



SISTERS CITY COUNCIL
520 E. Cascade Avenue
Sisters, OR 97759

DECEMBER 17, 2015

8:00 A.M. WORKSHOP

1. Dark Skies Presentation– *Rima Givot*
2. Public Event Fees Discussion – *A. Gorayeb*
3. Other Business – *Staff/Council*
 - A. Letter of Support for SPRD Grant Application
 - B. Proposed Park System Map

This agenda is also available via the Internet at www.ci.sisters.or.us

*The meeting location is accessible to persons with disabilities. Requests for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting by calling Kathy Nelson, City Recorder, at the number below.
520 E. Cascade Ave. – P.O. Box 39, Sisters, OR 97759 – 541-323-5213*

2.15.2400 Dark Skies Standards.

A. Requirements for installation. Except as exempted by provisions of this ordinance, as of the date of adoption, the installation of outdoor lighting fixtures shall be subject to the provisions of this ordinance and with the provisions of the applicable building Code and electrical Code, and with the Sign Chapter 3.6. 3.4

B. Shielding. All nonexempt outdoor lighting fixtures shall have light directed luminaires or shielding so as to prevent direct light from the fixture shining beyond the property limits where the fixture is installed. This means that a person standing at the adjacent property line would not see the light emitting source. Shielding by design or external application directs light downward and limits direct line-of-sight of a fixture's lamp to the property upon which the fixture is installed and light directed upward is prohibited.

C. Permitted.

1. Maximum Lamp Wattage and Required Luminaire or Lamp Shielding:

All lighting installations shall be designed and installed to be fully shielded (full cutoff), except as in exceptions below, and shall have a maximum lamp wattage of 250 watts High Intensity Discharge (HID) or lumen equivalent for commercial lighting and 100 watts incandescent, and 26 watts compact fluorescent lighting or lumen equivalent for residential lighting (or approximately 1,600 lumens).

2. Landscape and Deck lighting. Low voltage landscape lighting, but such lighting shall be shielded in such a way as to eliminate glare and light trespass. Luminaries shall be mounted in or at grade (but not more than 3 feet above grade) and shall be used solely for landscape rather than any area lighting.

D. Prohibitions.

1. Laser Source Light. The use of laser source light or any similar high intensity light when projected beyond property lines is prohibited.

2. Searchlights. The operation of searchlights for purposes other than public safety or emergencies is prohibited.

E. Exemptions.

1. Existing.

A. Outdoor light fixtures lawfully installed prior to and operable prior on the effective date of the requirements codified in this ordinance (May 13, 2010) are exempt from all such requirements except as follows:

1. All replacement of outdoor lighting fixtures, as of the date of adoption, shall be subject to the provision of this ordinance.

2. Until a date five years after the date of the adoption of this ordinance.

2. Fossil Fuel Light. All outdoor light fixtures producing light directly by the combustion of natural gas or other fuels are exempt from the requirements of this ordinance.

3. Airport operations lighting and aircraft navigational beacons as established by the Federal Aviation Administration are exempt from these provisions. All other airport outdoor lighting must conform with this ordinance.

4. Decorative Lighting

a. All non-residential districts multicolored lights of less than 15 watts used for holiday decorations for no more than the period between the day after Thanksgiving and the second week of January are exempt from the requirements of this ordinance.

b. Decorative low wattage lights in residential districts.

c. Low wattage clear or white decorative lights.

5. Special events that require the use of temporary outdoor lighting fixtures are exempt except that permanent installations at dedicated sites must conform to the requirements of this ordinance.

6. Lighting for U.S. flags properly displayed.

7. Temporary exemptions to the requirements of this ordinance for up to five consecutive days per calendar year.

8. Construction lighting necessary for an allowed use are exempt except that permanent installations at dedicated sites must conform to the requirements of this ordinance.

9. Individual light fixtures with lamps of less than 40 watts or lumen equivalent.

10. Athletic field lighting; steps should be taken to minimize glare and light trespass, and light trespass, and utilize sensible curfews. Light directed upward is prohibited.

Sisters Community Dark Night Skies



https://www.nasa.gov/mission_pages/NPP/news/earth-at-night.html#.VnCYKorib0

Sisters High School astronomy class community engagement:
Surveying community values and how well our dark skies ordinance is understood and
mapping how well we see the stars

Alex Burroughs, astronomy student & Rima Givot, astronomy teacher
December 17, 2015

Goals:

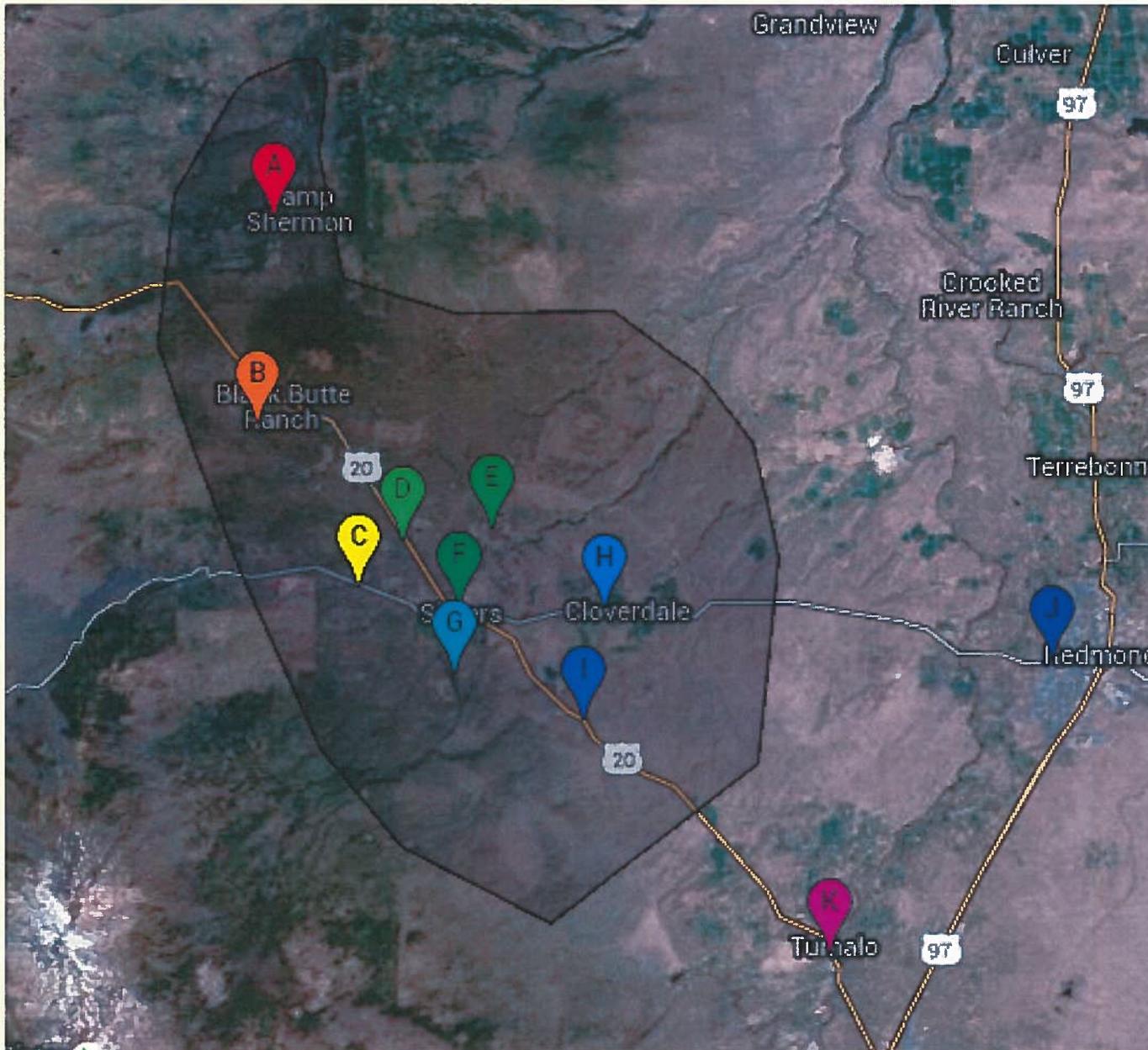
1. **Understand community value of dark skies and being able to see the stars in Sisters**
2. **Determine how well community understands the dark skies ordinance**
3. **Measure light pollution and visibility of dimmer stars throughout community**

Methods:

1. **Conducted community online survey using Nugget as main means of distribution**
2. **Mapped limiting magnitude of dimmest stars visible and noted unshielded lights in regions throughout the Sisters Community**



