



SISTERS CITY COUNCIL
520 E. Cascade Avenue
Sisters, OR 97759

JULY 09, 2015

6:00 P.M. CITY COUNCIL WORKSHOP

1. Bike Rack/Bike Share Program – *J. Norquist*
2. Other Business – *Staff/Council*
 - A. Committee for Citizen Involvement (CCI) Update

7:00 P.M. CITY COUNCIL REGULAR MEETING

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

II. VISITOR COMMUNICATION

III. CONSENT AGENDA

- A. Minutes
 1. June 25, 2015 – Workshop
- B. Bills to Approve
 1. July Accounts Payable

IV. STAFF REPORTS

- A. July Staff/Council Work Plan
- B. New Business License Report for June 2015

V. COUNCIL BUSINESS

- A. **Discussion and Consideration of a Motion** to Approve the Three Creeks Production LLC Wastewater Equivalent Dwelling Unit (EDU) Calculation – *L. Fujita-Conrads*

VI. CONTRACT REVIEW BOARD

- A. **Discussion and Consideration of a Motion** to Award a Construction Services Contract to High Desert Aggregate and Paving Inc., in the Amount of \$72,346.00 or \$73,000 with Added Alternative (for paving between 7:00 p.m. and 7:00 a.m.) for a Pavement Overlay Project and Authorize the City Manager to Execute the Contract – *P. Bertagna*

This agenda is also available via the Internet at www.ci.sisters.or.us

*The meeting location is accessible to persons with disabilities. Requests for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting by calling Kathy Nelson, City Recorder, at the number below.
520 E. Cascade Ave. – P.O. Box 39, Sisters, OR 97759 – 541-323-5213*

VII. OTHER BUSINESS

VIII. MAYOR/COUNCILOR BUSINESS

IX. ADJOURN

MEMBERS PRESENT:

Chris Frye Mayor
Wendy Holzman Councilor
David Asson Councilor
Nancy Connolly Councilor

STAFF PRESENT:

Andrew Gorayeb City Manager
Patrick Davenport CDD Director
Lynne Fujita-Conrads Finance Office
Kathy Nelson City Recorder

GUESTS:

Erik Huffman City Engineer

ABSENT:

Paul Bertagna PW Director

The meeting was called to order by Mayor Frye at 6:02 p.m.

1. Water and Sewer Infrastructure Analysis/Rates

Manager Gorayeb directed the Council to the Water System Infrastructure Improvements report written by City Engineer Erik Huffman. He explained the purpose of the report was to determine water supply and demand for the conditions existing today and to full build out of the urban growth boundary. He stated the report also looked at what water related infrastructure systems would be needed to meet demand, the timing for the projects, the estimated costs of the improvements and funding source which would include the Water Fund and Water System Development Charge (SDC) Fund. He stated full built out was anticipated by 2037 with a total of 4,431 residents.

Manager Gorayeb discussed the table related to water demand in the city as it relates to annual demand, maximum daily demand, fire flow reserve for fire protection needs and design parameters for demand in the future. He reported the City had good fire flow reserve and consequently the fire related insurance rating was good. Which was a benefit to homeowners. He discussed the information provided in the other tables related to different scenarios with various combinations of the three wells running. He confirmed that Well #3 was the only well that did not have a backup electrical generator and reported if Well #3 went offline, the city could not meet daily demand. He stated if pump #1 or pump #2 were operating together, or pump #3 on its own, the city was covered. He discussed the advantage of adding a backup generator to pump #3, the only pump without the backup, and noted it would improve the reliability of Well #3. He discussed other water system infrastructure items that were recommended prior to full build out of the UGB:

Variable Frequency Drive:

Manager Gorayeb stated adding variable frequency drives would extend the life of the pumps since it would allow them to run at less than 100% capacity to meet the actual demand necessary. He explained at present, the pumps could only run at full capacity and the variable frequency drivers would reduce stress on the motors.

Transmission Main

Manager Gorayeb stated the main water transmission line that connects the City's reservoir and waterlines was constructed in the 1960's and as a critical component of the water system would need to be replaced sometime in the next five to 30 years. He stated it would be replaced with a 20 inch diameter line to add supply capacity. He added the old line would remain in place to allow redundancy in case it was ever needed.

Water Right Mitigation

Manager Gorayeb reported that based on the assumption of a need of approximately 18 acres for full build out, the city had sufficient irrigation water rights to meet its mitigation demand projections.

Well #1 Building and Chlorination

Manager Gorayeb reported the building for Well #1 was undersized and needed an updated chlorination system.

Water System Spare Parts Including 75hp Pump Motor

Manager Gorayeb stated having spare parts immediately available was a good risk management practice.

Water Distribution Improvements

Manager Gorayeb stated the comprehensive list was from the Capital improvement Plan (CIP).

Manager Gorayeb stated the schedules provided in the packet listed proposed dates and funding sources for projects. He explained some projects were funded by both the Water Fund and Water SDC Fund as they replaced existing infrastructure and would also provide additional capacity. He pointed out the schedules did not assume any changes to the current SDC rate and that by 2028 the SDC Fund would be unable to meet its financial demand without looking to other options such as raising SDC rates, borrowing or applying for grants.

Councilor Connolly asked if the estimate for buildout included the Forest Service property and **Manager Gorayeb** replied it did based on past assumptions of how the land might be developed. **Councilor Connolly** asked whether the generator from Well #1 or Well #2 could be moved to Well #3. **Manager Gorayeb** replied they could but that was not good risk management practice from a safety standpoint in case of a fire. **Manager Gorayeb** added that the City would look to build a fourth well as opposed to a second reservoir as previously considered. He stated that would likely not be necessary for several years. He explained another well would provide additional capacity as opposed to just being a storage vessel.

Councilor Connolly asked if the sewer line running under the Whychus Creek Bridge on Locust was included on the project list and **Manager Gorayeb** replied it was not since a solution had not been determined yet. He stated, as such it was impossible to anticipate the cost. He reported staff

had meet with the former City Engineer Dick Nored and Robinson & Owen Construction personnel to discuss what options might be available. He stated since it was such a unique situation the City needed to weight the cost benefit of the different options prior to bringing a recommendation back to the Council.

Councilor Asson stated he had several concerns that he felt were not adequately covered in the report. He stated while the schedules were great, using a growth rate of 3.1% over the next 20 years might be realistic over the long term but asked what would happen if there were extreme growth for a few years and whether they could be accommodated. He questioned whether waiting until 2028 for a fourth well was prudent and stated a few years ago Council was informed that Well #1 was inadequate but now improvements were not scheduled until 2022. He noted the main water transmission line was not scheduled for replacement for another 10 years even though it was near the end of the normal life cycle. He stated he didn't see information about securing water rights in case they were needed and asked why the net income was 7% and 9% respectively in years 2019 and 2020 but not in other years where only 2% net income was anticipated. He stated he had seen no mention of water rates until he received the additional handout this evening and stated the issue of equity as it relates to rates still needed to be discussed. Lastly, he saw no mention of the possibility of the UGB expanding in the next 20 years and if it did, how the future needs would be accommodated.

Manager Gorayeb addressed Councilor Asson's concerns. He stated he agreed there would be spikes and dips in the growth of the city but noted staff needed to work within an average. He stated other than averaging, he saw no other way to come up with the information included on the schedules. He stated the statistics were based on statistics since the city began keeping those types of records. He stated if growth outpaced the expectation the need for Well #4 would simply come sooner but so would revenue from the new developers and residents to offset those costs. He explained the same held true if the UGB expanded since the cost for the increased capacity would be figured out for the property being annexed. He stated the city could not figure out the cost of future needs and charge at this point as that was unfair and put the burden of future costs onto current residents.

Manager Gorayeb remarked he was not looking for the Council to make any decisions related to rates and had provided the information as an update for consideration for future conversation. He stated the proposed rate model was based on paying on actual use and eliminating a minimum allowance. He stated that created more equity and allowed people to save money by becoming more water conscience. He agreed additional analysis of rates was needed

Manager Gorayeb stated work performed on Well #1 had allowed the City to postpone other significant work for a few years. He stated the building needed to be replaced only because an updated chlorination system would require more room. He stated with regard to the main water transmission line, it had a useful life of 50 to 80 years, so waiting another ten years before replacing was still well within the range of its anticipated useful life.

Manager Gorayeb reminded the Council they had discussed water rights with Adam Sussman, the City's contracted water rights specialist. He stated the City did need to perfect some water rights for Well #3 and the process was underway. He noted the City had a significant surplus of water rights.

Mayor Frye suggested that due to time constraints the discussion on sewer infrastructure and rates should be rescheduled for a later workshop.

2. Other Business

- The fix to make the lights on Cascade Avenue compliant with the City's dark skies ordinance has been completed.
- The parking and paving project at Village Green Park should be completed by next week.
- The City received the Big Chaining Award from Deschutes County for significant bike and pedestrian improvements.
- Hours for the splash pad at Fir Street Park have been adjusted to conserve water during the current drought conditions. It is available from 10:00 a.m. to 7:00 p.m. daily.
- Four City Council members attended the follow-up meeting of the Economic Vitality Summit. **Councilor Connolly** reported staff from Rural Development Initiative (RDI) was creating a report on the economic makeup of what different categories of visitors and residents spend in Sisters. She stated the results would help in creating a business and economic plan. She stated four key issues of interest identified were livability, schools, housing and year round recreation.
- Work was continuing on identifying additional stakeholders for the affordable housing task force and developing a menu of options to incentivize affordable housing.
- Council President Bill Hall's resignation was effective immediately. Staff was directed to advertise the open position and accept applications until July 10th. **City Recorder Nelson** stated she would also contact all the recent applicants to see if they might still be interested in applying again.

The meeting was adjourned at 7:02 p.m.

