	Right of Way/Easement Vacation Application	1,700.00	
CDD 59	Certificate of Occupancy	50.00	First Inspection
CDD 60		50.00	Each Inspection after first inspection
CDD 61	Pre-Application Meeting with City Engineer	130.00	/per hour
CDD 62	Construction Plan Review	440.00	/per sheet (<2)
<b>FINANCE</b>			
<b>Business License</b>			
Fee (July 1 - June 30)			
FIN 1	Regular - Outside City Limits	105.00	annual
FIN 2	Non-Profit	10.00	annual
FIN 3	Employee - Outside City Limits	4.00	each
FIN 4	Parking District Fee	0.05	per sq.ft.
FIN 5	Lien Check	25.00	
FIN 6	Returned Item Charge (NSF)	25.00	
FIN 7	Transient Merchant License	100.00	per application
FIN 8	Transient Room Tax/Additional Reg.[Section 3.040]	Calculated at 8.99% (.0899) Each	Transient Lodging Operator may retain 5% of their tax revenues collected as a collection reimbursement charge.
FIN 9	Social Gaming License	100.00	annual
FIN 10	Vehicle for Hire License	0.00	
FIN 11	Short Term Rental Operating License	100.00	per unit, annually, not prorated
<b>FRANCHISE FEES</b>			
(For information only, fees set by separate agreement)			
FF 1	Cable Television	5%	gross revenue
FF 2	Central Electric Co-op	7%	gross revenue
FF 3	Republic Services	7%	gross revenue
FF 4	City of Sisters Sewer	7%	gross revenue
FF 5	City of Sisters Water	7%	gross revenue
FF 6	Telephone	7%	gross revenue
<b>PUBLIC EVENTS</b>			
PE 1	Alcohol Consumption Permit	10.00	

**CITY OF SISTERS  
MASTER FEE SCHEDULE**

ITEM NO.	DESCRIPTION	FEE (\$)	UNIT AND/OR COMMENT
PE 2	Applicant's Event Tent	100.00	each/per day
	Barricades/Signs		
PE 4	Type II	5.00	each/per day
PE 5	Type III	10.00	each/per day
PE 6	Beer Garden Permit	250.00	
	City Labor Per Hour Per Employee		
PE 7	Public Works - Straight Time	40.00	/hour
PE 8	Public Works - Overtime	60.00	/hour
PE 9	Administrative	60.00	/hour
	Deposit		
PE 10	Small Event (25-75 attendees)	100.00	first day
PE 11		50.00	each additional day
PE 12	Medium Event (76 to 250 attendees)	200.00	first day
PE 13		100.00	each additional day
PE 14	Large Event (251 or more attendees)	500.00	first day
PE 15		300.00	each additional day
PE 16	City Wide Event	2,000.00	first day
PE 17		300.00	each additional day
PE 18	Picnic Tables	10.00	each/per day
PE 19	Portable Power Box	30.00	per day
PE 20	20 amp Electric HookUp	10.00	per circuit/day
PE 21	50 amp Electric HookUp	25.00	per circuit/day
PE 22	Traffic Cones	2.50	each/per day
PE 23	Transient Merchant Fee	20.00	each/per event
PE 24	"Event Ahead" Signs	10.00	each/per day

**PUBLIC WORKS**

	Miscellaneous Fees:		
PW 1	Sidewalk Permit	100.00	
PW 2	Overnight Parking Permit	90.00	
PW 3	Encroachment Permit	50.00	
PW 4	Dry Well construction permit	50.00	
PW 5	Right of Way (ROW) Trenching/Boring Permit	10.00	per lineal foot in asphalt. \$3.00 per lineal foot outside of asphalt.
PW 6	Public Works Document	25.00	
PW 7	Service Calls	125.00	
PW 8	Emergency Large Equipment Use	125.00	/hour
PW 9	Emergency Small Equipment Use	65.00	/hour
PW 10	Emergency Vactor Use	175.00	/hour
PW 11	Barricades/Signs	5.00	/day
PW 12	Deposit per barricade/sign	5.00	each
PW 13	Traffic Cones	2.50	/day
PW 14	Deposit per cone	2.50	each
PW 15	Parklet Permit	300.00	each
PW 16	Temporary Road/Sidewalk Closure Permit	60.00	each