Photo by Kris Kristovich

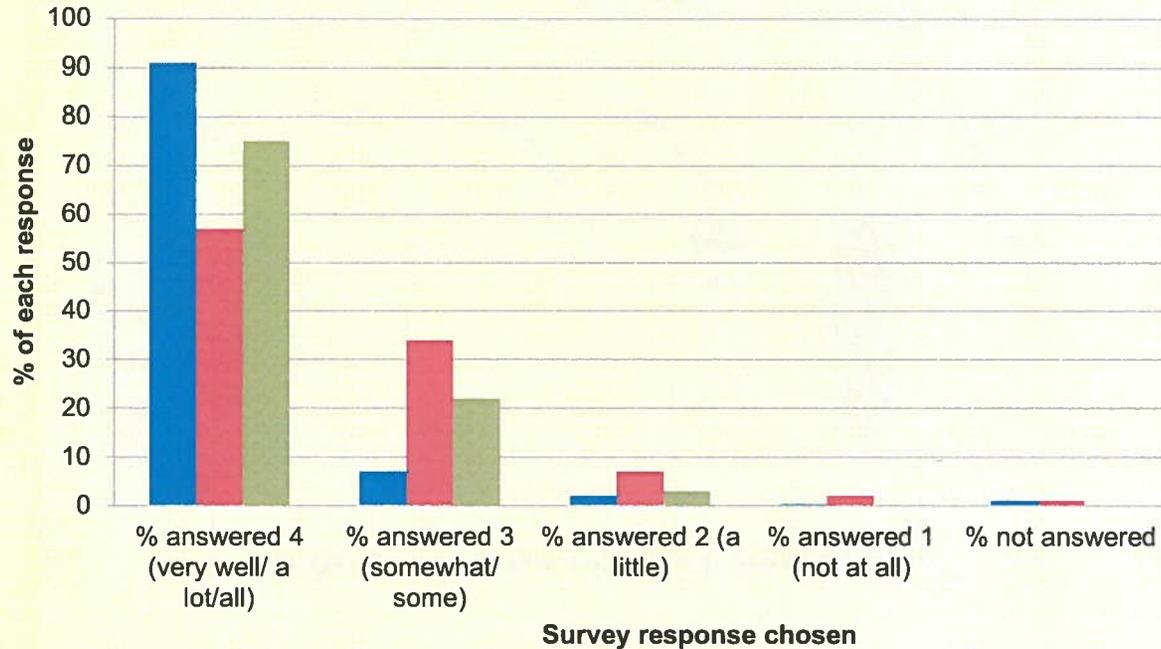


REGION	Streets included
A: Camp Sherman - 6 of 302 respondents (2%)	
B: Black Butte Ranch - 11 of 302 respondents (4%)	
C: Hwy 242 - 18 of 302 respondents (6%)	Including Crossroads, Edgington
D: Hwy 20 W - 38 of 302 respondents, (13%)	Including Tollgate, Cascade Estates
E: Camp Polk - 80 of 302 respondents (26%)	Including Camp Polk, Indian Ford, Sage Meadow, Sage Wood, Deer Ridge, Wilt Rd., Sno Cap Vista, Squaw Cr. Canyon Estates, Panoramic, Aspen Lakes
F: Sisters - 72 of 302 respondents (24%)	
G: Three Creeks Rd - 3 of 302 respondents (1%)	Includes Brooks Scanlon
H: Hwy 126 - 39 of 302 respondents (13%)	Including Bradley, Buckhorn, Cloverdale, Holmes, Edmunson, Fadjur Ln.
I: Hwy 20 E - 22 of 302 respondents (7%)	Including Harrington Lp, Gist Rd., Plainview area, Fryrear Rd., Ponderosa Cascade
J: Redmond - 6 of 302 respondents (2%)	Includes Eaglecrest
K: Tumalo & Bend - 7 of 302 respondents (2%)	

Sisters Community Dark Skies Survey – Location of respondents
 – 302 people indicated location of 335 total respondents

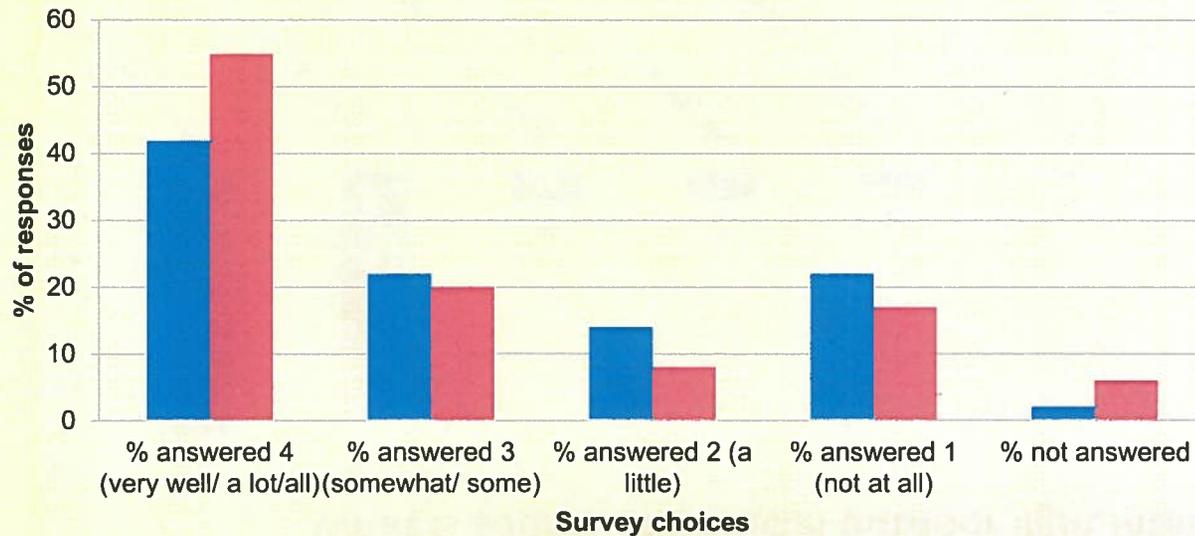
Dark sky survey questions:	% answered 4 (very well/ a lot/all)	% answered 3 (somewhat/ some)	% answered 2 (a little)	% answered 1 (not at all)	% not answered	mean	standard deviation	Total responses out of 335
How much do you value being able to see the stars at night?	91	7	2	0.3	1	3.9	0.4	331
How often do you observe the stars in the Sisters area?	57	34	7	2	1	3.5	0.7	331
From your home, how well can you see the stars?	75	22	3	0	0	3.7	0.5	335
How much do outdoor lights from neighboring properties interfere with your view of the night sky?	5	19	31	42	1	1.9	1.0	333
How much does it bother you to see unshielded lights outside at night?	51	29	14	6	2	3.2	0.9	329
Have you lived in an area where artificial light affected your view of the stars?	61	21	8	10	2	3.3	1.0	329
Before today, how aware were you that there is a dark skies ordinance in Sisters and in Deschutes County?	42	22	14	22	2	2.9	1.2	330
Do your outdoor lights have shields that direct the light downward (except illumination of the American Flag)?	55	20	8	17	6	3.1	1.1	326
How much do you think shielding lights downward affects energy and cost savings in our community?	11	31	31	27	9	2.3	1.0	308
How much would you support reduced light at night in downtown Sisters post-hours?	50	27	14	9	2	3.2	1.0	329
Do you think we need streetlights for safety in Sisters area neighborhoods?	9	32	35	24	2	2.3	0.9	328
Do you think it is important to protect wildlife that needs dark skies?	74	18	6	1	1	3.7	0.6	331

Value of dark skies and seeing the stars



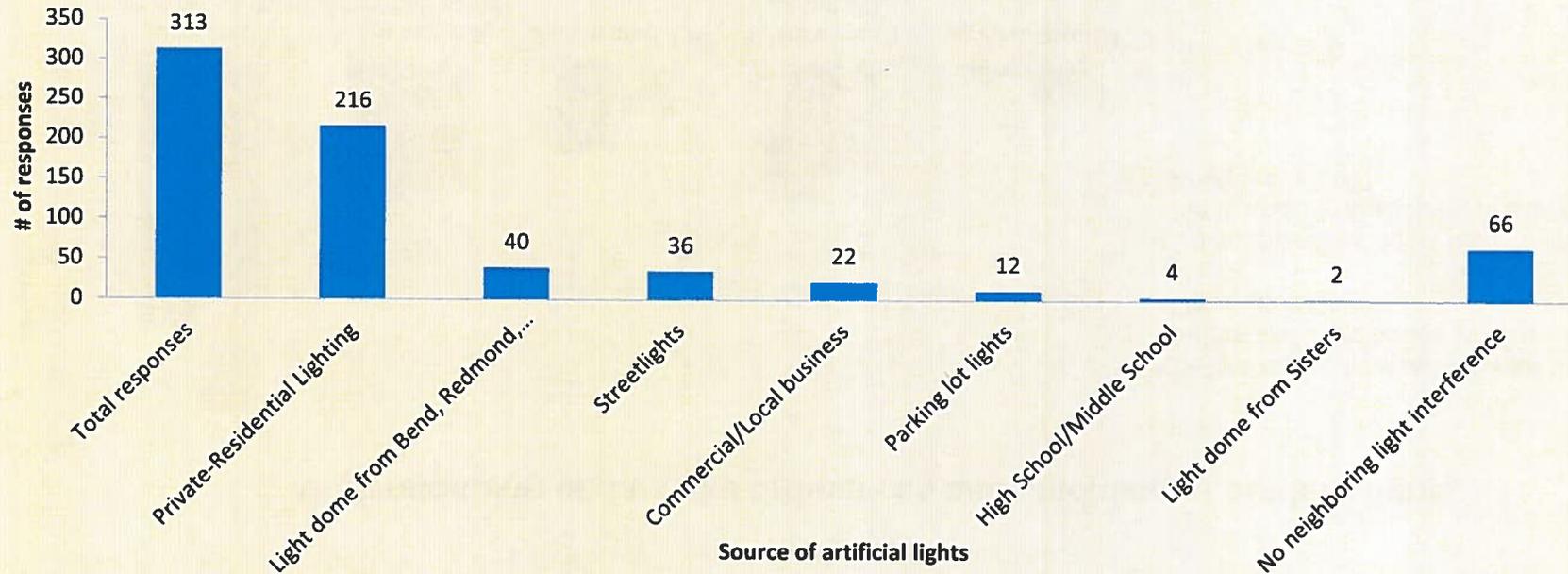
- How much do you value being able to see the stars at night?
- How often do you observe the stars in the Sisters area?
- From your home, how well can you see the stars?

Understanding of dark sky ordinances and shielding of outdoor lights

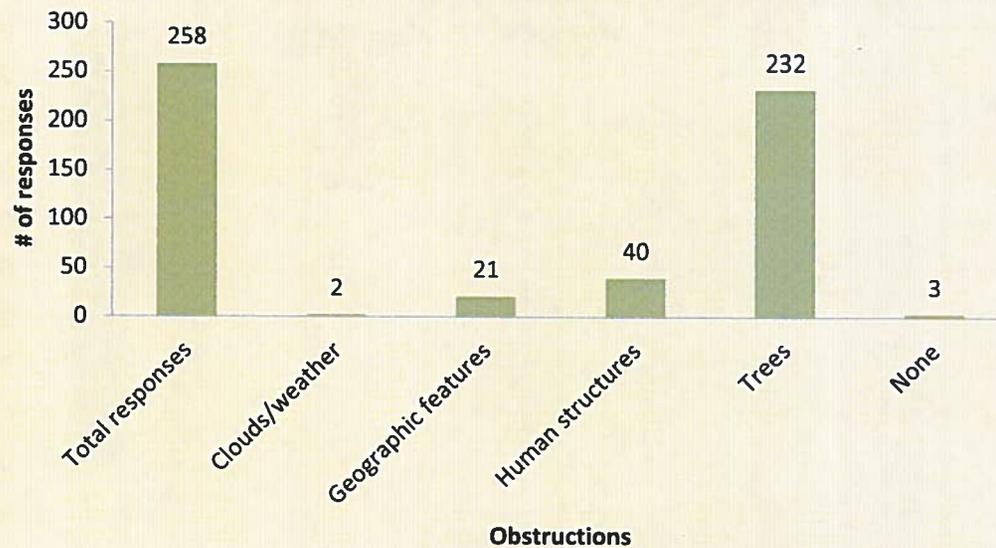


- Before today, how aware were you that there is a dark skies ordinance in Sisters and in Deschutes County?
- Do your outdoor lights have shields that direct the light downward (except illumination of the American Flag)?