Respectfully submitted,


Kathy Nelson, City Recorder

Chris Frye, Mayor

PACKET: 02341 AP 7/9/15

VENDOR SET: 01 CITY OF SISTERS

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #			
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----		DISTRIBUTION
=====							
01-0295	AERATION INDUSTRIES INTERNATIO						
I-0152175		SEWER REPAIRS	2,495.00				
6/16/2015	AP-US	DUE: 6/16/2015 DISC: 6/16/2015		1099: N			
		SEWER REPAIRS		05 5-00-787	SEWER SYSTEM REPAIRS		2,495.00
		=== VENDOR TOTALS ===	2,495.00				
=====							
01-0018	BAXTER AUTO PARTS						
C-280502599		STARTER CORE RETURN	60.00CR				
6/16/2015	AP-US	DUE: 6/16/2015 DISC: 6/16/2015		1099: N			
		STARTER CORE RETURN		01 5-03-796	VEHICLE MAINTENANCE		6.00CR
		STARTER CORE RETURN		01 5-05-796	VEHICLE MAINTENANCE		6.00CR
		STARTER CORE RETURN		02 5-00-796	VEHICLE MAINTENANCE		23.99CR
		STARTER CORE RETURN		03 5-00-796	VEHICLE MAINTENANCE		18.00CR
		STARTER CORE RETURN		05 5-00-796	VEHICLE MAINTENANCE		6.01CR
C-280502723		BATTERY EXCHANGE	3.10CR				
6/17/2015	AP-US	DUE: 6/17/2015 DISC: 6/17/2015		1099: N			
		BATTERY EXCHANGE		03 5-00-796	VEHICLE MAINTENANCE		0.78CR
		BATTERY EXCHANGE		02 5-00-796	VEHICLE MAINTENANCE		0.78CR
		BATTERY EXCHANGE		05 5-00-796	VEHICLE MAINTENANCE		0.77CR
		BATTERY EXCHANGE		01 5-05-796	VEHICLE MAINTENANCE		0.77CR
I-280500607		SEWER FUSES	6.88				
6/25/2015	AP-US	DUE: 7/15/2015 DISC: 7/10/2015	0.14CR	1099: N			
		SEWER FUSES		05 5-00-795	SUPPLIES		6.88
I-280501978		ELBOWS, CLAMPS	19.46				
6/10/2015	AP-US	DUE: 7/15/2015 DISC: 7/10/2015	0.39CR	1099: N			
		ELBOWS, CLAMPS		05 5-00-796	VEHICLE MAINTENANCE		3.70
		ELBOWS, CLAMPS		02 5-00-796	VEHICLE MAINTENANCE		4.09
		ELBOWS, CLAMPS		03 5-00-796	VEHICLE MAINTENANCE		5.24
		ELBOWS, CLAMPS		01 5-05-796	VEHICLE MAINTENANCE		3.90
		ELBOWS, CLAMPS		01 5-03-796	VEHICLE MAINTENANCE		2.53
I-280502497		STARTER-STOTTS	221.50				
6/15/2015	AP-US	DUE: 7/15/2015 DISC: 7/10/2015	4.43CR	1099: N			
		STARTER-STOTTS		01 5-03-796	VEHICLE MAINTENANCE		22.16
		STARTER-STOTTS		01 5-05-796	VEHICLE MAINTENANCE		22.16
		STARTER-STOTTS		02 5-00-796	VEHICLE MAINTENANCE		88.55
		STARTER-STOTTS		03 5-00-796	VEHICLE MAINTENANCE		66.46
		STARTER-STOTTS		05 5-00-796	VEHICLE MAINTENANCE		22.17
I-280502692		BATTERY-BOOM TRUCK	137.12				
6/17/2015	AP-US	DUE: 7/15/2015 DISC: 7/10/2015	2.74CR	1099: N			
		BATTERY-BOOM TRUCK		03 5-00-796	VEHICLE MAINTENANCE		34.28
		BATTERY-BOOM TRUCK		02 5-00-796	VEHICLE MAINTENANCE		34.28
		BATTERY-BOOM TRUCK		05 5-00-796	VEHICLE MAINTENANCE		34.28
		BATTERY-BOOM TRUCK		01 5-05-796	VEHICLE MAINTENANCE		34.28

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PACKET: 02341 AP 7/9/15

VENDOR SET: 01 CITY OF SISTERS

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION

01-0018 BAXTER AUTO PARTS (** CONTINUED **)

I-280503396		FUEL CLENR, SPARK PLG-MCINTOS	14.55			
6/23/2015	AP-US	DUE: 7/15/2015 DISC: 7/10/2015	0.29CR	1099; N		
		FUEL CLENR, SPARK PLG-MCINTOSH		01 5-03-796	VEHICLE MAINTENANCE	1.46
		FUEL CLENR, SPARK PLG-MCINTOSH		01 5-05-796	VEHICLE MAINTENANCE	2.98
		FUEL CLENR, SPARK PLG-MCINTOSH		02 5-00-796	VEHICLE MAINTENANCE	1.46
		FUEL CLENR, SPARK PLG-MCINTOSH		03 5-00-796	VEHICLE MAINTENANCE	2.98
		FUEL CLENR, SPARK PLG-MCINTOSH		05 5-00-796	VEHICLE MAINTENANCE	5.67

I-280503587		BLASTER LUBRICATION	4.99			
6/25/2015	AP-US	DUE: 7/15/2015 DISC: 7/10/2015	0.10CR	1099; N		
		BLASTER LUBRICATION		05 5-00-796	VEHICLE MAINTENANCE	0.95
		BLASTER LUBRICATION		02 5-00-796	VEHICLE MAINTENANCE	1.05
		BLASTER LUBRICATION		03 5-00-796	VEHICLE MAINTENANCE	1.34
		BLASTER LUBRICATION		01 5-05-796	VEHICLE MAINTENANCE	1.00
		BLASTER LUBRICATION		01 5-03-796	VEHICLE MAINTENANCE	0.65

I-280503851		BATTERY-STOTTS	105.76			
6/25/2015	AP-US	DUE: 7/15/2015 DISC: 7/10/2015	2.12CR	1099; N		
		BATTERY-STOTTS		01 5-03-796	VEHICLE MAINTENANCE	10.58
		BATTERY-STOTTS		01 5-05-796	VEHICLE MAINTENANCE	10.58
		BATTERY-STOTTS		02 5-00-796	VEHICLE MAINTENANCE	42.28
		BATTERY-STOTTS		03 5-00-796	VEHICLE MAINTENANCE	31.73
		BATTERY-STOTTS		05 5-00-796	VEHICLE MAINTENANCE	10.59

=== VENDOR TOTALS === 447.16

01-0893 BECON LLC

I-06302015		ENGINEERING SERVICES JUNE 201	9,761.80			
6/30/2015	AP-US	DUE: 6/30/2015 DISC: 6/30/2015		1099; Y		
		ENGINEERING SERVICES JUNE 2015		02 5-00-713	DEVELOPMENT REVIEW	571.15
		ENGINEERING SERVICES JUNE 2015		05 5-00-713	DEVELOPMENT REVIEW	571.15
		ENGINEERING SERVICES JUNE 2015		03 5-00-713	DEVELOPMENT REVIEW	285.60
		AIRPORT ANNEX IMP		02 5-00-906	CAPITAL OUTLAY	2,496.45
		ON CAMPGROUND		01 5-05-726	CONTRACTED SERVICES	1,460.00
		VG-JEFFERSON/WASH PARKING		21 5-00-906	CAPITAL OUTLAY	3,416.00
		WATER INFRASTRUCTURE		02 5-00-726	CONTRACTED SERVICES	220.00
		SEWER INFRASTRUCTURE		05 5-00-726	CONTRACTED SERVICES	220.00
		2015 PAVEMENT OVERLAY		03 5-00-916	INFRASTRUCTURE	521.45

=== VENDOR TOTALS === 9,761.80

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-0373		BEND GARBAGE & RECYCLING				

I-2321640		SHREDDING SERVICES JUNE 2015	32.00			
6/28/2015	AP-US	DUE: 6/28/2015 DISC: 6/28/2015		1099: Y		
		SHREDDING SERVICES JUNE 2015		01 5-01-714	OFFICE SUPPLIES	4.81
		SHREDDING SERVICES JUNE 2015		01 5-02-714	OFFICE SUPPLIES	5.10
		SHREDDING SERVICES JUNE 2015		01 5-03-795	SUPPLIES	0.64
		SHREDDING SERVICES JUNE 2015		01 5-05-714	OFFICE SUPPLIES	2.89
		SHREDDING SERVICES JUNE 2015		01 5-07-714	OFFICE SUPPLIES	7.99
		SHREDDING SERVICES JUNE 2015		02 5-00-714	OFFICE SUPPLIES	4.48
		SHREDDING SERVICES JUNE 2015		03 5-00-714	OFFICE SUPPLIES	2.56
		SHREDDING SERVICES JUNE 2015		05 5-00-714	OFFICE SUPPLIES	3.53
		=== VENDOR TOTALS ===	32.00			
=====						
01-0719		BEND OIL CO., INC.				

I-113749		FUEL JUNE 2015	1,356.78			
6/30/2015	AP-US	DUE: 6/30/2015 DISC: 6/30/2015		1099: N		
		FUEL JUNE 2015		01 5-01-755	GAS/OIL	26.66
		FUEL JUNE 2015		01 5-03-755	GAS/OIL	159.10
		FUEL JUNE 2015		01 5-05-755	GAS/OIL	319.63
		FUEL JUNE 2015		01 5-07-755	GAS & OIL	0.89
		FUEL JUNE 2015		02 5-00-755	GAS/OIL	289.08
		FUEL JUNE 2015		03 5-00-755	GAS/OIL	364.49
		FUEL JUNE 2015		05 5-00-755	GAS/OIL	196.93
		=== VENDOR TOTALS ===	1,356.78			
=====						
01-0962		BENHAM FALLS ASPHALT				

I-1229		CUT ASPHALT	1,100.00			
6/22/2015	AP-US	DUE: 6/22/2015 DISC: 6/22/2015		1099: Y		
		CUT ASPHALT		03 5-00-765	IMPROVEMENTS & REPAIRS	1,100.00
		=== VENDOR TOTALS ===	1,100.00			
=====						
01-1		MISC VENDOR				

I-06262015		BERRY, TOM: CG REFUND	360.00			
6/26/2015	AP-US	DUE: 6/26/2015 DISC: 6/26/2015		1099: N		
		BERRY, TOM: CG REFUND		01 4-00-312	PARK USERS FEE	330.28
		BERRY, TOM: CG REFUND		01 4-00-303	TRANSIENT ROOM TAX	26.42
		BERRY, TOM: CG REFUND		01 2-00-163	STATE ROOM TAX PAYABLE	3.30
		=== VENDOR TOTALS ===	360.00			

