



## MEMORANDUM

CITY OF SISTERS

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Date: October 27th, 2016

To: City Parks Advisory Board

From: Paul Bertagna, Public Works Director

Subject: Park Updates

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**The irrigation in the parks has been blown out and turned off for the winter season.**

- Barclay Park:
  - The sinks and faucets in both the men's and women's restrooms are in bad shape and will be replaced as soon as possible (November 2016).
  
- Cliff Clemens Park:
  - Request for trees to be planted.
  - Restroom usage.
  
- Creekside Campground:
  - The campground will be closed on Monday, October 31<sup>st</sup>, 2016.
  
- East Portal:
  - Due to transient activity, the restrooms at East Portal have been winterized and closed a few days early, on Thursday, October 27<sup>th</sup>, 2016.
  
- Fir Street Park
  - Nothing to report.
  
- Village Green Park
  - Nothing to report.

## Nicole Abbenhuis

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**From:** Paul Bertagna  
**Sent:** Thursday, October 27, 2016 3:00 PM  
**To:** Nicole Abbenhuis  
**Subject:** FW: Clemens Park Restrooms  
**Attachments:** IMG\_0142.jpg; DSC01965.JPG; blue spruce4.jpg

Please print for parks board meeting

**From:** Denise Chick [mailto:sailchick77@gmail.com]  
**Sent:** Wednesday, September 28, 2016 10:37 AM  
**To:** Paul Bertagna <pbertagna@ci.sisters.or.us>  
**Subject:** Clemens Park Restrooms

Hi Paul,

I'm not sure you recieved my email from yesterday. Gmail sent me a 'message delivery failure' notice, so am just resending in case. I apologize if this is a duplicate.

Hi Paul,

I really appreciate you hearing me out and working with us on this. I am so grateful that our city takes the good neighbor attitude with its citizens, I know that isn't always the case. I did find one picture I had looking out from our living room before the building and am attaching a couple of what we see now.

If I have a choice of what could be put in there I would hope for an evergreen to maximize the screening throughout the year. I do like the Colorado Blue Spruce, there are some dwarf varieties, I would just hope for something big enough at the start to be effective. I think a blue spruce with the aspens near by would look really good. You guys have done such a great job around town with the landscaping, I am know that you will do a great job here too.

Thank you so much,  
Denise Chick





## CURRENT RULES ON THE WEBSITE

### Please Note:

- Check-in time is 2 PM / Check-out time is 12 Noon
- No cancellations/no refunds
- No late check-out
- No refunds for early check-out
- **For the following event weekends a 3 night minimum stay is required:**
- Sisters Rodeo (June)
- Sisters Outdoor Quilt Show (July)
- Sisters Folk Festival (September)
- One rig and one tent or two tents maximum per site
- Six people maximum per site
- Maximum of three pets allowed

## Rates

Tent Site	\$15.00/night
Non Hook-up RV Site	\$15.00/night
Full Hook-up RV Site (30 Amp)	\$35.00
Full Hook-up RV Site (50 Amp)	\$40.00
Hiker/Biker Site	\$5.00/night/pp
Senior Discount	\$5.00/night
Fire Wood	\$5.00/bundle
RV Dump Fee	\$10.00/dump

Hiker/Biker area has a bike rack, picnic table, fire pit, water spigot.  
Showers are included in the \$5.00 pp/per night fee. Maximum stay is 2 nights.

## Rules

- Lock all valuables in vehicles. The City is NOT responsible for lost or stolen articles.
- Pets must be on a leash at all times and are only allowed to exercise in the pet run area.
- Quiet hours are between 10 PM and 6 AM.
- Only small fires are allowed in fire pits. Put out all fires when not attended.
- It is not allowed to cut any trees or bushes in the park.
- Maximum stay is 14 days in any 60 day period. For Hiker/Biker sites, the maximum stay is 2 nights.