What is source of artificial outdoor light interference?

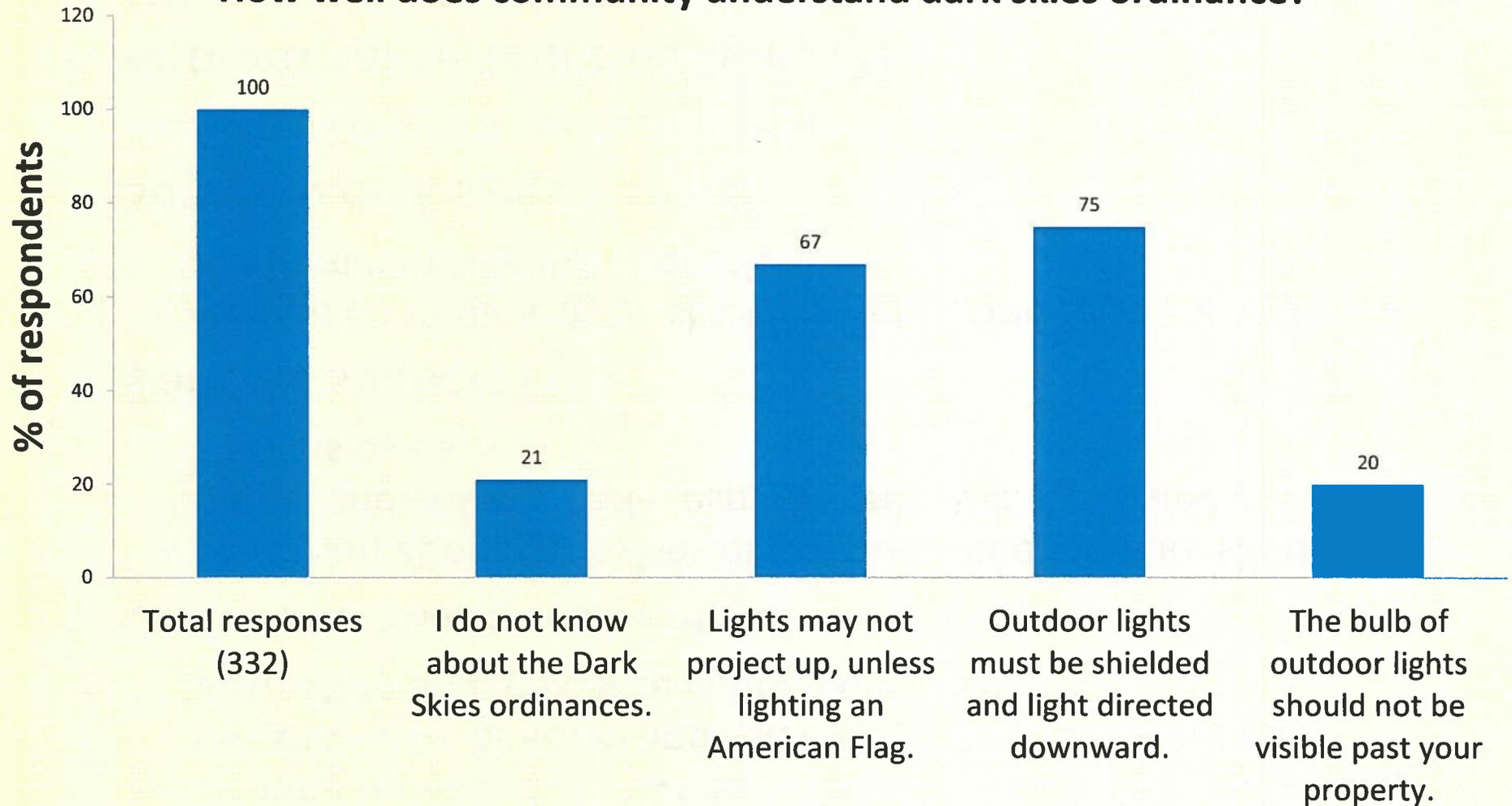


What other features obstruct view of stars?



**What limits
view of stars
in Sisters
community?**

How well does community understand dark skies ordinance?



Note: people could select multiple answers

Comments from survey (see handout)

- **Safety: Reduced/Controlled Light (17)**
 - Lighting is needed in town to illuminate crosswalks and streets, but should be directed and shielded to minimize glare and distraction and maximize lighting effectiveness
- **Ordinance awareness/enforcement (30)**
 - Education about dark skies ordinance is needed, City should model and enforce code, esp. Cascade Ave. lights and gas stations by Rays
- **Dark sky support (13)**
 - High value of dark skies, shielding lights, and raising awareness about minimizing light pollution
- **Survey & dark skies research support (12)**
 - Appreciation for conducting research
- **Anti-ordinance/reducing lights (2)**
- **Other comments (25)**

Goals:

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Photo by Kris Kristovich

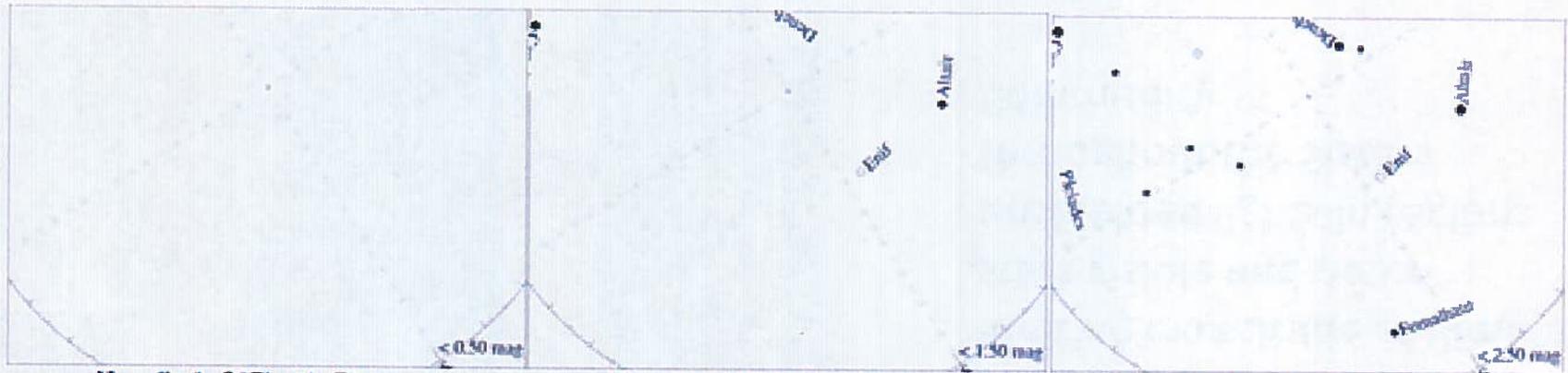


Photo by Thomas Jeffrey

Methods:

1. Conducted community online survey using Nugget as main means of distribution
2. **Astronomy class mapped limiting magnitude of dimmest stars visible and noted unshielded lights in regions throughout the Sisters Community**

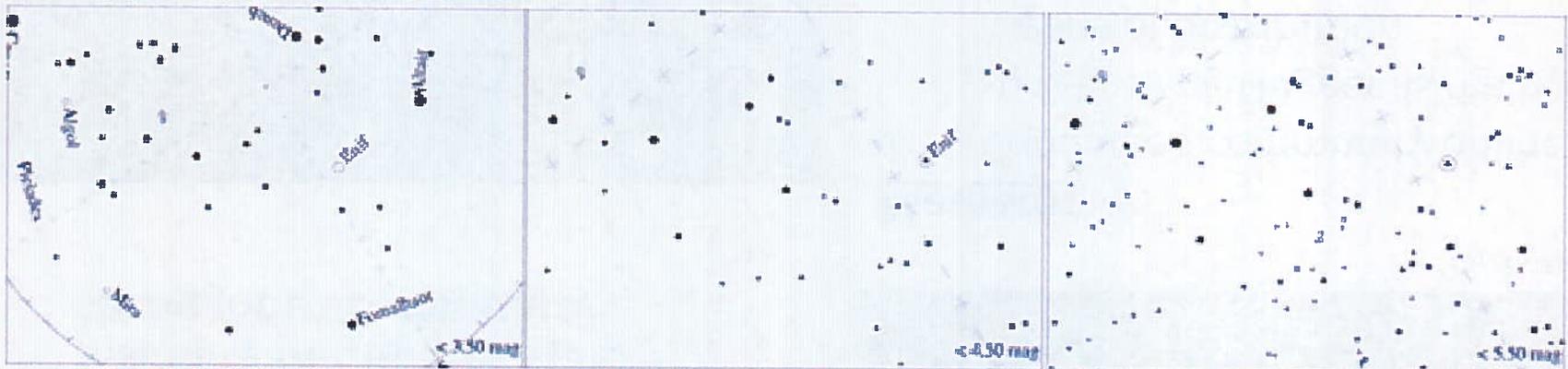
Limiting Magnitude reference of Pegasus from <http://www.globeatnight.org/magcharts>