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DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-0716		BI-MART CORPORATION				
I-1696		GATORADE, WATER	38.34			
6/30/2015	AP-US	DUE: 6/30/2015 DISC: 6/30/2015		1099: N		
		GATORADE, WATER		05 5-00-795	SUPPLIES	7.29
		GATORADE, WATER		02 5-00-795	SUPPLIES	8.06
		GATORADE, WATER		03 5-00-795	SUPPLIES	10.33
		GATORADE, WATER		01 5-05-795	SUPPLIES	7.68
		GATORADE, WATER		01 5-03-795	SUPPLIES	4.98
I-3926		SOAP, TRASH BAGS, DISTILLED WT	53.64			
6/30/2015	AP-US	DUE: 6/30/2015 DISC: 6/30/2015		1099: N		
		SOAP, TRASH BAGS, DISTILLED WTR		05 5-00-795	SUPPLIES	10.20
		SOAP, TRASH BAGS, DISTILLED WTR		02 5-00-795	SUPPLIES	11.28
		SOAP, TRASH BAGS, DISTILLED WTR		03 5-00-795	SUPPLIES	14.45
		SOAP, TRASH BAGS, DISTILLED WTR		01 5-05-795	SUPPLIES	10.74
		SOAP, TRASH BAGS, DISTILLED WTR		01 5-03-795	SUPPLIES	6.97
I-7328		ALCOHOL PADS, WIPESOCG SUPP.	5.98			
6/30/2015	AP-US	DUE: 6/30/2015 DISC: 6/30/2015		1099: N		
		ALCOHOL PADS, WIPESOCG SUPP.		01 5-05-795	SUPPLIES	5.98
		=== VENDOR TOTALS ===	97.96			
=====						
01-0172		BMS TECHNOLOGIES				
I-43543		UT BILLING JULY 2015	541.00			
7/01/2015	AP-US	DUE: 7/01/2015 DISC: 7/01/2015		1099: Y		
		UT BILLING JULY 2015		02 5-00-715	POSTAGE	270.50
		UT BILLING JULY 2015		05 5-00-715	POSTAGE	270.50
I-43543-1		UT BILLING JUNE 2015	57.75			
6/30/2015	AP-US	DUE: 6/30/2015 DISC: 6/30/2015		1099: Y		
		UT BILLING JUNE 2015		02 5-00-715	POSTAGE	28.88
		UT BILLING JUNE 2015		05 5-00-715	POSTAGE	28.87
I-43544		ONLINE BILLPAY JULY 2015	12.50			
7/01/2015	AP-US	DUE: 7/01/2015 DISC: 7/01/2015		1099: Y		
		ONLINE BILLPAY JULY 2015		02 5-00-715	POSTAGE	6.25
		BMS TECHNOLOGIES		05 5-00-715	POSTAGE	6.25
I-43544-1		ONLINE BILLPAY JUNE 2015	38.54			
6/30/2015	AP-US	DUE: 6/30/2015 DISC: 6/30/2015		1099: Y		
		ONLINE BILLPAY JUNE 2015		02 5-00-715	POSTAGE	19.27
		ONLINE BILLPAY JUNE 2015		05 5-00-715	POSTAGE	19.27
		=== VENDOR TOTALS ===	649.79			

PACKET: 02341 AP 7/9/15

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-0053	BRYANT EMERSON, LLP					
I-0213685		LEGAL FEES-CDD MAY 2015	741.00			
6/30/2015	AP-US	DUE: 6/30/2015 DISC: 6/30/2015		1099: Y		
		LEGAL FEES-CDD MAY 2015		01 5-07-777	LEGAL FEES	702.00
		LEGAL FEES-PW MAY 2015		02 5-00-777	LEGAL FEES	19.50
		LEGAL FEES-PW MAY 2015		05 5-00-777	LEGAL FEES	19.50
=====						
I-0213690		LEGAL FEES- PW MAY 2015	286.00			
6/30/2015	AP-US	DUE: 6/30/2015 DISC: 6/30/2015		1099: Y		
		LEGAL FEES- PW MAY 2015		05 5-00-726	CONTRACTED SERVICES	48.75
		LEGAL FEES- PW MAY 2015		02 5-00-726	CONTRACTED SERVICES	48.75
		LEGAL FEES- PW MAY 2015		03 5-00-726	CONTRACTED SERVICES	48.75
		LEGAL FEES- PW MAY 2015		01 5-05-726	CONTRACTED SERVICES	48.75
		LAZY Z REVIEW		05 5-00-726	CONTRACTED SERVICES	91.00
		=== VENDOR TOTALS ===	1,027.00			
=====						
01-0047	C & K MARKET INC.					
I-1636025		CC MTG	47.86			
7/01/2015	AP-US	DUE: 8/25/2015 DISC: 8/25/2015		1099: N		
		CC MTG		01 5-01-700	MAYOR & COUNCIL	47.86
		=== VENDOR TOTALS ===	47.86			
=====						
01-0014	CENTRAL ELECTRIC COOP					
I-0005589700-0615		SISTERS SEWER TREATMENT	3,398.64			
6/20/2015	AP-US	DUE: 6/20/2015 DISC: 6/20/2015		1099: N		
		SISTERS SEWER TREATMENT		05 5-00-743	ELECTRICITY	3,398.64
=====						
I-0005591100-0615		ROPE LANE LIFT STATION	390.64			
6/20/2015	AP-US	DUE: 6/20/2015 DISC: 6/20/2015		1099: N		
		ROPE LANE LIFT STATION		05 5-00-743	ELECTRICITY	390.64
=====						
I-4602923513-0615		ELM THREE CREEKS WELL	418.09			
6/20/2015	AP-US	DUE: 6/20/2015 DISC: 6/20/2015		1099: N		
		ELM THREE CREEKS WELL		02 5-00-743	ELECTRICITY	418.09
=====						
I-4603150100-0615		VILLAGE GREEN RESTROOMS	85.20			
6/20/2015	AP-US	DUE: 6/20/2015 DISC: 6/20/2015		1099: N		
		VILLAGE GREEN RESTROOMS		01 5-05-743	ELECTRICITY	85.22
=====						
I-4630200101-0615		600 W HOOD	22.04			
6/20/2015	AP-US	DUE: 6/20/2015 DISC: 6/20/2015		1099: N		
		600 W HOOD		01 5-05-743	ELECTRICITY	22.04

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-0014	CENTRAL ELECTRIC COOP	{ ** CONTINUED ** }				
I-5024820101-0615		SISTERS HIGH WELL	804.57			
6/20/2015	AP-US	DUE: 6/20/2015 DISC: 6/20/2015		1099: N		
		SISTERS HIGH WELL		02 5-00-743	ELECTRICITY	804.57
I-5402923491-0615		FS1605 VHLLORINE BLDG	36.12			
6/20/2015	AP-US	DUE: 6/20/2015 DISC: 6/20/2015		1099: N		
		FS1605 VHLLORINE BLDG		02 5-00-743	ELECTRICITY	36.12
I-5431540100-0615		68105 PETERSON BURN RD	44.00			
6/20/2015	AP-US	DUE: 6/20/2015 DISC: 6/20/2015		1099: N		
		68105 PETERSON BURN RD		02 5-00-743	ELECTRICITY	44.00
I-8300033500-0615		CREEKSIDE CITY PARK	839.17			
6/20/2015	AP-US	DUE: 6/20/2015 DISC: 6/20/2015		1099: N		
		CREEKSIDE CITY PARK		01 5-05-743	ELECTRICITY	839.17
I-8300170200-0615		W BARCLAY DR LIFT STATION	28.32			
6/20/2015	AP-US	DUE: 6/20/2015 DISC: 6/20/2015		1099: N		
		W BARCLAY DR LIFT STATION		05 5-00-743	ELECTRICITY	28.32
I-8300418800-0615		SEWER TREATMENT/SHOP	132.63			
6/20/2015	AP-US	DUE: 6/20/2015 DISC: 6/20/2015		1099: N		
		SEWER TREATMENT/SHOP		05 5-00-743	ELECTRICITY	132.63
I-8300435700-0615		HAROLD BARCLAY MEM PARK	135.39			
6/20/2015	AP-US	DUE: 6/20/2015 DISC: 6/20/2015		1099: N		
		HAROLD BARCLAY MEM PARK		01 5-05-743	ELECTRICITY	135.39
I-8300550700-0615		LARCH STREET PARK	22.09			
6/20/2015	AP-US	DUE: 6/20/2015 DISC: 6/20/2015		1099: N		
		LARCH STREET PARK		01 5-05-743	ELECTRICITY	22.09
I-8300593501-0615		5 PINE CAMPUS LIFT STATION	35.78			
6/20/2015	AP-US	DUE: 6/20/2015 DISC: 6/20/2015		1099: N		
		5 PINE CAMPUS LIFT STATION		05 5-00-743	ELECTRICITY	35.78
I-8300695200-0615		1000 S LOCUST ST GATE	22.91			
6/20/2015	AP-US	DUE: 6/20/2015 DISC: 6/20/2015		1099: N		
		1000 S LOCUST ST GATE		05 5-00-743	ELECTRICITY	22.91
I-8301018100-0615		520 E CASCADE SISTERS CH	386.39			
6/20/2015	AP-US	DUE: 6/20/2015 DISC: 6/20/2015		1099: N		
		520 E CASCADE SISTERS CH		01 5-03-743	ELECTRICITY	386.39
I-8301034600-0615		VETERANS PARK	31.08			
6/20/2015	AP-US	DUE: 6/20/2015 DISC: 6/20/2015		1099: N		
		VETERANS PARK		01 5-05-743	ELECTRICITY	31.08