## OCTOBER 2016 - DRAFT CAMPGROUND RULES

1. Check in is after 2:00p.m. Check out is by noon (there is no late checkout, campers staying past noon will be required to pay for an extra day).
2. "Quiet Time" is between the hours of 10p.m. and 7a.m. Loud noises (including loud voices), running of generators, and bright or unnecessary exterior lighting are not permitted during this period.
3. Quiet, well behaved pets are welcome. Limit two pets per site. Pets must be on a leash at **all times**. Dogs may be walked in the designated pet area and must be picked up after immediately. Pets are not to be left unattended at any time. Excessive barking and aggressive behavior will not be tolerated and you will be asked to leave the campground. Pets are not allowed in the shower and restroom building with the exception of service animals that are trained to do work or perform tasks for the benefit of an individual with a disability. (Providing emotional support or deterring crime are not considered qualifying tasks).
4. Fireworks and firearms, including crossbows and pellet guns, are prohibited.
5. Small campfires are permitted in provided fire rings only (flames no higher than the top of the fire ring). Campfires are never to be left unattended and are to be extinguished completely upon leaving the camp site. Wood fires only, burning garbage is not allowed.
6. Smoking is not allowed in the restrooms or showers
7. Lock all valuables in vehicles. The City is not responsible for lost or stolen articles.
8. Limit one recreational vehicle and one tent per site. Or, one non-recreational vehicle and two tents per site. All Campsites are limited to **one** additional motor vehicle. Additional vehicles (which cannot be RVs, campers or tent trailers) are subject to a \$5.00 charge per vehicle per night. All vehicles must display a parking permit obtained from the Camp Host.
9. Maximum of six people per site.
10. Maximum stay is 14 nights in any 60 day period. (Hiker/Biker maximum stay is 2 nights in any 30 day period).
11. It is not allowed to cut any trees or bushes in the park.
12. Young children are not allowed to play on or around the bridge or in and around the creek unattended.
13. The following Public Events require a 3 night minimum stay (must include Friday through Sunday nights):
  - A: Sisters Rodeo in June
  - B: Sisters Quilt Show in July
  - C: Sisters Folk Festival in September
14. Camper must occupy site on first night of reservation. Camp sites will be held until 8:00a.m. the day after the scheduled date of arrival. If no show, the reservation will be cancelled and the site will become available for other reservations. Please notify the Camp Host for late arrivals.

## Nicole Abbenhuis

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**From:** Paul Bertagna  
**Sent:** Monday, October 17, 2016 10:06 AM  
**To:** Nicole Abbenhuis  
**Subject:** FW: Sisters Creekside Campground

Next Parks Board meeting-

**From:** n radmaker [mailto:nradmaker@hotmail.com]  
**Sent:** Sunday, October 16, 2016 1:21 PM  
**To:** Paul Bertagna <pbertagna@ci.sisters.or.us>  
**Subject:** Sisters Creekside Campground

Please distribute this email to the appropriate staff. Thank you!

We have enjoyed staying at the Sisters Creekside Campground this year. All the hosts we have met have been wonderful--helpful and friendly. The campers we met were all great folks, Oregonians, Washingtonians, and Canadians to mention a few and the camp is so clean and quiet! The new landscaping is very attractive as well. We loved both our stays. Our only unpleasant experience was with the length of the campsites

On our April stay in Campsite #1 we could not hook up our dump hoses as they would not reach. The large boulders were placed too near the campground road to allow us to get close enough to the drain with the hoses on our 27' trailer. The host kindly gave us a token to use at the camp dump on our departure but if we had stayed as long as we did on our fall stay, we would have had to disconnect, drive to the dump, and then re-park and reset our trailer which would have a burden.

On our trip in September, the difficulty was fitting both our trailer and our truck into the space. On that trip we also invited friends along and their 5<sup>th</sup> wheel also took up most of their space, but they parked their truck partially in our space so it would fit. Another gentleman with a 5<sup>th</sup> wheel arrived south of us and also had trouble fitting in. We helped him back up so that his bumper was basically hanging over a large boulder. On our site, I had to drain the septic during our stay. I had to stretch the line to its maximum and barely made it work but had to immediately disconnect it as it was so tight that it would likely break if left for long. I know many other people love these sites, but experience the same frustrations as we. (These were spaces #5-#7.)

While we were on our stay in September, I went over to the city office and explained the situation. They were very polite, understanding and helpful. Later, Paul Bertagna from public works came by to observe & discuss the matter. We would like to encourage you to move the boulders in the campsites on the westside farther away from the campground road to enable campers to park more easily and hookups to be able to connect properly. If the boulders were moved back 5-10' (even 3 or 4' would help), it would make a tremendous

difference for us and many others. It would also insure that parked vehicles do not infringe on the campground road making it safer and easier for people coming and going as well. We hope you will be able to make this simple change.

Thank you for having such courteous & responsive employees. Please feel free to email us if you have questions. Your city is fortunate to have such a lovely place for guests to stay and enjoy the downtown and the wonderful recreation opportunities close by. We hope to come often and introduce more of our friends to this great campground.

Tom & Nora Van Meter

Junction City, OR