Magnitude 0/Cloudy Sky

Magnitude 1 Chart

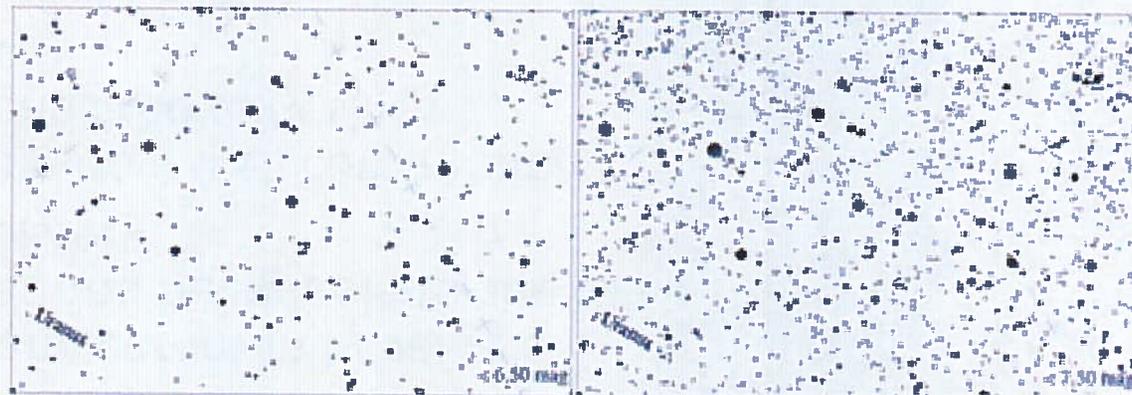
Magnitude 2 Chart



Magnitude 3 Chart

Magnitude 4 Chart

Magnitude 5 Chart



Magnitude 6 Chart

Magnitude 7 Chart



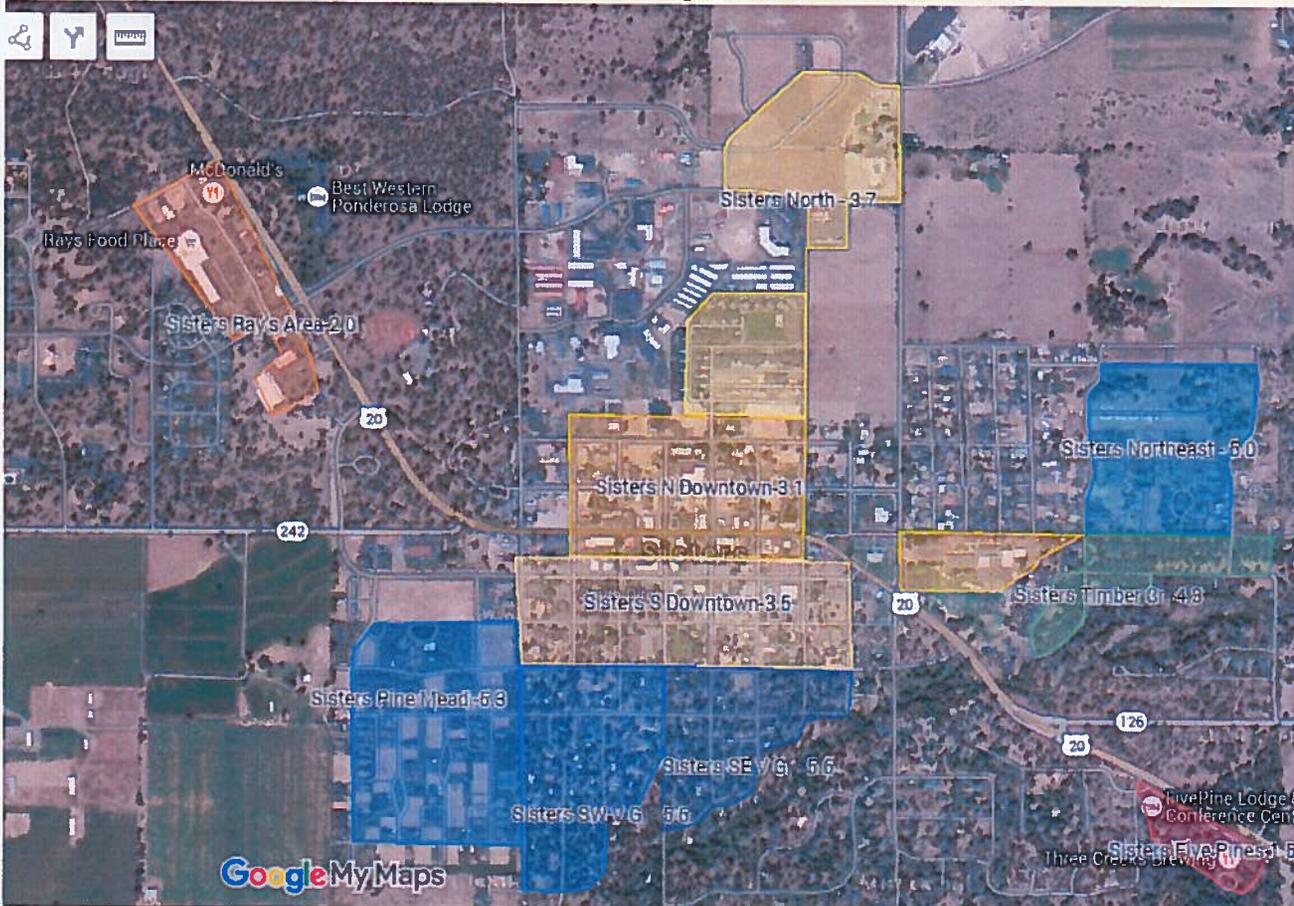
MAP REGION – Limit. Mag.	Average limiting magnitude
Indian Ford - 6.5	6.5 limiting magnitude
Black Butte Ranch-6.0	6.0 limiting magnitude
Tollgate - 6.0	6.0 limiting magnitude
Crossroads - 6.0	6.0 limiting magnitude
Holmes Rd. - 6.0	6.0 limiting magnitude
Edgington Rd. - 6.0	6.0 limiting magnitude
Cloverdale Rd. - 5.7	5.7 limiting magnitude
Gist Road - 5.7	5.7 limiting magnitude
Camp Sherman - 5.7	5.7 limiting magnitude
Sisters SE V.G. - 5.6	5.6 limiting magnitude
Sisters SW V.G. - 5.6	5.6 limiting magnitude
Aspen Lakes - 5.5	5.5 limiting magnitude
Sisters Pine Mead.-5.3	5.3 limiting magnitude
Sisters Northeast - 5.0	5.0 limiting magnitude
Sisters Timber Cr.-4.3	4.3 limiting magnitude
Sisters North - 3.7	3.7 limiting magnitude
Sisters S Downtown-3.5	3.5 limiting magnitude
Sisters Elem. Sch.-3.3	3.3 limiting magnitude
Sisters N Downtown-3.1	3.1 limiting magnitude
Sisters Ray's Area-2.0	2.0 limiting magnitude
Sisters Five Pines-1.5	1.5 limiting magnitude

Sisters Greater Area Dark Skies Map

November, 2015

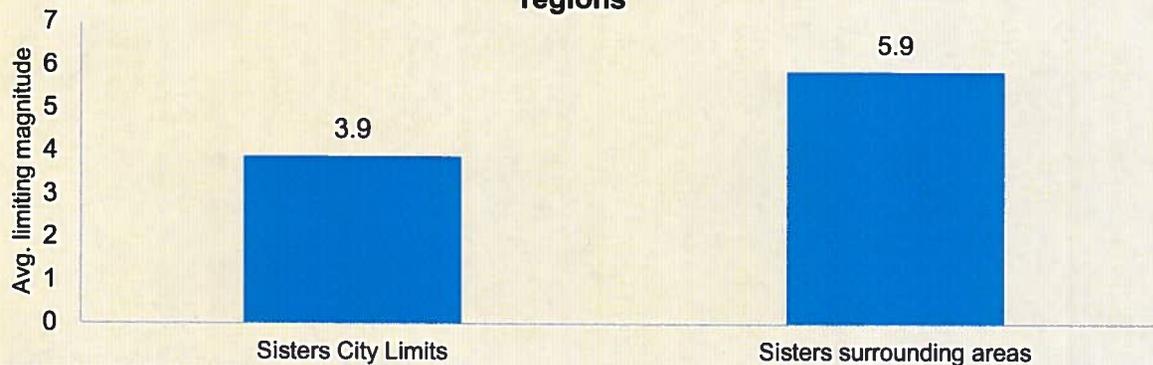
<https://www.google.com/maps/d/edit?mid=zs1Gg1m-W3GM.k17SEOBZwxjk&usp=sharing>

Sisters Dark Skies Map, November, 2015



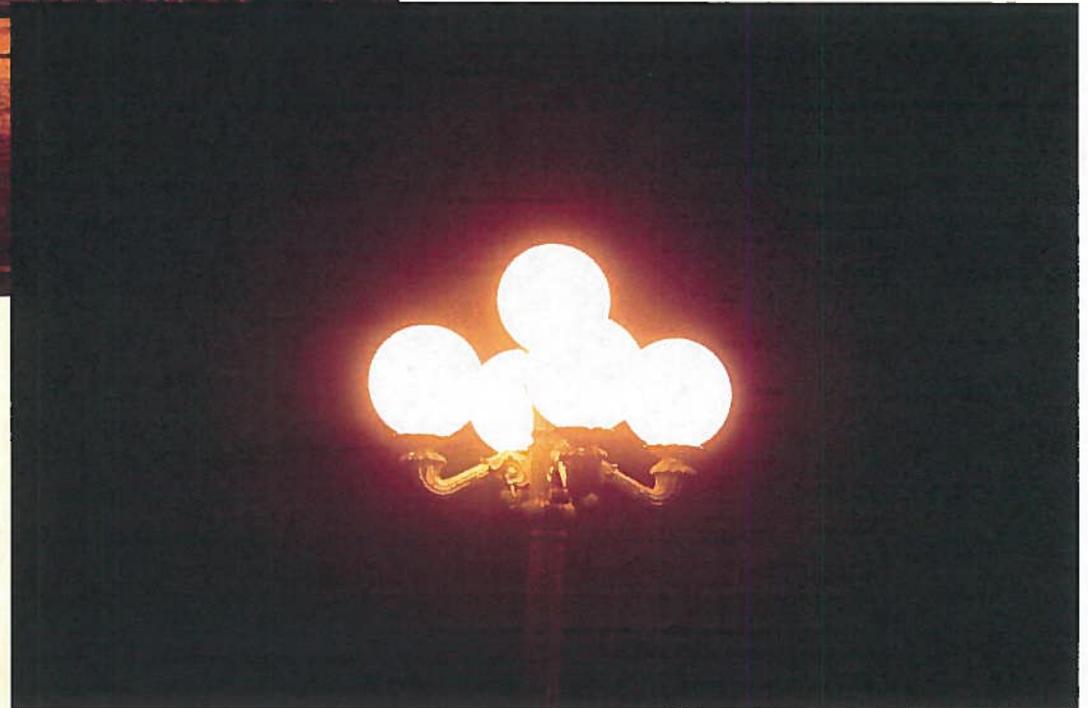
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Sisters N Downtown-3.1	3.1 limiting magnitude
Sisters Ray's Area-2.0	2.0 limiting magnitude
Sisters Five Pines-1.5	1.5 limiting magnitude