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-0014	CENTRAL ELECTRIC COOP	(** CONTINUED **)				
I-8301186200-0615		LIBRARY OUTDOOR LIGHTING	49.48			
6/20/2015	AP-US	DUE: 6/20/2015 DISC: 6/20/2015		1099: N		
		LIBRARY OUTDOOR LIGHTING		01 5-03-743	ELECTRICITY	49.48
I-8301301000-0615		990 JANTZEN LN LIFT STATION	28.26			
6/20/2015	AP-US	DUE: 6/20/2015 DISC: 6/20/2015		1099: N		
		990 JANTZEN LN LIFT STATION		05 5-00-743	ELECTRICITY	28.26
I-8301339500-0615		SISTERS PARKWAY RECYCLE	45.01			
6/20/2015	AP-US	DUE: 6/20/2015 DISC: 6/20/2015		1099: N		
		SISTERS PARKWAY RECYCLE		01 5-03-743	ELECTRICITY	45.01
I-8301419900-0615		SUN RANCH WELL	2,240.12			
6/20/2015	AP-US	DUE: 6/20/2015 DISC: 6/20/2015		1099: N		
		SUN RANCH WELL		02 5-00-743	ELECTRICITY	2,240.12
I-8301614400-0615		E CASCADE DECORATIVE LIGHTING	26.44			
6/20/2015	AP-US	DUE: 6/20/2015 DISC: 6/20/2015		1099: N		
		E CASCADE DECORATIVE LIGHTING		03 5-00-743	ELECTRICITY	26.44
I-8301715301-0615		1000 S LOCUST ST PW BLDG	142.05			
6/20/2015	AP-US	DUE: 6/20/2015 DISC: 6/20/2015		1099: N		
		1000 S LOCUST ST PW BLDG		01 5-03-743	ELECTRICITY	142.05
I-8301802201-0615		MAIN ST DECORATIVE LIGHTING	67.98			
6/20/2015	AP-US	DUE: 6/20/2015 DISC: 6/20/2015		1099: N		
		MAIN ST DECORATIVE LIGHTING		03 5-00-743	ELECTRICITY	67.98
I-8301966001-0615		150 N FIR ST/FIR ST PARK	49.13			
6/20/2015	AP-US	DUE: 6/20/2015 DISC: 6/20/2015		1099: N		
		150 N FIR ST/FIR ST PARK		01 5-05-743	ELECTRICITY	49.13
		=== VENDOR TOTALS ===	9,481.55			

=====						
01-0262	CENTRAL OREGON INTERGOVERNMENT					
I-07012015		15/16 COIC MEMBERSHIP DUES	522.96			
7/01/2015	AP-US	DUE: 7/01/2015 DISC: 7/01/2015		1099: N		
		15/16 COIC MEMBERSHIP DUES		01 5-01-733	DUES & SUBSCRIPTIONS	522.96
		=== VENDOR TOTALS ===	522.96			

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-0007	CIS TRUST					
I-SIS-I2015-00		15/16 GENERAL LIABILITY	45,939.61			
7/01/2015	AP-US	DUE: 7/01/2015 DISC: 7/01/2015		1099: N		
		15/16 GENERAL LIABILITY		01 5-02-766	INS:COMP/LIAB/UMB	17,400.61
		15/16 GENERAL LIABILITY		02 5-00-766	INS: COMP/LIA/UMB	7,458.00
		15/16 GENERAL LIABILITY		03 5-00-766	INS: COMP/LIA/UMB	10,143.00
		15/16 GENERAL LIABILITY		05 5-00-766	INS: COMP/LIA/UMB	10,938.00
=====						
I-SIS-W2015-00		WORKERS COMP 15/16	32,016.42			
7/01/2015	AP-US	DUE: 7/01/2015 DISC: 7/01/2015		1099: N		
		WORKERS COMP 15/16		01 5-01-582	WORKER'S COMP	474.00
		WORKERS COMP 15/16		01 5-02-582	WORKER'S COMP	459.58
		WORKERS COMP 15/16		01 5-03-582	WORKER'S COMP	2,541.66
		WORKERS COMP 15/16		01 5-05-582	WORKER'S COMP	7,773.71
		WORKERS COMP 15/16		01 5-07-582	WORKER'S COMP	823.45
		WORKERS COMP 15/16		02 5-00-582	WORKER'S COMP	5,914.15
		WORKERS COMP 15/16		03 5-00-582	WORKER'S COMP	9,884.54
		WORKERS COMP 15/16		05 5-00-582	WORKER'S COMP	4,145.33
=== VENDOR TOTALS ===			77,956.03			
=====						
01-0024	CURTS ELECTRIC					
I-3775		INSTALL DIMMER ON ST LIGHTS	682.20			
6/28/2015	AP-US	DUE: 6/28/2015 DISC: 6/28/2015		1099: N		
		INSTALL DIMMER ON ST LIGHTS		03 5-00-778	STREET LIGHTS	682.20
=== VENDOR TOTALS ===			682.20			
=====						
01-0025	DEPARTMENT OF ENVIRONMENTAL QU					
I-06302015		WASTEWATER CERT-BRAUGHTON	160.00			
6/30/2015	AP-US	DUE: 6/30/2015 DISC: 6/30/2015		1099: N		
		WASTEWATER CERT-BRAUGHTON		05 5-00-740	EDUCATION	160.00
=== VENDOR TOTALS ===			160.00			
=====						
01-0894	DESCHUTES COUNTY ADULT JAIL					
I-06302015		18.25 WORK CREW HRS-JUNE 2015	1,149.75			
6/30/2015	AP-US	DUE: 6/30/2015 DISC: 6/30/2015		1099: N		
		18.25 WORK CREW HRS-JUNE 2015		03 5-00-726	CONTRACTED SERVICES	1,149.75
=== VENDOR TOTALS ===			1,149.75			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-0101		DESCHUTES COUNTY SHERIFF'S DEP				
I-07012015		SHERIFF SERVICES JULY 2015	45,327.50			
7/01/2015	AP-US	DUE: 7/01/2015 DISC: 7/01/2015		1099: N		
		SHERIFF SERVICES JULY 2015		01 5-06-783	DCSD - POLICING SERVICES	45,327.50
		=== VENDOR TOTALS ===	45,327.50			
=====						
01-0909		FASTENAL				
I-ORBEN95983		VESTS,LITTER PICKER	57.62			
6/22/2015	AP-US	DUE: 6/22/2015 DISC: 6/22/2015		1099: N		
		VESTS,LITTER PICKER		05 5-00-795	SUPPLIES	10.96
		VESTS,LITTER PICKER		02 5-00-795	SUPPLIES	12.11
		VESTS,LITTER PICKER		03 5-00-795	SUPPLIES	15.52
		VESTS,LITTER PICKER		01 5-05-795	SUPPLIES	11.54
		VESTS,LITTER PICKER		01 5-03-795	SUPPLIES	7.49
I-ORBEN96113		MOP HEAD,MOP HANDLE	77.78			
6/18/2015	AP-US	DUE: 6/18/2015 DISC: 6/18/2015		1099: N		
		MOP HEAD,MOP HANDLE		05 5-00-746	SMALL TOOLS & EQUIPMENT	14.79
		MOP HEAD,MOP HANDLE		02 5-00-746	SMALL TOOLS & EQUIPMENT	16.35
		MOP HEAD,MOP HANDLE		03 5-00-746	SMALL TOOLS & EQUIPMENT	20.95
		MOP HEAD,MOP HANDLE		01 5-05-746	SMALL TOOLS & EQUIPMENT	15.57
		MOP HEAD,MOP HANDLE		01 5-03-746	SMALL TOOLS & EQUIPMENT	10.12
		=== VENDOR TOTALS ===	135.40			
=====						
01-0028		FERGUSON ENTERPRISES, INC.				
I-0463976		3" WATER METER	1,657.11			
6/12/2015	AP-US	DUE: 6/12/2015 DISC: 6/12/2015		1099: N		
		3" WATER METER		02 5-00-788	METERS & PARTS	1,657.11
I-0463983		MXU	131.00			
6/12/2015	AP-US	DUE: 6/12/2015 DISC: 6/12/2015		1099: N		
		MXU		02 5-00-788	METERS & PARTS	131.00
I-0466336		METERS	272.00			
6/24/2015	AP-US	DUE: 6/24/2015 DISC: 6/24/2015		1099: N		
		METERS		02 5-00-788	METERS & PARTS	272.00
I-0467073		3/4" METERS	272.00			
6/25/2015	AP-US	DUE: 6/25/2015 DISC: 6/25/2015		1099: N		
		3/4" METERS		02 5-00-788	METERS & PARTS	272.00
		=== VENDOR TOTALS ===	2,332.11			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-0980	GELFUZION, INC					
I-063015		WEB SITE EDITS	75.00			
6/30/2015	AP-US	DUE: 6/30/2015 DISC: 6/30/2015		1099: N		
		WEB SITE EDITS		01 5-01-726	CONTRACTED SERVICES	75.00
		=== VENDOR TOTALS ===	75.00			
=====						
01-0029	H. D. FOWLER COMPANY					
I-13953102		BACKFLOW DEVICE	90.00			
6/19/2015	AP-US	DUE: 7/10/2015 DISC: 7/10/2015		1099: N		
		BACKFLOW DEVICE		01 5-05-786	PARK MAINTENANCE	90.00
		=== VENDOR TOTALS ===	90.00			
=====						
01-0699	HCD					
I-2066868		MASTER BILLING JUNE 2015	502.26			
6/30/2015	AP-US	DUE: 6/30/2015 DISC: 6/30/2015		1099: N		
		MASTER BILLING JUNE 2015		01 5-08-309	CITY MANAGED ACCOUNTS	502.26
		=== VENDOR TOTALS ===	502.26			
=====						
01-0017	HOYT'S HARDWARE					
I-421090		STREET CHALK	14.95			
6/25/2015	AP-US	DUE: 6/25/2015 DISC: 6/25/2015		1099: N		
		STREET CHALK		03 5-00-749	STREET MAINTENANCE	14.95
I-421812		CONCRETE	43.45			
6/08/2015	AP-US	DUE: 6/08/2015 DISC: 6/08/2015		1099: N		
		CONCRETE		01 5-05-786	PARK MAINTENANCE	43.45
I-421944		BUSHING SET	19.99			
6/09/2015	AP-US	DUE: 6/09/2015 DISC: 6/09/2015		1099: N		
		BUSHING SET		05 5-00-746	SMALL TOOLS & EQUIPMENT	3.80
		BUSHING SET		02 5-00-746	SMALL TOOLS & EQUIPMENT	4.20
		BUSHING SET		03 5-00-746	SMALL TOOLS & EQUIPMENT	5.38
		BUSHING SET		01 5-05-746	SMALL TOOLS & EQUIPMENT	4.00
		BUSHING SET		01 5-03-746	SMALL TOOLS & EQUIPMENT	2.61
I-423586		CONCRETE	7.90			
6/25/2015	AP-US	DUE: 6/25/2015 DISC: 6/25/2015		1099: N		
		CONCRETE		03 5-00-762	STREET SIGNS	7.90
I-423652		CONCRETE	7.90			
6/25/2015	AP-US	DUE: 6/25/2015 DISC: 6/25/2015		1099: N		
		CONCRETE		03 5-00-762	STREET SIGNS	7.90
		=== VENDOR TOTALS ===	94.19			