**SISTERS OVERNIGHT PARK**

	<i>(All RV and Tent sites are for a maximum of 6 persons and 2 motor vehicles per site)</i>		
SOP 1	Additional Person	2.00	per night
SOP 2	Additional Motor Vehicle	5.00	per night
SOP 3	Fire Wood	5.00	per bundle
SOP 4	Non Hook-Up RV/Tent Site	25.00	per night, plus applicable state and local taxes
	Maximum of 6 people and 2 motor vehicles per site		
SOP 5	Full Hook-Up RV Site - 30 AMP	50.00	per night, plus applicable state and local taxes
	Maximum of 6 people and 2 motor vehicles per site		
SOP 6	Full Hook-Up RV Site - 50 AMP	55.00	per night, plus applicable state and local taxes
	Maximum of 6 people and 2 motor vehicles per site		
SOP 7	Hiker/Cyclist Tent Site Rate	5.00	per night, plus applicable state and local taxes
SOP 8	RV Dump Fee	10.00	
SOP 9	Shower Fee	1.00	per 2 minutes

**WATER AND WASTEWATER FEES**

Existing Fee

Deposit - Utility Services

**CITY OF SISTERS  
MASTER FEE SCHEDULE**

ITEM NO.	DESCRIPTION	FEE (\$)	UNIT AND/OR COMMENT
	Residential:		
DP 1	Within city limits	150.00	
DP 2	Outside city limits	90.00	
	Commercial:		
DP 3	Within city limits	200.00	
DP 4	Outside city limits	113.00	
DP 5	Bulk Water Meter	250.00	
LIAP 1	<b>Low Income Assistance Program</b>		<i>Pays 75% times the water, sewer and garbage rates</i>
	<b>Wastewater</b>		
	Other Rates		
WW 1	Discharge Permit (Short duration discharge)		
	High Strength (kitchen/washing machine) Grey water only	0.30	/gallon
	Low Strength (shower/hand sink)	0.25	/gallon
WW 2	Flow Testing	395.00	per location
WW 3	Industrial Permit writing/monitoring	100.00	/annually
WW 4	Sewer line T.V. Inspection	383.00	
WW 5	Additional charge for over 400'	0.96	/ft.
WW 6	Source detection inspection	100.00	/hour
	Tap Fee (Includes Right Of Way Trenching/Boring Fees)		
WW 7	4" Sewer	550.00	
WW 8	6" Sewer	575.00	
	Sewer Rate		
WW 9	Sewer (per EDU)	41.60	monthly
	<b>Water</b>		
	Backflow Testing		
WTR 1	Commercial	19.85	
WTR 2	Repair and retesting	18.50	
WTR 3	Residential	12.85	
WTR 4	Repair and retesting	9.95	
	Bulk water		
WTR 5	Per 1,000 gallons	3.30	
WTR 6	Bulk water meter	34.30	base rate per month
WTR 7	Bulk water meter account setup fee	105.00	one time fee per account
WTR 8	Outside City limits		<i>Pays 1 1/2 times water sewer and garbage rates</i>
	Standby water service for fire service		
WTR 9	4" and smaller	10.00	/per service
WTR 10	6" supply	15.00	/per service
WTR 11	8" supply	20.00	/per service
	Water Rate		
WTR 12	5/8" and 3/4" meters	19.37	base rate
WTR 13	1" and 1 1/2" meters	21.72	base rate
WTR 14	2" meter	24.07	base rate
WTR 15	3", 4", 6", 8" meters	58.70	base rate
WTR 16	Per 100 cu.ft.	1.00	
	Water Meter		
WTR 17	4 inch meter	3,678.00	each
WTR 18	3 inch meter	2,213.00	each
WTR 19	2 inch meter	1,811.00	each
WTR 20	2 inch meter valve	324.00	each
WTR 21	1 1/2 inch meter	1,602.00	each
WTR 22	1 1/2 inch meter valve	255.00	each
WTR 23	1 inch meter	566.00	each
WTR 24	5/8 - 3/4 inch meter	425.00	each
	<b>Miscellaneous</b>		
	Turn on or turn off for repairs or other*		
WTR 25	During the business hours of 8:00 am to 3:30 pm**	45.00	/per trip