Comparison of sky darkness in Sisters city limits and surrounding regions



Photos of non-compliant lights

<https://onedrive.live.com/?authkey=%21AJadj0Aa8oCoaZ8&id=D37F144463A57ED8%213808&cid=D37F144463A57ED8&group=0>



Photos by Thomas Jeffrey

Next Steps and Needed Actions:

- Raise awareness about ordinance and value of dark skies
- Model ordinance compliance
- Enforce ordinance

“National Parks throughout the West now consider dark night skies a valuable resource worth preserving.” -Steve Moore

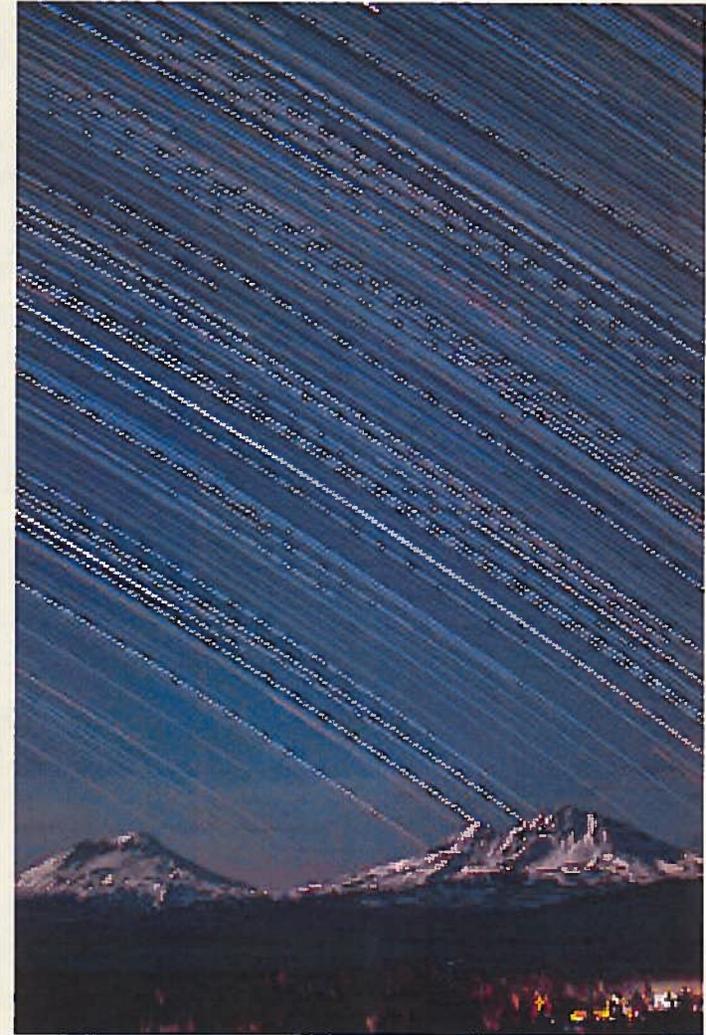


Photo by Kris Kristovich

Thank you!

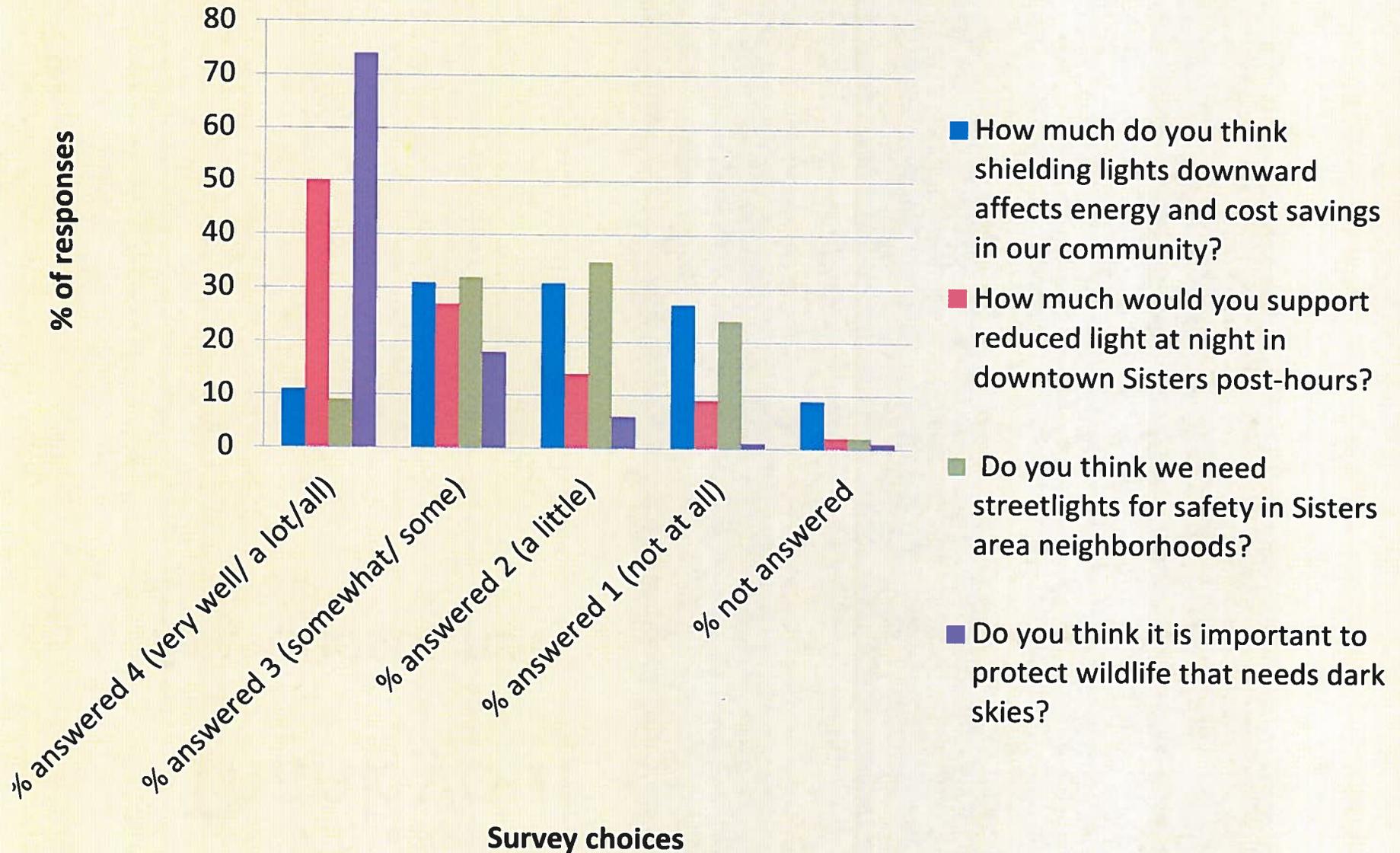
Any questions?



Photo by Kris Kristovich

Extra information from survey

Comparing shielding, reducing lights, safety, and wildlife



AGENDA ITEM



SUMMARY

**CITY OF SISTERS
CITY COUNCIL**

Meeting Date: December 17, 2015

Staff: Gorayeb

Type: Workshop

Dept: CMO, PW, Finance

Subject: Public Event Fees

Action Requested: Discussion and Direction to Staff for Setting Public Event Fees

Summary Points:

- Attached please find three different approaches to Event Fees as previously presented:
 - Option 1 has an application fee to cover Staff time, a park fee to cover maintenance costs and a vendor fee to cover the impact of vendors on City infrastructure;
 - Option 2 has an application fee to cover Staff time and a park fee for maintenance costs;
 - Option 3 has a minimal change from current fees;
- At Council direction, staff looked into the costs to repair impacts associated with large events, in addition to the costs associated with application, setup and breakdown of events, these costs typically are approximately \$940 (park work and grass restoration);
- The various approaches have significant impacts on rates (up, for-profit events and down, non-profit events).

Financial Impact:

- The financial impact is shown on the attached schedules.

Recommendation:

- Choose the most equitable rate structure (staff recommends Option 2);

Attachment(s): Rate Model

Concurrence:  CM F&A  CDD  PW

AGENDA ITEM SUMMARY



CITY OF SISTERS SISTERS CITY COUNCIL

Meeting Date: December 3, 2015

Staff: Lynne Fujita-Conrads

Type: Council Workshop

Dept: Finance

Subject: Public Event Fees

Action Requested – Discuss modifications to Public Event Fees.

Summary:

Council has reviewed modifications to the Public Event fees during discussions of the Public Event code changes. Initial discussions included the option to have vendors pay a fee for doing business in the City, similar to permanent businesses. Council discussed recouping City costs, including administration costs, public works staff time, and impact on parks and infrastructure. After research, we found there was a need for an additional Medium Event category to be able to match the fee structure with City costs. The attachments show current and proposed fees based on 2014 Public Events.

Staff has proposed three fee options:

Option #1: An application fee to cover City staff time, a park fee to cover maintenance costs, and a vendor fee to cover impact of customers on City infrastructure.

Option #2: An application fee for City staff time and park fee for maintenance costs. Park maintenance costs were estimated using FY 15/16 Parks budget.

Option #3: Minimal change to the current fee structure.

Financial Impact:

Attachments show financial impact of fee changes.