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-0011	LUTTON'S HARDWARE					
I-303999		CAUTION TAPE	18.98			
6/10/2015	AP-US	DUE: 6/10/2015 DISC: 6/10/2015		1099: N		
		CAUTION TAPE		05 5-00-795	SUPPLIES	3.61
		CAUTION TAPE		02 5-00-795	SUPPLIES	3.99
		CAUTION TAPE		03 5-00-795	SUPPLIES	5.11
		CAUTION TAPE		01 5-05-795	SUPPLIES	3.80
		CAUTION TAPE		01 5-03-795	SUPPLIES	2.47
I-304599		IRRIGATION SUPPLIES	53.87			
6/10/2015	AP-US	DUE: 6/10/2015 DISC: 6/10/2015		1099: N		
		IRRIGATION SUPPLIES		03 5-00-795	SUPPLIES	53.87
I-305231		NOZZLE, COVER BOX	10.48			
6/01/2015	AP-US	DUE: 6/01/2015 DISC: 6/01/2015		1099: N		
		NOZZLE, COVER BOX		01 5-05-786	PARK MAINTENANCE	10.48
I-305243		VG IRRIG-WASH/JEFF SIDEWALKS	23.45			
6/01/2015	AP-US	DUE: 6/01/2015 DISC: 6/01/2015		1099: N		
		VG IRRIG-WASH/JEFF SIDEWALKS		21 5-00-906	CAPITAL OUTLAY	23.45
I-305251		STREET SIGN PAINT	19.32			
6/01/2015	AP-US	DUE: 6/01/2015 DISC: 6/01/2015		1099: N		
		STREET SIGN PAINT		03 5-00-762	STREET SIGNS	19.32
I-305319		VILLAGE GREEN IRRIGATION	51.28			
6/02/2015	AP-US	DUE: 6/02/2015 DISC: 6/02/2015		1099: N		
		VILLAGE GREEN IRRIGATION		21 5-00-906	CAPITAL OUTLAY	51.28
I-305386		BUSHING	1.49			
6/10/2015	AP-US	DUE: 6/10/2015 DISC: 6/10/2015		1099: N		
		BUSHING		05 5-00-795	SUPPLIES	0.28
		BUSHING		02 5-00-795	SUPPLIES	0.31
		BUSHING		03 5-00-795	SUPPLIES	0.40
		BUSHING		01 5-05-795	SUPPLIES	0.30
		BUSHING		01 5-03-795	SUPPLIES	0.20
I-305387		SCH 40 COUPLER	2.97			
6/10/2015	AP-US	DUE: 6/10/2015 DISC: 6/10/2015		1099: N		
		SCH 40 COUPLER		05 5-00-795	SUPPLIES	0.56
		SCH 40 COUPLER		02 5-00-795	SUPPLIES	0.62
		SCH 40 COUPLER		03 5-00-795	SUPPLIES	0.80
		SCH 40 COUPLER		01 5-05-795	SUPPLIES	0.59
		SCH 40 COUPLER		01 5-03-795	SUPPLIES	0.40
I-305415		VG DRINKING FOUNTAIN REPAIR	42.99			
6/04/2015	AP-US	DUE: 6/04/2015 DISC: 6/04/2015		1099: N		
		VG DRINKING FOUNTAIN REPAIR		01 5-05-786	PARK MAINTENANCE	42.99

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POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-0011	LUTTON'S HARDWARE	(** CONTINUED **)				
I-305422		BAR/CHAIN OIL	11.99			
6/04/2015	AP-US	DUE: 6/04/2015 DISC: 6/04/2015		1099: N		
		BAR/CHAIN OIL		05 5-00-795	SUPPLIES	2.28
		BAR/CHAIN OIL		02 5-00-795	SUPPLIES	2.52
		BAR/CHAIN OIL		03 5-00-795	SUPPLIES	3.23
		BAR/CHAIN OIL		01 5-05-795	SUPPLIES	2.40
		BAR/CHAIN OIL		01 5-03-795	SUPPLIES	1.56
I-305621		HANDLE VALVE-CG	2.49			
6/07/2015	AP-US	DUE: 6/07/2015 DISC: 6/07/2015		1099: N		
		HANDLE VALVE-CG		01 5-05-786	PARK MAINTENANCE	2.49
I-305761		BENCH HARDWARE	8.95			
6/09/2015	AP-US	DUE: 6/09/2015 DISC: 6/09/2015		1099: N		
		BENCH HARDWARE		01 5-05-786	PARK MAINTENANCE	8.95
I-305805		BROOM	12.99			
6/10/2015	AP-US	DUE: 6/10/2015 DISC: 6/10/2015		1099: N		
		BROOM		05 5-00-746	SMALL TOOLS & EQUIPMENT	2.47
		BROOM		02 5-00-746	SMALL TOOLS & EQUIPMENT	2.73
		BROOM		03 5-00-746	SMALL TOOLS & EQUIPMENT	3.50
		BROOM		01 5-05-746	SMALL TOOLS & EQUIPMENT	2.60
		BROOM		01 5-03-746	SMALL TOOLS & EQUIPMENT	1.69
I-305810		HOOKS FOR HANGING BASKETS	7.58			
6/10/2015	AP-US	DUE: 6/10/2015 DISC: 6/10/2015		1099: N		
		HOOKS FOR HANGING BASKETS		03 5-00-795	SUPPLIES	7.58
I-306069		WAX RING, PNEUMATIC TOOL	16.98			
6/15/2015	AP-US	DUE: 6/15/2015 DISC: 6/15/2015		1099: N		
		WAX RING, PNEUMATIC TOOL		01 5-05-786	PARK MAINTENANCE	16.98
I-306085		BALL VALVE, ADAPTERS	16.96			
6/15/2015	AP-US	DUE: 6/15/2015 DISC: 6/15/2015		1099: N		
		BALL VALVE, ADAPTERS-WTR TANK		02 5-00-795	SUPPLIES	16.96
I-306091		PVC SUPPLIES FOR WATER TANK	3.77			
6/15/2015	AP-US	DUE: 6/15/2015 DISC: 6/15/2015		1099: N		
		PVC SUPPLIES FOR WATER TANK		02 5-00-795	SUPPLIES	3.77
I-306281		LIGHT BULBS	34.99			
6/18/2015	AP-US	DUE: 6/18/2015 DISC: 6/18/2015		1099: N		
		LIGHT BULBS		01 5-05-786	PARK MAINTENANCE	34.99
I-306357		HANDTOOLS	2.35			
6/19/2015	AP-US	DUE: 6/19/2015 DISC: 6/19/2015		1099: N		
		HANDTOOLS		05 5-00-746	SMALL TOOLS & EQUIPMENT	0.45
		HANDTOOLS		02 5-00-746	SMALL TOOLS & EQUIPMENT	0.49
		HANDTOOLS		03 5-00-746	SMALL TOOLS & EQUIPMENT	0.63
		HANDTOOLS		01 5-05-746	SMALL TOOLS & EQUIPMENT	0.47

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-0011	LUTTON'S HARDWARE	(** CONTINUED **)				
		HANDTOOLS		01 5-03-746	SMALL TOOLS & EQUIPMENT	0.31
I-306576		GAS CAN	18.99			
6/23/2015	AP-US	DUE: 6/23/2015 DISC: 6/23/2015		1099: N		
		GAS CAN		05 5-00-795	SUPPLIES	3.61
		GAS CAN		02 5-00-795	SUPPLIES	3.99
		GAS CAN		03 5-00-795	SUPPLIES	5.11
		GAS CAN		01 5-05-795	SUPPLIES	3.80
		GAS CAN		01 5-03-795	SUPPLIES	2.48
I-306632		GLOVES-SEWER	23.90			
6/24/2015	AP-US	DUE: 6/24/2015 DISC: 6/24/2015		1099: N		
		GLOVES-SEWER		05 5-00-795	SUPPLIES	23.90
I-306641		GOOF OFF, DRY EARSE, CLEANER	36.52			
6/24/2015	AP-US	DUE: 6/24/2015 DISC: 6/24/2015		1099: N		
		GOOF OFF, DRY EARSE, CLEANER		01 5-05-795	SUPPLIES	36.52
I-306717		ST SIGN HARDWARE	41.99			
6/24/2015	AP-US	DUE: 6/24/2015 DISC: 6/24/2015		1099: N		
		ST SIGN HARDWARE		03 5-00-762	STREET SIGNS	41.99
I-306790		PWHQ PADLOCK	19.57			
6/26/2015	AP-US	DUE: 6/26/2015 DISC: 6/26/2015		1099: N		
		PWHQ PADLOCK		01 5-03-788	PWHQ MAINTENANCE	19.57
		=== VENDOR TOTALS ===	484.85			
01-0883	MELVIN'S FIR STREET MARKET					
I-375171		CC MTG	14.51			
6/25/2015	AP-US	DUE: 6/25/2015 DISC: 6/25/2015		1099: N		
		CC MTG		01 5-01-700	MAYOR & COUNCIL	14.51
		=== VENDOR TOTALS ===	14.51			
01-0143	NORCO					
I-16301789		20#	19.20			
6/25/2015	AP-US	DUE: 6/25/2015 DISC: 6/25/2015		1099: N		
		20#		05 5-00-795	SUPPLIES	3.65
		20#		02 5-00-795	SUPPLIES	4.04
		20#		03 5-00-795	SUPPLIES	5.17
		20#		01 5-05-795	SUPPLIES	3.84
		20#		01 5-03-795	SUPPLIES	2.50
		=== VENDOR TOTALS ===	19.20			

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VENDOR SET: 01 CITY OF SISTERS