**CITY OF SISTERS  
MASTER FEE SCHEDULE**

ITEM NO.	DESCRIPTION	FEE (\$)	UNIT AND/OR COMMENT
WTR 26	After business hours, weekend, holidays Turn on or turn off for delinquency	90.00	/per trip
WTR 27	During the business hours of 8:00 am to 3:30 pm**	45.00	/per trip
WTR 28	After business hours, weekend, holidays	90.00	/per trip
WTR 29	Utility Processing fee	20.00	
WTR 30	Utility Transfer fee	20.00	
WTR 31	Water Tap Fee (Includes Right Of Way Trenching/Boring Fees)	500.00	
WTR 32	Utility Penalty Fee for delinquent accounts		
	Assessed on the 25th of the month	10.00	/per month
	Assessed after the 25th of the month	1.00	/day
	Collection Agency Fee	23%	of outstanding balance

\*Leak investigation, repair, home inspection and seasonal.

\*\* Reconnection payment is subject to availability of administrative staff to receive and record payment

**REFUSE**

City Managed Accounts (*Regular Refuse rate, plus an administration fee of \$25.00*)

Monthly rates:

*Residential:*

CMA 1	32 Gal Cart Curb	45.07
CMA 2	64 Gal Cart Curb	52.25
CMA 3	90 Gal Cart Curb	62.33

*Commercial:*

CMA 4	32 Gal Cart Curb	45.41
CMA 5	64 Gal Cart Curb	57.10
CMA 6	90 Gal Cart Curb	70.56
CMA 7	1 YD-1 WKLY	116.55
CMA 8	1 YD-2 WKLY	209.22
CMA 9	1YD-3 WKLY	295.97
CMA 10	1 YD-2 WKLY	382.71
CMA 11	1YD-3 WKLY	469.44
CMA 12	1.5 YD-1 WKLY	156.50
CMA 13	1.5 YD-2 WKLY	280.57
CMA 14	1.5 YD-3 WKLY	401.17
CMA 15	1.5 YD-3 WKLY	521.79
CMA 16	1.5 YD-3 WKLY	642.38
CMA 17	2 YD-1 WKLY	199.18
CMA 18	2 YD-2 WKLY	360.89
CMA 19	2 YD-3 WKLY	521.08
CMA 20	2 YD-3 WKLY	681.26
CMA 21	2 YD-3 WKLY	841.26
CMA 22	3 YD-1 WKLY	268.79
CMA 23	3 YD-2 WKLY	493.50
CMA 24	3 YD-3 WKLY	718.05
CMA 25	3 YD-3 WKLY	942.63
CMA 26	3 YD-3 WKLY	1,167.18
CMA 27	4 YD-1 WKLY	328.90
CMA 28	4 YD-2 WKLY	609.81
CMA 29	4 YD-3 WKLY	890.55
CMA 30	4 YD-3 WKLY	1,171.27
CMA 31	4 YD-3 WKLY	1,452.04
CMA 32	5 YD-1 WKLY	383.95
CMA 33	5 YD-2 WKLY	714.81
CMA 34	5 YD-3 WKLY	1,045.44
CMA 35	5 YD-3 WKLY	1,376.11
CMA 36	5 YD-3 WKLY	1,706.75
CMA 37	6 YD-1 WKLY	432.00
CMA 38	6 YD-1 WKLY	803.56
CMA 39	6 YD-1 WKLY	1,174.89
CMA 40	6 YD-1 WKLY	1,546.23
CMA 41	6 YD-1 WKLY	1,917.58