Attachment(s):

Attachment A – Fee Comparison

Attachment B – Option #1

Attachment C – Option #2

Attachment D – Option #3

Concurrence:

CM:

FIN:

PW:

CDD:

Attachment A

Public Event Fee Comparison

City of Bend

Park Fee (admin costs for event program and park system)

Regular	\$500 - \$1000	\$350 - \$500 each additional day
Non-Profit	\$250 - \$400	\$200 each additional day

Impact Fee (impact on turf, event footprint, quantity of vendors/booths, blow up toys)

All	\$50 - \$500	Minimal to High per day
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City of Redmond

No Street Closure	\$75.00
Street Closure	\$150.00
Event on 5th or 6th St.	\$200.00

City of Ashland

One-day events only - 3 events/month

Non-profit organizations only

Application Fee	\$25.00	
Bandshell Fee	\$220.00	
Booth fee - limit 25	\$25/booth	
Street Closure	\$75.00	
Artisans Market - non profit	\$5/sq ft	\$8,000 - \$9,000 for the season

City of Leavenworth

Non-profit organizations only	\$.30/sq ft/day
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ATTACHMENT B

OPTION #1

IMPACT FEES INCLUDE VENDOR FEE

Current Fees	
Large Event (over 24)	
Village Green	\$200
Other Parks	\$150
Small Event (up to 24)	\$30
Non Profit	
One-time Application Fee	\$30
Facility Use Fee/event	\$25

Proposed Fees	Small Event	Medium Event	Large Event	Non-Profit
	(up to 24)	(25 to 100)	(over 100)	
Application Fee	\$30	\$75	\$200	\$30
Park Fee	\$50/day	\$100/day	\$200/day	\$25/day
Vendor Fee	\$10/vendor/day	\$10/vendor/day	\$10/vendor/day	\$5/vendor/day

2014 PUBLIC EVENTS

Date	Event	Organizer	Event Location	Non-Profit	CURRENT					PROPOSED ESTIMATE								
					Processing Fee	Park Fee	Total Fees	Additional Charges	Total Paid	City Labor Cost	Application Fee	Park Fee	Vendor Fee	Total Fees	# Days	Cost/Day	# Vendors	Cost/Vendor/Day
01/01/2014	Resolution Run	Sisters Multi Sport	SAC/Town	X	30		30		30	30	30	0	0	30	1	30	0	
04/11/2014	My Own Two Hands Parade	Sisters Folk Festival	Around City Hall/School Admin Bldng	X	30		30		30	180	30	0	0	30	1	30	0	
04/14/2014	Film Project (book trailer)	Faceout	Clemens Park	X	30	25	55		55	30	30	25	0	55	1	55	0	
04/20/2014	Easter Egg Hunt	SCSFD	Creekside Park/Campground	X	30	25	55		55	30	30	25	0	55	1	55	0	
04/26/2014	Better Half Marathon	Run & Race Sisters, LLC	Village Green Park	X	30	25	55	20	75	120	30	25	0	55	1	55	0	
05/26/2014	Memorial Day Ceremony	VFW/AL	Village Green Park	X	30	25	55		55	165	30	25	0	55	1	55	0	
06/06/2014	Sisters Farmer's Market	Sisters Farmer's Market (17 weeks)	Barclay Park (June 6th-Sep 26)	X	30	17 X 25 = 425	455		455	30	30	425	850	1305	17	77	10	7.68
06/06/2014	Ride for Two Rivers	Chamber of Commerce	Creekside Park	X	30	25	55		65	45	30	25	15	70	1	70	3	23.33
06/14/2014	Sisters Rodeo Parade	Chamber of Commerce/Rodeo Association	Cascade Avenue	X	30		30	268	298	2,070	30	0	0	30	1	30	0	
07/12/2014	Sisters Outdoor Quilt Show	Sisters Outdoor Quilt Show	Throughout Town	X	30	4 X 25 = 100	130	985	1115	2,820	30	100	15	145	1	145	3	48.33
07/17/2014	Community Barbecue	SPRD (+ August 14th)	Village Green Park	X	30	2 X 25 = 50	80		80	105	30	50	0	80	2	40	0	
07/19/2014	Glory Daze Car Show	Chamber of Commerce	Main Avenue	X	30	25	55		55	120	30	0	0	30	1	30	0	
08/13/2014	Volunteer BBQ	Habitat for Humanity	Village Green Park	X	30	25	55		55	60	30	25	0	55	1	55	0	
08/14/2014	Luau in the Park	SPRD	Village Green Park	X	30	25	55		55	90	30	25	0	55	1	55	0	
08/19/2014	Senior Picnic in the Park	Central Oregon Council on Aging	Village Green Park	X	30	25	55		55	30	30	25	0	55	1	55	0	
08/24/2014	Church Service	Vast Church	Village Green Park	X	30	25	55		55	30	30	25	0	55	1	55	0	
09/05/2014	Sisters Folk Festival	Sisters Folk Festival	Village Green Park/Fir St Park, etc.	X	30	5 X 25 = 125	155	840	995	2,220	30	125	105	260	3	87	7	12.38
09/05/2014	Church Family Event	Vast Church	Creekside Park	X	30	25	55		55	30	30	25	0	55	1	55	0	
09/26/2014	Fresh Hop Festival	Chamber of Commerce	Village Green Park	X	30	25	55	260	315	195	30	25	100	155	1	155	20	7.75
09/28/2014	Benefit 5K	Sisters Camp Sherman Fire Department	Through town	X	30		30	10	40	30	30	0	0	30	1	30	0	
10/11/2014	Harvest Faire	Chamber of Commerce	Hood Avenue	X	30	25	55	168	223	360	30	0	1340	1370	2	685	134	5.11
10/24/2014	Homecoming Parade	Sisters High School/Leadership Class	Hood Avenue from Cedar to Pine St	X	30		30		30	210	30	0	0	30	1	30	0	
10/31/2014	Halloween Parade	Sisters Rotary Club	Village Green Park/Through town	X	30	25	55		55	30	30	25	0	55	1	55	0	
11/28/2014	Tree Lighting	Chamber of Commerce	Fir Street Park	X	30		30		30	30	30	25	0	55	1	55	0	
11/29/2014	Christmas Parade	Chamber of Commerce	Hood Avenue	X	30		30		30	30	30	0	0	30	1	30	0	
06/14/2014	Sisters Art in the Park	Central Oregon Shows	Creekside Park			3 X 150 = 450	450	40	490	195	200	600	2400	3200	3	1,067	80	13.33
06/20/2014	Block Party	Sisters Coffee/Clearwater Gallery	Oak Street				0	30	30	30	200	0	0	200	1	200	0	
06/28/2014	Freedom Festival	Central Oregon Shows	Creekside Park			3 X 150 = 450	450		450	195	200	600	900	1700	3	567	30	18.89
07/05/2014	McGrath Family BBQ	Cindy McGrath-small event	Village Green Park			30	30	10	40	90	30	50	0	80	1	80	0	
07/11/2014	Quilter's Affair	Stitchin' Post	Village Green Park			200	200	20	220	195	200	200	0	400	1	400	0	
07/17/2014	Bergen Garcia Rehearsal Dinner	Mr. E. Garcia	Creekside Park			150	150	10	160	90	75	100	0	175	1	175	0	
07/19/2014	Antiques in the Park	Central Oregon Shows	Creekside Park			3 X 150 = 450	450		450	195	200	600	1620	2420	3	807	54	14.94
07/26/2014	Art in the Park	Central Oregon Shows	Creekside Park			3 X 150 = 450	450		450	195	200	600	2400	3200	3	1,067	80	13.33
08/02/2014	McConville Wedding	Chester McConville	Creekside Park			150	150	10	160	180	75	100	0	175	1	175	0	
08/23/2014	Sisters Wild West Show	Central Oregon Shows	Creekside Park			3 X 150 = 450	450		450	195	200	600	1500	2300	3	767	50	15.33
08/23/2014	Timber Creek HOA party	Timber Creek HOA	Village Green Park			200	200	10	210	120	75	100	0	175	1	175	0	
08/29/2014	Stackline Festival	All Girls Slackline Festival	Village Green Park			200	200		200	30	75	100	0	175	1	175	0	
08/30/2014	Birthday Party	Breanna Grover	Village Green Park			30	30	10	40	90	30	50	0	80	1	80	0	
09/14/2014	Benefit for Baby Emily	Hardtails	Larch Street (i.f.o. business)		30		30		30	30	200	0	0	200	1	200	0	
09/13/2014	Fall Street Festival	Central Oregon Shows	Oak Street				0	180	180	150	200	0	1800	2000	3	667	60	11.11
10/01/2014	Ben Beer Chase	Cascade Lakes Race Group	Through town				0		0	30	200	0	0	200	1	200	0	
11/02/2014	Happy Girl Half Marathon/5K	Lay It Out Events	Through town				0		0	30	200	0	0	200	1	200	0	

ATTACHMENT C

OPTION #2

NO VENDOR FEE
INCREASE LARGE EVENT PARK FEE TO COVER MAINTENANCE COSTS

Current Fees	
Large Event (over 24)	
Village Green	\$200
Other Parks	\$150
Small Event (up to 24)	\$30
Non Profit	
One-time Application Fee	\$30
Facility Use Fee/event	\$25

Proposed Fees	Small Event	Medium Event	Large Event	Non-Profit
	(up to 24)	(25 to 100)	(over 100)	
Application Fee	\$30	\$75	\$200	\$30
Park Fee	\$50/day	\$100/day	\$300/day	\$25/day
Vendor Fee	-	-	-	-

Estimated City Maintenance Costs		
FY 15/16 Parks Budget	\$294,298	
6 City Parks	\$49,050	Annual Maint/park
180 days (half year)	\$272	Daily Maint/park