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DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-0515	OFFICEMAX					
I-903349		CALCULATOR	49.41			
6/30/2015	AP-US	DUE: 6/30/2015 DISC: 6/30/2015		1099: N		
		CALCULATOR		01 5-01-714	OFFICE SUPPLIES	7.42
		CALCULATOR		01 5-02-714	OFFICE SUPPLIES	7.88
		CALCULATOR		01 5-03-795	SUPPLIES	0.99
		CALCULATOR		01 5-05-714	OFFICE SUPPLIES	4.46
		CALCULATOR		01 5-07-714	OFFICE SUPPLIES	12.34
		CALCULATOR		02 5-00-714	OFFICE SUPPLIES	6.92
		CALCULATOR		03 5-00-714	OFFICE SUPPLIES	3.95
		CALCULATOR		05 5-00-714	OFFICE SUPPLIES	5.45
I-903398		FILE LABELS	12.33			
6/30/2015	AP-US	DUE: 6/30/2015 DISC: 6/30/2015		1099: N		
		FILE LABELS		01 5-01-714	OFFICE SUPPLIES	1.85
		FILE LABELS		01 5-02-714	OFFICE SUPPLIES	1.97
		FILE LABELS		01 5-03-795	SUPPLIES	0.25
		FILE LABELS		01 5-05-714	OFFICE SUPPLIES	1.11
		FILE LABELS		01 5-07-714	OFFICE SUPPLIES	3.08
		FILE LABELS		02 5-00-714	OFFICE SUPPLIES	1.73
		FILE LABELS		03 5-00-714	OFFICE SUPPLIES	0.99
		FILE LABELS		05 5-00-714	OFFICE SUPPLIES	1.35
I-913196		FILE LABELS	92.35			
6/30/2015	AP-US	DUE: 6/30/2015 DISC: 6/30/2015		1099: N		
		FILE LABELS		01 5-01-714	OFFICE SUPPLIES	13.88
		FILE LABELS		01 5-02-714	OFFICE SUPPLIES	14.73
		FILE LABELS		01 5-03-795	SUPPLIES	1.85
		FILE LABELS		01 5-05-714	OFFICE SUPPLIES	8.33
		FILE LABELS		01 5-07-714	OFFICE SUPPLIES	23.06
		FILE LABELS		02 5-00-714	OFFICE SUPPLIES	12.93
		FILE LABELS		03 5-00-714	OFFICE SUPPLIES	7.39
		FILE LABELS		05 5-00-714	OFFICE SUPPLIES	10.18
I-984603		HANGING HOOKS	40.41			
6/30/2015	AP-US	DUE: 6/30/2015 DISC: 6/30/2015		1099: N		
		HANGING HOOKS		01 5-01-714	OFFICE SUPPLIES	6.07
		HANGING HOOKS		01 5-02-714	OFFICE SUPPLIES	6.45
		HANGING HOOKS		01 5-03-795	SUPPLIES	0.81
		HANGING HOOKS		01 5-05-714	OFFICE SUPPLIES	3.65
		HANGING HOOKS		01 5-07-714	OFFICE SUPPLIES	10.09
		HANGING HOOKS		02 5-00-714	OFFICE SUPPLIES	5.66
		HANGING HOOKS		03 5-00-714	OFFICE SUPPLIES	3.23
		HANGING HOOKS		05 5-00-714	OFFICE SUPPLIES	4.45
=== VENDOR TOTALS ===			194.50			

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-0016		ONE CALL CONCEPTS, INC.				
I-5060469		WATER/SEWER LOCATES	39.81			
6/30/2015	AP-US	DUE: 6/30/2015 DISC: 6/30/2015		1099: N		
		WATER LOCATES		02 5-00-770	WATER LOCATE SERVICE	19.91
		SEWER LOCATES		05 5-00-770	SEWER LOCATE SERVICE	19.90
		=== VENDOR TOTALS ===	39.81			
=====						
01-0056		PETTY CASH				
I-07012015		PETTY CASH-JUNE 2015	16.76			
6/30/2015	AP-US	DUE: 6/30/2015 DISC: 6/30/2015		1099: N		
		CC MTG		01 5-01-700	MAYOR & COUNCIL	6.75
		REIMB FOR CC MACHINE-		01 4-00-362	REFUNDS/REIMBURSEMENTS	10.01
		=== VENDOR TOTALS ===	16.76			
=====						
01-0144		RESERVE ACCOUNT				
I-06302015		RESERVE ACCOUNT POSTAGE	200.00			
6/30/2015	AP-US	DUE: 6/30/2015 DISC: 6/30/2015		1099: N		
		RESERVE ACCOUNT POSTAGE		01 5-01-715	POSTAGE	6.00
		RESERVE ACCOUNT POSTAGE		01 5-02-715	POSTAGE	74.00
		RESERVE ACCOUNT POSTAGE		01 5-07-715	POSTAGE	46.00
		RESERVE ACCOUNT POSTAGE		02 5-00-715	POSTAGE	36.00
		RESERVE ACCOUNT POSTAGE		03 5-00-715	POSTAGE	2.00
		RESERVE ACCOUNT POSTAGE		05 5-00-715	POSTAGE	36.00
		=== VENDOR TOTALS ===	200.00			
=====						
01-0667		PLATT				
I-H045149		STREET LIGHTS	333.96			
6/19/2015	AP-US	DUE: 7/19/2015 DISC: 7/19/2015		1099: N		
		STREET LIGHTS		03 5-00-778	STREET LIGHTS	333.96
		=== VENDOR TOTALS ===	333.96			
=====						
01-0013		PONY EXPRESS				
I-252883		SHIPPING RETURN OF DOOR PARTS	11.65			
6/30/2015	AP-US	DUE: 6/30/2015 DISC: 6/30/2015		1099: N		
		SHIPPING RETURN OF DOOR PARTS		01 5-05-715	POSTAGE	11.65
I-253062		HP INK	31.99			
6/30/2015	AP-US	DUE: 6/30/2015 DISC: 6/30/2015		1099: N		
		HP INK		01 5-01-721	COPIER/PRINTER	9.91
		HP INK		01 5-02-721	COPIER/PRINTER	5.75
		HP INK		01 5-05-721	COPIER/PRINTER	0.64
		HP INK		01 5-07-721	COPIER/PRINTER	9.91
		HP INK		02 5-00-721	COPIER/PRINTER	2.57

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-0013	PONY EXPRESS	(** CONTINUED **)				
		HP INK		03 5-00-721	COPIER/PRINTER	0.64
		HP INK		05 5-00-721	COPIER/PRINTER	2.57

I-253413		LABELS	17.99			
6/30/2015	AP-US	DUE: 6/30/2015 DISC: 6/30/2015		1099: N		
		LABELS		01 5-01-714	OFFICE SUPPLIES	2.70
		LABELS		01 5-02-714	OFFICE SUPPLIES	2.87
		LABELS		01 5-03-795	SUPPLIES	0.36
		LABELS		01 5-05-714	OFFICE SUPPLIES	1.62
		LABELS		01 5-07-714	OFFICE SUPPLIES	4.49
		LABELS		02 5-00-714	OFFICE SUPPLIES	2.52
		LABELS		03 5-00-714	OFFICE SUPPLIES	1.44
		LABELS		05 5-00-714	OFFICE SUPPLIES	1.99
=== VENDOR TOTALS ===			61.63			
=====						
01-0281	POWERS OF AUTOMATION INC					

I-11133		ALARM TROUBLESHOOTING	220.00			
6/19/2015	AP-US	DUE: 6/19/2015 DISC: 6/19/2015		1099: N		
		ALARM TROUBLESHOOTING		02 5-00-779	WATER SYSTEM REPAIRS	220.00
=== VENDOR TOTALS ===			220.00			
=====						
01-0944	QUANTUM COMMUNICATION					

I-25715		TELEPHONE JULY 2015	815.16			
7/01/2015	AP-US	DUE: 7/01/2015 DISC: 7/01/2015		1099: N		
		TELEPHONE JULY 2015		01 5-01-735	TELEPHONE	38.97
		TELEPHONE JULY 2015		01 5-02-735	TELEPHONE	43.84
		TELEPHONE JULY 2015		01 5-03-735	TELEPHONE	24.36
		TELEPHONE JULY 2015		01 5-05-735	TELEPHONE	82.82
		TELEPHONE JULY 2015		01 5-07-735	TELEPHONE	73.07
		TELEPHONE JULY 2015		02 5-00-735	TELEPHONE	73.07
		TELEPHONE JULY 2015		03 5-00-735	TELEPHONE	92.57
		TELEPHONE JULY 2015		05 5-00-735	TELEPHONE	58.46
		CITY HALL		01 5-03-735	TELEPHONE	93.00
		PWHQ		01 5-03-735	TELEPHONE	62.00
		SEWER		05 5-00-735	TELEPHONE	173.00
=== VENDOR TOTALS ===			815.16			

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-0766	RICHARD BARTELS CONSTRUCTION					
I-06302015		WASHINGTON/JEFFERSON	58,347.34			
6/30/2015	AP-US	DUE: 6/30/2015 DISC: 6/30/2015		1099: Y		
		WASHINGTON/JEFFERSON		21 5-00-906	CAPITAL OUTLAY	58,347.34
		=== VENDOR TOTALS ===	58,347.34			
=====						
01-0754	SANI-STAR					
I-2874		SANI-STAR LEASE JUNE 2015	100.00			
6/28/2015	AP-US	DUE: 6/28/2015 DISC: 6/28/2015		1099: N		
		SANI-STAR LEASE JUNE 2015		01 5-05-718	LEASES	100.00
		=== VENDOR TOTALS ===	100.00			
=====						
01-0590	SHERWIN-WILLIAMS					
I-1588-0		STREET PAINT	531.95			
6/22/2015	AP-US	DUE: 6/22/2015 DISC: 6/22/2015		1099: N		
		STREET PAINT		03 5-00-749	STREET MAINTENANCE	531.95
		=== VENDOR TOTALS ===	531.95			
=====						
01-0100	SISTERS AREA CHAMBER OF COMMER					
I-07012015		TRT MAY 2015	14,601.66			
6/30/2015	AP-US	DUE: 6/30/2015 DISC: 6/30/2015		1099: N		
		TRT MAY 2015		01 5-08-312	CHAMBER OF COMMERCE	14,601.66
I-6754		CHAMBER DUE 15/16 FY	35.00			
7/01/2015	AP-US	DUE: 7/01/2015 DISC: 7/01/2015		1099: N		
		CHAMBER DUE 15/16 FY		01 5-01-733	DUES & SUBSCRIPTIONS	35.00
		=== VENDOR TOTALS ===	14,636.66			
=====						
01-0502	SISTERS COFFEE CO.					
I-1192919		COFFEE	208.96			
6/23/2015	AP-US	DUE: 6/23/2015 DISC: 6/23/2015		1099: N		
		COFFEE		01 5-01-714	OFFICE SUPPLIES	31.39
		COFFEE		01 5-02-714	OFFICE SUPPLIES	33.33
		COFFEE		01 5-03-795	SUPPLIES	4.18
		COFFEE		01 5-05-714	OFFICE SUPPLIES	18.86
		COFFEE		01 5-07-714	OFFICE SUPPLIES	52.19
		COFFEE		02 5-00-714	OFFICE SUPPLIES	29.25
		COFFEE		03 5-00-714	OFFICE SUPPLIES	16.72
		COFFEE		05 5-00-714	OFFICE SUPPLIES	23.04
		=== VENDOR TOTALS ===	208.96			