Allied Waste Transfer Services of Oregon DBA Republic Services of Oregon

Monthly rates:

*Residential:*

HCD 1	32 Gal Cart Curb	20.07
HCD 2	64 Gal Cart Curb	27.25
HCD 3	90 Gal Cart Curb	37.33

**CITY OF SISTERS  
MASTER FEE SCHEDULE**

ITEM NO.	DESCRIPTION	FEE (\$)	UNIT AND/OR COMMENT
	<i>Commercial:</i>	0.00	
HCD 4	32 Gal Cart Curb	20.41	
HCD 5	64 Gal Cart Curb	32.10	
HCD 6	90 Gal Cart Curb	45.56	
HCD 7	1 YD-1 WKLY	91.55	
HCD 8	1 YD-2 WKLY	184.22	
HCD 9	1 YD-3 WKLY	270.97	
HCD 10	1 YD-4 WKLY	357.71	
HCD 11	1 YD-5 WKLY	444.44	
HCD 12	1.5 YD-1 WKLY	131.50	
HCD 13	1.5 YD-2 WKLY	255.57	
HCD 14	1.5 YD-3 WKLY	376.17	
HCD 15	1.5 YD-4 WKLY	496.79	
HCD 16	1.5 YD-5 WKLY	617.38	
HCD 17	2 YD-1 WKLY	174.18	
HCD 18	2 YD-2 WKLY	335.89	
HCD 19	2 YD-3 WKLY	496.08	
HCD 20	2 YD-4 WKLY	656.26	
HCD 21	2 YD-5 WKLY	816.26	
HCD 22	3 YD-1 WKLY	243.79	
HCD 23	3 YD-2 WKLY	468.50	
HCD 24	3 YD-3 WKLY	693.05	
HCD 25	3 YD-4 WKLY	917.63	
HCD 26	3 YD-5 WKLY	1,142.18	
HCD 27	4 YD-1 WKLY	303.90	
HCD 28	4 YD-2 WKLY	584.81	
HCD 29	4 YD-3 WKLY	865.55	
HCD 30	4 YD-4 WKLY	1,146.27	
HCD 31	4 YD-5 WKLY	1,427.04	
HCD 32	5 YD-1 WKLY	358.95	
HCD 33	5 YD-2 WKLY	689.81	
HCD 34	5 YD-3 WKLY	1,020.44	
HCD 35	5 YD-4 WKLY	1,351.11	
HCD 36	5 YD-5 WKLY	1,681.75	
HCD 37	6 YD-1 WKLY	407.00	
HCD 38	6 YD-2 WKLY	778.56	
HCD 39	6 YD-3 WKLY	1,149.89	
HCD 40	6 YD-4 WKLY	1,521.23	
HCD 41	6 YD-5 WKLY	1,892.58	
<b>SYSTEM DEVELOPMENT CHARGES</b>			
SDC 1	Park - Current SDC rate applies at point of payment	1,193.00	/per housing unit
SDC 2	Transportation - Current SDC rate applies at point of payment	2,609.00	/per PM peak hour trip
	Sewer - Current SDC rate applies at point of payment		
SDC 3	.75" Meter size	5,166.00	
SDC 4	1.0" Meter size	8,609.00	
SDC 5	1.5" Meter size	17,220.00	
SDC 6	2" Meter size	27,552.00	
SDC 7	3" Meter size	51,658.00	
SDC 8	4" Meter size	86,099.00	
SDC 9	6" Meter size	172,195.00	
SDC 10	8" Meter size	275,513.00	
	Water - Current SDC rate applies at point of payment		
SDC 11	.75" Meter size	3,951.00	
SDC 12	1.0" Meter size	6,588.00	
SDC 13	1.5" Meter size	13,175.00	
SDC 14	2" Meter size	21,079.00	
SDC 15	3" Meter size	39,525.00	
SDC 16	4" Meter size	65,873.00	
SDC 17	6" Meter size	131,748.00	
SDC 18	8" Meter size	210,796.00	