2014 PUBLIC EVENTS

Date	Event	Organizer	Event Location	Non-Profit	CURRENT					PROPOSED ESTIMATE								
					Processing Fee	Park Fee	Total Fees	Additional Charges	Total Paid	City Labor Cost	Application Fee	Park Fee	Vendor Fee	Total Fees	# Days	Cost/Day	# Vendors	Cost/Vendor/Day
01/01/2014	Resolution Run	Sisters Multi Sport	SAC/Town	X	30		30		30	30	30	0	0	30	1	30	0	
04/11/2014	My Own Two Hands Parade	Sisters Folk Festival	Around City Hall/School Admin Bldng	X	30		30		30	180	30	0	0	30	1	30	0	
04/14/2014	Film Project (book trailer)	Faceout	Clemens Park	X	30	25	55		55	30	30	25	0	55	1	55	0	
04/20/2014	Easter Egg Hunt	SCSFD	Creekside Park/Campground	X	30	25	55		55	30	30	25	0	55	1	55	0	
04/26/2014	Better Half Marathon	Run & Race Sisters, LLC	Village Green Park	X	30	25	55	20	75	120	30	25	0	55	1	55	0	
05/26/2014	Memorial Day Ceremony	VFW/AL	Village Green Park	X	30	25	55		55	165	30	25	0	55	1	55	0	
06/06/2014	Sisters Farmer's Market	Sisters Farmer's Market (17 weeks)	Barclay Park (June 6th-Sep 26)	X	30	17 X 25 = 425	455		455	30	30	425	0	455	17	27	10	2.68
06/06/2014	Ride for Two Rivers	Chamber of Commerce	Creekside Park	X	30	25	55	10	65	45	30	25	0	55	1	55	3	18.33
06/14/2014	Sisters Rodeo Parade	Chamber of Commerce/Rodeo Association	Cascade Avenue	X	30		30	268	298	2,070	30	0	0	30	1	30	0	
07/12/2014	Sisters Outdoor Quilt Show	Sisters Outdoor Quilt Show	Throughout Town	X	30	4 X 25 = 100	130	985	1115	2,820	30	100	0	130	1	130	3	43.33
07/17/2014	Community Barbecue	SPRD (+ August 14th)	Village Green Park	X	30	2 X 25 = 50	80		80	105	30	50	0	80	2	40	0	
07/19/2014	Glory Daze Car Show	Chamber of Commerce	Main Avenue	X	30	25	55		55	120	30	0	0	30	1	30	0	
08/13/2014	Volunteer BBQ	Habitat for Humanity	Village Green Park	X	30	25	55		55	60	30	25	0	55	1	55	0	
08/14/2014	Luau in the Park	SPRD	Village Green Park	X	30	25	55		55	90	30	25	0	55	1	55	0	
08/19/2014	Senior Picnic in the Park	Central Oregon Council on Aging	Village Green Park	X	30	25	55		55	30	30	25	0	55	1	55	0	
08/24/2014	Church Service	Vast Church	Village Green Park	X	30	25	55		55	30	30	25	0	55	1	55	0	
09/05/2014	Sisters Folk Festival	Sisters Folk Festival	Village Green Park/Fir St Park, etc.	X	30	5 X 25 = 125	155	840	995	2,220	30	125	0	155	3	52	7	7.38
09/05/2014	Church Family Event	Vast Church	Creekside Park	X	30	25	55		55	30	30	25	0	55	1	55	0	
09/26/2014	Fresh Hop Festival	Chamber of Commerce	Village Green Park	X	30	25	55	260	315	195	30	25	0	55	1	55	20	2.75
09/28/2014	Benefit 5K	Sisters Camp Sherman Fire Department	Through town	X	30		30	10	40	30	30	0	0	30	1	30	0	
10/11/2014	Harvest Faire	Chamber of Commerce	Hood Avenue	X	30	25	55	168	223	360	30	0	0	30	2	15	134	0.11
10/24/2014	Homecoming Parade	Sisters High School/Leadership Class	Hood Avenue from Cedar to Pine St	X	30		30		30	210	30	0	0	30	1	30	0	
10/31/2014	Halloween Parade	Sisters Rotary Club	Village Green Park/Through town	X	30	25	55		55	30	30	25	0	55	1	55	0	
11/28/2014	Tree Lighting	Chamber of Commerce	Fir Street Park	X	30		30		30	30	30	25	0	55	1	55	0	
11/29/2014	Christmas Parade	Chamber of Commerce	Hood Avenue	X	30		30		30	30	30	0	0	30	1	30	0	
06/14/2014	Sisters Art in the Park	Central Oregon Shows	Creekside Park			3 X 150 = 450	450	40	490	195	200	900	0	1100	3	367	80	4.58
06/20/2014	Block Party	Sisters Coffee/Clearwater Gallery	Oak Street				0	30	30	30	200	0	0	200	1	200	0	
06/28/2014	Freedom Festival	Central Oregon Shows	Creekside Park			3 X 150 = 450	450		450	195	200	900	0	1100	3	367	30	12.22
07/05/2014	McGrath Family BBQ	Cindy McGrath-small event	Village Green Park			30	30	10	40	90	30	50	0	80	1	80	0	
07/11/2014	Quilter's Affair	Stitchin' Post	Village Green Park			200	200	20	220	195	200	300	0	500	1	500	0	
07/17/2014	Bergen Garcia Rehearsal Dinner	Mr. E. Garcia	Creekside Park			150	150	10	160	90	75	100	0	175	1	175	0	
07/19/2014	Antiques in the Park	Central Oregon Shows	Creekside Park			3 X 150 = 450	450		450	195	200	900	0	1100	3	367	54	6.79
07/26/2014	Art in the Park	Central Oregon Shows	Creekside Park			3 X 150 = 450	450		450	195	200	900	0	1100	3	367	80	4.58
08/02/2014	McConville Wedding	Chester McConville	Creekside Park			150	150	10	160	180	75	100	0	175	1	175	0	
08/23/2014	Sisters Wild West Show	Central Oregon Shows	Creekside Park			3 X 150 = 450	450		450	195	200	900	0	1100	3	367	50	7.33
08/23/2014	Timber Creek HOA party	Timber Creek HOA	Village Green Park			200	200	10	210	120	75	100	0	175	1	175	0	
08/29/2014	Slackline Festival	All Girls Slackline Festival	Village Green Park			200	200		200	30	75	100	0	175	1	175	0	
08/30/2014	Birthday Party	Breanna Grover	Village Green Park			30	30	10	40	90	30	50	0	80	1	80	0	
09/14/2014	Benefit for Baby Emily	Hardtails	Larch Street (i.f.o. business)		30		30		30	30	200	0	0	200	1	200	0	
09/13/2014	Fall Street Festival	Central Oregon Shows	Oak Street				0	180	180	150	200	0	0	200	3	67	60	1.11
10/01/2014	Ben Beer Chase	Cascade Lakes Race Group	Through town				0		0	30	200	0	0	200	1	200	0	
11/02/2014	Happy Girl Half Marathon/5K	Lay It Out Events	Through town				0		0	30	200	0	0	200	1	200	0	

ATTACHMENT D

OPTION #3

MINIMAL CHANGE TO CURRENT FEE STRUCTURE

Current Fees	
Large Event (over 24)	
Village Green	\$200
Other Parks	\$150
Small Event (up to 24)	\$30
Non Profit	
One-time Application Fee	\$30
Facility Use Fee/event	\$25

Proposed Fees	Small Event	Medium Event	Large Event	Non-Profit
	(up to 24)	(25 to 100)	(over 100)	
Application Fee	\$30	\$30	\$100	\$30
Park Fee		\$100/day	\$150/day	\$25/day
Vendor Fee	-	-	-	-