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-0083	SISTERS RENTAL					

I-0013204-00		WEEDEATER REPAIRS	174.60			
6/30/2015	AP-US	DUE: 6/30/2015 DISC: 6/30/2015		1099: N		
		WEEDEATER REPAIRS		05 5-00-746	SMALL TOOLS & EQUIPMENT	33.20
		WEEDEATER REPAIRS		02 5-00-746	SMALL TOOLS & EQUIPMENT	36.70
		WEEDEATER REPAIRS		03 5-00-746	SMALL TOOLS & EQUIPMENT	47.02
		WEEDEATER REPAIRS		01 5-05-746	SMALL TOOLS & EQUIPMENT	34.95
		WEEDEATER REPAIRS		01 5-03-746	SMALL TOOLS & EQUIPMENT	22.73

I-0013205-00		WEEDEATER REPAIRS	19.87			
6/30/2015	AP-US	DUE: 6/30/2015 DISC: 6/30/2015		1099: N		
		WEEDEATER REPAIRS		05 5-00-746	SMALL TOOLS & EQUIPMENT	3.78
		WEEDEATER REPAIRS		02 5-00-746	SMALL TOOLS & EQUIPMENT	4.18
		WEEDEATER REPAIRS		03 5-00-746	SMALL TOOLS & EQUIPMENT	5.35
		WEEDEATER REPAIRS		01 5-05-746	SMALL TOOLS & EQUIPMENT	3.98
		WEEDEATER REPAIRS		01 5-03-746	SMALL TOOLS & EQUIPMENT	2.58

I-0013284-00		BACKPACK BLOWER	445.00			
6/03/2015	AP-US	DUE: 6/03/2015 DISC: 6/03/2015		1099: N		
		BACKPACK BLOWER		05 5-00-746	SMALL TOOLS & EQUIPMENT	84.63
		BACKPACK BLOWER		02 5-00-746	SMALL TOOLS & EQUIPMENT	93.53
		BACKPACK BLOWER		03 5-00-746	SMALL TOOLS & EQUIPMENT	119.84
		BACKPACK BLOWER		01 5-05-746	SMALL TOOLS & EQUIPMENT	89.08
		BACKPACK BLOWER		01 5-03-746	SMALL TOOLS & EQUIPMENT	57.92

I-0013291-00		DE-ICER TRUCK MAINT	815.35			
6/03/2015	AP-US	DUE: 6/03/2015 DISC: 6/03/2015		1099: N		
		DE-ICER TRUCK MAINT		03 5-00-796	VEHICLE MAINTENANCE	815.35

I-0013343-00		WEEDEATER HARNESSES	168.80			
6/08/2015	AP-US	DUE: 6/08/2015 DISC: 6/08/2015		1099: N		
		WEEDEATER HARNESSES		05 5-00-746	SMALL TOOLS & EQUIPMENT	32.10
		WEEDEATER HARNESSES		02 5-00-746	SMALL TOOLS & EQUIPMENT	35.48
		WEEDEATER HARNESSES		03 5-00-746	SMALL TOOLS & EQUIPMENT	45.46
		WEEDEATER HARNESSES		01 5-05-746	SMALL TOOLS & EQUIPMENT	33.79
		WEEDEATER HARNESSES		01 5-03-746	SMALL TOOLS & EQUIPMENT	21.97

I-0013440-00		WEEDEATER	379.95			
6/16/2015	AP-US	DUE: 6/16/2015 DISC: 6/16/2015		1099: N		
		WEEDEATER		05 5-00-746	SMALL TOOLS & EQUIPMENT	72.26
		WEEDEATER		02 5-00-746	SMALL TOOLS & EQUIPMENT	79.86
		WEEDEATER		03 5-00-746	SMALL TOOLS & EQUIPMENT	102.32
		WEEDEATER		01 5-05-746	SMALL TOOLS & EQUIPMENT	76.06
		WEEDEATER		01 5-03-746	SMALL TOOLS & EQUIPMENT	49.45

I-0013468-00		WEEDEATER HEAD	44.95			
6/18/2015	AP-US	DUE: 6/18/2015 DISC: 6/18/2015		1099: N		
		WEEDEATER HEAD		05 5-00-746	SMALL TOOLS & EQUIPMENT	8.55
		WEEDEATER HEAD		02 5-00-746	SMALL TOOLS & EQUIPMENT	9.45
		WEEDEATER HEAD		03 5-00-746	SMALL TOOLS & EQUIPMENT	12.11
		WEEDEATER HEAD		01 5-05-746	SMALL TOOLS & EQUIPMENT	9.00

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-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
01-0083	SISTERS RENTAL	(** CONTINUED **)				
		WEEDEATER HEAD		01 5-03-746	SMALL TOOLS & EQUIPMENT	5.84
I-0032045		SOD CUTTER RENTAL	112.75			
6/30/2015	AP-US	DUE: 6/30/2015 DISC: 6/30/2015		1099: N		
		SOD CUTTER RENTAL		21 5-00-906	CAPITAL OUTLAY	112.75
		=== VENDOR TOTALS ===	2,161.27			
01-0039	SOLID WASTE					
I-1006797		SEWAGE SCREENINGS	26.00			
6/25/2015	AP-US	DUE: 6/25/2015 DISC: 6/25/2015		1099: N		
		SEWAGE SCREENINGS		05 5-00-727	PERMITS & FEES	26.00
		=== VENDOR TOTALS ===	26.00			
01-0838	SPINDRIFT FORESTRY CONSULTING					
I-SIS20150002		TREE INVENTORY,TREE SITE VISI	1,184.50			
6/28/2015	AP-US	DUE: 6/28/2015 DISC: 6/28/2015		1099: Y		
		TREE INVENTORY,TREE SITE VISIT		03 5-00-726	CONTRACTED SERVICES	1,184.50
		=== VENDOR TOTALS ===	1,184.50			
01-0052	THE NUGGET NEWSPAPER					
I-58194		PUBLIC NOTICE- BUDGET HEARING	105.00			
6/17/2015	AP-US	DUE: 6/17/2015 DISC: 6/17/2015		1099: N		
		PUBLIC NOTICE- BUDGET HEARING		21 5-00-700	ADMINISTRATIVE SERVICES	105.00
I-58195		PUBLIC NOTICE-BUDGET HEARING	165.00			
6/17/2015	AP-US	DUE: 6/17/2015 DISC: 6/17/2015		1099: N		
		PUBLIC NOTICE-BUDGET HEARING		01 5-02-705	ADVERTISING	165.00
I-58374		PUBLIC NOTICE-FILE SUB 15-02	202.50			
6/03/2015	AP-US	DUE: 6/03/2015 DISC: 6/03/2015		1099: N		
		PUBLIC NOTICE-FILE SUB 15-02		01 5-07-705	ADVERTISING	202.50
I-58376		PUBLIC NOTICE-BARCLAY WATERLI	172.50			
6/10/2015	AP-US	DUE: 6/10/2015 DISC: 6/10/2015		1099: N		
		PUBLIC NOTICE-BARCLAY WATERLIN		02 5-00-906	CAPITAL OUTLAY	172.50
I-58377		PUBLIC NOTICE-MP15-01,SUB15-0	315.00			
6/10/2015	AP-US	DUE: 6/10/2015 DISC: 6/10/2015		1099: N		
		PUBLIC NOTICE-MP15-01,SUB15-01		01 5-07-705	ADVERTISING	315.00
I-58378		PUBLIC NOTICE-OVERLAY PROJECT	135.00			
6/17/2015	AP-US	DUE: 6/17/2015 DISC: 6/17/2015		1099: N		
		PUBLIC NOTICE-OVERLAY PROJECT		03 5-00-916	INFRASTRUCTURE	135.00

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PACKET: 02341 AP 7/9/15

VENDOR SET: 01 CITY OF SISTERS

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-0052		THE NUGGET NEWSPAPER			(** CONTINUED **)	

I-58380		PUB NOTICE-SP15-01, MOD 15-05	240.00			
6/03/2015	AP-US	DUE: 6/03/2015 DISC: 6/03/2015		1099: N		
		PUB NOTICE-SP15-01, MOD 15-05		01 5-07-705	ADVERTISING	240.00
=== VENDOR TOTALS ===			1,335.00			
=====						
01-0080		UNIVAR USA INC.				

C-P0383196		DRUM RETURN	480.00CR			
6/22/2015	AP-US	DUE: 6/22/2015 DISC: 6/22/2015		1099: N		
		DRUM RETURN		05 5-00-712	CHEMICALS	480.00CR

I-P0519256		LIQUICHOR	1,187.49			
6/22/2015	AP-US	DUE: 6/22/2015 DISC: 6/22/2015		1099: N		
		LIQUICHOR		05 5-00-712	CHEMICALS	1,187.49
=== VENDOR TOTALS ===			707.49			
=====						
01-0976		USA FLEET SOLUTIONS				

I-20353		MONTHLY TRACKING JULY 2015	237.65			
7/01/2015	AP-US	DUE: 7/01/2015 DISC: 7/01/2015		1099: N		
		MONTHLY TRACKING JULY 2015		01 5-03-726	CONTRACTED SERVICES	26.14
		MONTHLY TRACKING JULY 2015		01 5-05-726	CONTRACTED SERVICES	35.65
		MONTHLY TRACKING JULY 2015		02 5-00-726	CONTRACTED SERVICES	57.04
		MONTHLY TRACKING JULY 2015		03 5-00-726	CONTRACTED SERVICES	80.80
		MONTHLY TRACKING JULY 2015		05 5-00-726	CONTRACTED SERVICES	38.02
=== VENDOR TOTALS ===			237.65			
=====						
01-0903		VELOX SYSTEMS				