2014 PUBLIC EVENTS

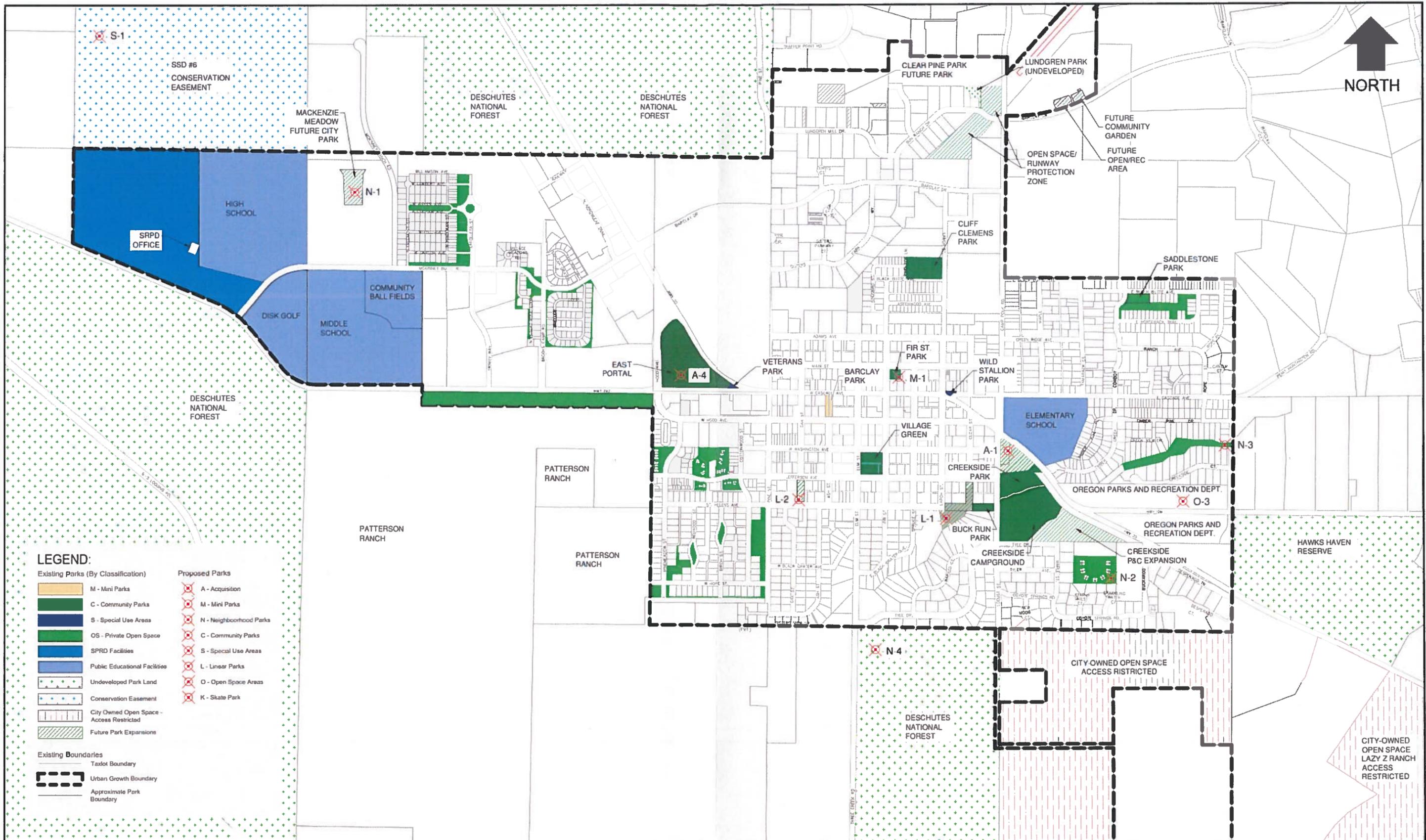
Date	Event	Organizer	Event Location	Non-Profit	CURRENT						PROPOSED ESTIMATE								
					Processing Fee	Park Fee	Total Fees	Additional Charges	Total Paid	City Labor Cost	Application Fee	Park Fee	Vendor Fee	Total Fees	# Days	Cost/Day	# Vendors	Cost/Vendor/Day	
01/01/2014	Resolution Run	Sisters Multi Sport	SAC/Town	X	30		30		30	30		30	0	0	30	1	30	0	
04/11/2014	My Own Two Hands Parade	Sisters Folk Festival	Around City Hall/School Admin Bldg	X	30		30		30	180		30	0	0	30	1	30	0	
04/14/2014	Film Project (book trailer)	Faceout	Clemens Park	X	30	25	55		55	30		30	25	0	55	1	55	0	
04/20/2014	Easter Egg Hunt	SCSFD	Creekside Park/Campground	X	30	25	55		55	30		30	25	0	55	1	55	0	
04/26/2014	Better Half Marathon	Run & Race Sisters, LLC	Village Green Park	X	30	25	55	20	75	120		30	25	0	55	1	55	0	
05/26/2014	Memorial Day Ceremony	VFW/WAL	Village Green Park	X	30	25	55		55	165		30	25	0	55	1	55	0	
06/06/2014	Sisters Farmer's Market	Sisters Farmer's Market (17 weeks)	Barclay Park (June 6th-Sep 26)	X	30	17 X 25 = 425	455		455	30		30	425	0	455	17	27	10	2.68
06/06/2014	Ride for Two Rivers	Chamber of Commerce	Creekside Park	X	30	25	55	10	65	45		30	25	0	55	1	55	3	18.33
06/14/2014	Sisters Rodeo Parade	Chamber of Commerce/Rodeo Association	Cascade Avenue	X	30		30	268	298	2,070		30	0	0	30	1	30	0	
07/12/2014	Sisters Outdoor Quilt Show	Sisters Outdoor Quilt Show	Throughout Town	X	30	4 X 25 = 100	130	985	1115	2,820		30	100	0	130	1	130	3	43.33
07/17/2014	Community Barbecue	SPRD (+ August 14th)	Village Green Park	X	30	2 X 25 = 50	80		80	105		30	50	0	80	2	40	0	
07/19/2014	Glory Daze Car Show	Chamber of Commerce	Main Avenue	X	30	25	55		55	120		30	0	0	30	1	30	0	
08/13/2014	Volunteer BBQ	Habitat for Humanity	Village Green Park	X	30	25	55		55	60		30	25	0	55	1	55	0	
08/14/2014	Luau in the Park	SPRD	Village Green Park	X	30	25	55		55	90		30	25	0	55	1	55	0	
08/19/2014	Senior Picnic in the Park	Central Oregon Council on Aging	Village Green Park	X	30	25	55		55	90		30	25	0	55	1	55	0	
08/24/2014	Church Service	Vast Church	Village Green Park	X	30	25	55		55	30		30	25	0	55	1	55	0	
09/05/2014	Sisters Folk Festival	Sisters Folk Festival	Village Green Park/Fir St Park, etc.	X	30	5 X 25 = 125	155	840	995	2,220		30	125	0	155	3	52	7	7.38
09/05/2014	Church Family Event	Vast Church	Creekside Park	X	30	25	55		55	30		30	25	0	55	1	55	0	
09/26/2014	Fresh Hop Festival	Chamber of Commerce	Village Green Park	X	30	25	55	260	315	195		30	25	0	55	1	55	20	2.75
09/28/2014	Benefit 5K	Sisters Camp Sherman Fire Department	Through town	X	30		30	10	40	30		30	0	0	30	1	30	0	
10/11/2014	Harvest Faire	Chamber of Commerce	Hood Avenue	X	30	25	55	168	223	360		30	0	0	30	2	15	134	0.11
10/24/2014	Homecoming Parade	Sisters High School/Leadership Class	Hood Avenue from Cedar to Pine St	X	30		30		30	210		30	0	0	30	1	30	0	
10/31/2014	Halloween Parade	Sisters Rotary Club	Village Green Park/Through town	X	30	25	55		55	30		30	25	0	55	1	55	0	
11/28/2014	Tree Lighting	Chamber of Commerce	Fir Street Park	X	30		30		30	30		30	25	0	55	1	55	0	
11/29/2014	Christmas Parade	Chamber of Commerce	Hood Avenue	X	30		30		30	30		30	0	0	30	1	30	0	
06/14/2014	Sisters Art in the Park	Central Oregon Shows	Creekside Park			3 X 150 = 450	450	40	490	195		100	450	0	550	3	183	80	2.29
06/20/2014	Block Party	Sisters Coffee/Clearwater Gallery	Oak Street				0	30	30	30		100	0	0	100	1	100	0	
06/28/2014	Freedom Festival	Central Oregon Shows	Creekside Park			3 X 150 = 450	450		450	195		100	450	0	550	3	183	30	6.11
07/05/2014	McGrath Family BBQ	Cindy McGrath-small event	Village Green Park			30	30	10	40	90		30	0	0	30	1	30	0	
07/11/2014	Quilter's Affair	Stitchin' Post	Village Green Park			200	200	20	220	195		100	150	0	250	1	250	0	
07/17/2014	Bergen Garcia Rehearsal Dinner	Mr. E. Garcia	Creekside Park			150	150	10	160	90		30	100	0	130	1	130	0	
07/19/2014	Antiques in the Park	Central Oregon Shows	Creekside Park			3 X 150 = 450	450		450	195		100	450	0	550	3	183	54	3.40
07/26/2014	Art in the Park	Central Oregon Shows	Creekside Park			3 X 150 = 450	450		450	195		100	450	0	550	3	183	80	2.29
08/02/2014	McConville Wedding	Chester McConville	Creekside Park			150	150	10	160	180		30	100	0	130	1	130	0	
08/23/2014	Sisters Wild West Show	Central Oregon Shows	Creekside Park			3 X 150 = 450	450		450	195		100	450	0	550	3	183	50	3.67
08/23/2014	Timber Creek HOA party	Timber Creek HOA	Village Green Park			200	200	10	210	120		30	100	0	130	1	130	0	
08/29/2014	Slackline Festival	All Girls Slackline Festival	Village Green Park			200	200		200	30		30	100	0	130	1	130	0	
08/30/2014	Birthday Party	Breanna Grover	Village Green Park			30	30	10	40	90		30	0	0	30	1	30	0	
09/14/2014	Benefit for Baby Emily	Hardtails	Larch Street (i.f.o. business)		30		30		30	30		100	0	0	100	1	100	0	
09/13/2014	Fall Street Festival	Central Oregon Shows	Oak Street				0	180	180	150		100	0	0	100	3	33	60	0.56
10/01/2014	Ben Beer Chase	Cascade Lakes Race Group	Through town				0		0	30		100	0	0	100	1	100	0	
11/02/2014	Happy Girl Half Marathon/5K	Lay It Out Events	Through town				0		0	30		100	0	0	100	1	100	0	

To whom it may concern,

The City of Sisters, through its City Council, is writing to voice its support for the Community Schools Program provided by the Sisters Park and Recreation District (SPRD). A program that offers after- school homework assistance, physical activities and enrichment activities such as arts and crafts, science lab and Lego robotics is of great benefit to the students and working parents in our community.

We see tremendous value in this and all the programs offered by SPRD and are proud to report the close partnership our two entities share. The City will continue to support SPRD through its Community Grant Program and in-kind contributions as SPRD continues to provide quality activities, projects and events.

The City strongly feels the Community Schools Program program will continue to deliver benefit to Sisters and hope you will consider this when determining your grant award. Thank you for your consideration.



LEGEND:

- | | | | |
|---|----------------------|-----------------------|------------------------|
| Existing Parks (By Classification) | | Proposed Parks | |
| M - Mini Parks | A - Acquisition | M - Mini Parks | N - Neighborhood Parks |
| C - Community Parks | C - Community Parks | S - Special Use Areas | L - Linear Parks |
| S - Special Use Areas | O - Open Space Areas | K - Skate Park | |
| OS - Private Open Space | | | |
| SRPD Facilities | | | |
| Public Educational Facilities | | | |
| Undeveloped Park Land | | | |
| Conservation Easement | | | |
| City Owned Open Space - Access Restricted | | | |
| Future Park Expansions | | | |
| Existing Boundaries | | | |
| Taxlot Boundary | | | |
| Urban Growth Boundary | | | |
| Approximate Park Boundary | | | |

NO.	DATE	BY	APPR	REVISIONS

VERIFY SCALES
 BAR IS ONE INCH ON ORIGINAL DRAWING
 0" = 1"
 IF NOT ONE INCH ON THIS SHEET, ADJUST SCALES ACCORDINGLY.



549 SW MILL VIEW WAY, SUITE 105
 BEND, OREGON 97702
 (541) 633-3140
 www.beconeng.com

DESIGNED BY: EJH	DRAWN BY: JLB	CHECKED BY: EJH	SCALE: 1" = 500'
DATE: 11 - 25 - 2015		PROJECT NO. 13702	

**CITY OF SISTERS
 PROPOSED PARKS SYSTEM**

EXHIBIT MAP

DRAWING NO. DRAFT 1
SHEET NO. 1 of 1