I-2244		IT SUPPORT JULY 2015	1,555.00			
7/01/2015	AP-US	DUE: 7/01/2015 DISC: 7/01/2015		1099: Y		
		IT SUPPORT JULY 2015		01 5-01-726	CONTRACTED SERVICES	124.40
		IT SUPPORT JULY 2015		01 5-02-726	CONTRACTED SERVICES	139.95
		IT SUPPORT JULY 2015		01 5-03-726	CONTRACTED SERVICES	77.75
		IT SUPPORT JULY 2015		01 5-05-726	CONTRACTED SERVICES	264.35
		IT SUPPORT JULY 2015		01 5-07-726	CONTRACTED SERVICES	233.25
		IT SUPPORT JULY 2015		02 5-00-726	CONTRACTED SERVICES	233.25
		IT SUPPORT JULY 2015		03 5-00-726	CONTRACTED SERVICES	295.45
		IT SUPPORT JULY 2015		05 5-00-726	CONTRACTED SERVICES	186.60
=== VENDOR TOTALS ===			1,555.00			

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PACKET: 02341 AP 7/9/15

VENDOR SET: 01 CITY OF SISTERS

SEQUENCE : ALPHABETIC

DUE TO/FROM ACCOUNTS SUPPRESSED

-----ID-----			GROSS	P.O. #		
POST DATE	BANK CODE	-----DESCRIPTION-----	DISCOUNT	G/L ACCOUNT	-----ACCOUNT NAME-----	DISTRIBUTION
=====						
01-0760		VERIZON WIRELESS				

I-974377217		CELL PHONE JUNE 2015	370.43			
6/30/2015	AP-US	DUE: 6/30/2015 DISC: 6/30/2015		1099: N		
		CELL PHONE JUNE 2015		01 5-03-736	CELLULAR PHONES	33.65
		CELL PHONE JUNE 2015		01 5-05-736	CELLULAR PHONES	153.39
		CELL PHONE JUNE 2015		01 5-07-736	CELLULAR PHONES	17.65
		CELL PHONE JUNE 2015		02 5-00-736	CELLULAR PHONES	43.92
		CELL PHONE JUNE 2015		03 5-00-736	CELLULAR PHONES	92.88
		CELL PHONE JUNE 2015		05 5-00-736	CELLULAR PHONES	28.94
		=== VENDOR TOTALS ===	370.43			

=====						
01-0061		WESTERN COMMUNICATIONS, INC.				

I-06262015		6 MONTH SUBSCRIPTION RENEWAL	105.00			
7/01/2015	AP-US	DUE: 7/31/2015 DISC: 7/31/2015		1099: N		
		6 MONTH SUBSCRIPTION RENEWAL		01 5-01-733	DUES & SUBSCRIPTIONS	105.00
		=== VENDOR TOTALS ===	105.00			
		=== PACKET TOTALS ===	239,791.93			

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Work Plan

July 2015

City of Sisters

Finance:

- 2014/15 Budget Changes
 - ODOT / Cascade Avenue Cost Reimbursement – Applying, requesting updates - Ongoing
 - Sewer/Water Rate Changes – Reviewing data, revisiting rates schedule
 - 5 year forecast for Sewer and Water, DONE. Capital Improvement Plans and Infrastructure plans drafted, reviewing with Council.
- Receivables Status Update (Report to CM)-DONE, continue monthly reporting – 30th of every month
- Forecasting Tool (Excel Sheet) – DONE, update monthly
- Cash Position Update, review CoS cash position, commitments and potential commitments – DONE, 30th of every month
- Transient, Temporary Business License and Special Event Permit Code Update – Ongoing
- 2014-15 Audit

City of Sisters

Community Development:

- Existing Applications; TUP 14-02 appeal to LUBA; LLA 15-01 Baxter; MOD 15-05 MMV, SP 15-01 MMV Res Care Facility June 18 PC approved (appeal received AP #15-02 scheduled for July 23 CC mtg) (building permit under review); Building permit issuance for “The Lodge - ALF” pending approval of bike ped easement and payment of fees; LLA 15-03 Blesius (done); LLA 15-04 Holstedge (done); FP 08-01 Highland Village (24 lots); FP 14-05 Peaks @ Pine Meadow 8 lots;
- Grants: Urban Renewal Grants - 9 agreements signed, notice of revised agreement conditions sent out; Trash Enclosure Grants - \$1,500 make 20 available = up to \$30K, lesser of \$1,500 or 50% of cost – approved two and will accept more applications
- Kiosk Signs – Pilot project at Barclay Park will be proposed - draft concept being prepared
- Future Development Code Updates – TUP requirements refined; Mobile food units, landscaping, parking requirements for retail and office, Affordable housing incentives; Art districts, NAICS for Use Table
- Long range planning and studies: Hood Ave Art District Signage and Overlay; Housing Needs Analysis update and Affordable Housing program, Comprehensive Land Use Plan Update; Development Code revisions
- Parks: Update Park SDC List; Creekside Park and Campground Master Plan update; City Parks Master Plan update; City Parks CIP update; Research Tennis/Pickle Ball facility grant – USTA; Adopt A Park program, Movies In the Park
- Code Enforcement: active enforcement underway – weed abatement/ladder fuel reduction, trash enclosures, signs
- Business Owner Opinion survey returns are coming in. Count and initial assessment week of July 6
- Admin/Dept. management: Improve tracking forms and reporting for building permits, Development applications, PC and Boards actions; Improve filing system; Staff training
- PC and Boards., Vacancies: Urban Forestry Board – Need one more applications – open until filled; Committee for Citizen Involvement

City of Sisters

Community Development continued:

PLANNING COMMISSION, CITY COUNCIL and CITY PARKS ADVISORY BOARD AGENDAS TRACKING

- **Planning Commission and City Council Agendas:**
 - **July 16 PC:**
 - Village of Cold Springs: Workshop by Hayden Homes (tentative)
 - **August 20 PC:**
 - Schedule pending
 - **July 16 CC:**
 - Schedule Pending
 - **July 23 CC:**
 - Appeal (AP #15-02) McKenzie Meadows Village Master Plan MOD and Site Plan from June 18 PC.
- **City Parks Advisory Board**
 - **July 8**
 - Maintenance updates
 - Creekside Park and Campground Master Plan review
 - City Parks Master Plan – update preview

City of Sisters

Public Works:

- List and schedule for all “can’t you just (CYJ)” projects –schedule/completion is on-going – List has been updated, prioritized. Scheduling/execution is progressing
- URA Projects
 - Village Green Parking Improvements – Phase 2– Construction started with completion end of July 2015.
 - Village Green Restroom Improvements – Grant awarded, Project Development Spring 2015, Construction 2015
- Hood and Ash Improvements – Construction contract is substantially complete, working on punch list - DONE
- SDC Update – Draft Project Lists complete – Draft Parks SDC update complete, Adam Sussman water rights analysis DONE, presentation to Council at 12/4/14 Workshop – DONE, Infrastructure Capacity analysis Spring 2015 – Prepared, reviewing with CC
- Red Dirt Triangle- to be analyzed along with intersections and access points for the eastern highway corridors as part of a TSP update or a corridor refinement plan.
- Cascade Ave. – Construction nearing completion, Working on punch list, lighting retrofit parts have been ordered - DONE
- East Portal – Forest Service is working on a property appraisal
- Barclay Square Waterline Upgrade – Design Spring 2015, work Fall 2015
- Chamber Building Improvements – Lighting and Flooring Done, Interior painting Done, Landscape/ADA improvements June/July 2015.
- Speed zone study – Met with ODOT, established scope for speed zone study (up to one year process for completion)
- Barclay/Hwy 20 Roundabout – Roundabout freight mobility testing- Done, Community Meeting-Done, Public comment follow-up June 2015.
- Hood Avenue Improvements – Curb Ramp replacements complete, lighting/irrigation design at 90% of completion, work in Fall
- Contract Forester RFP – Forester selected by Urban Forestry Board, Council approved contract, UFB to provide direction on scoped for management plan June 2015 - DONE
- Master Projects List – Draft of project list is complete, data input on-going
- Airport Infrastructure Projects – IFA and IOF grants awarded, Council grant agreements acceptance May 2015. Water line extension – Design complete, project is underway. Sewer and Street design are underway.

City of Sisters

City Manager:

- ***Kathy***
 - Upcoming Council Meeting /Workshops – ongoing
 - Municipal Code Update –2015
- ***Andrew***
 - SDCs
 - Restructure and rationalize based on water / sewer service sizes, work with Parks Board and Council to revise Park and potentially Transportation as well.
 - Forgivable Loan Program
 - Council approved, executing
 - Water / Sewer Rate discussion to occur in June / July

City of Sisters

City Council:

- Strengthen City Finances
 - ❖ Establish water and sewer rates that assure ratepayer equity and build cash reserves for future capital improvement needs
 - ❖ Review current status of pending litigation and potential financial liability of the City
 - ❖ Increase reserves
 - ❖ Examine Park SDC's
- Increase both Community and Private Sector Asset Base
 - ❖ Enhance city parks
 - ❖ Movies in the park
 - ❖ Community asset
 - ❖ Increase TRT
- Economic Development
 - ❖ Increase funding to make Economic Development Manager position full-time
 - ❖ Increase Chamber of Commerce Funding to 50% of TRT
 - ❖ Create and Implement a forgivable loan program
 - ❖ Develop an affordable housing policy

- Improve Connectivity
 - ❖ Continue work with ODOT on roundabout project for Highway 20
 - ❖ Work on connectivity projects (Village Green to Petersen Ridge Trailhead and Village Green Park to Sisters Airport)

- Improve Public Outreach
 - ❖ Reinstate CCI and establish clear direction for its purpose
 - ❖ Conduct Surveys to find out how a majority of citizens and businesses feel
 - ❖ Utilize Sisters local radio station
 - ❖ Establish guidelines for processing future capital projects – Who, What, Where, When and Why

LICENSES: THRU ZZZZZZZZZZ

SORTED BY: LICENSE NUMBER

ORIGINATION DATES: 6/01/2015 TO 7/06/2015

PAID STATUS: PAID

EFFECTIVE DATES: 0/00/0000 TO 99/99/9999

LIC CODES: ALL

EXPIRATION DATES: 0/00/0000 TO 99/99/9999

ID	CODE	NAME	PROPERTY ADDRESS	CITY LIMIT
001096	RES	SLICK'S QUE CO SISTERS, INC	442 E HOOD AVE	INSIDE
001097	SVS	WITHIN ME MINISTRIES	16024 CATTLE DRIVE RD	OUTSIDE
001097	SVS	WITHIN ME MINISTRIES	16024 CATTLE DRIVE RD	OUTSIDE
001098	SVS	SELAH VIE! SUDIO	207 N FIR STREET A3	INSIDE
001098	SVS	SELAH VIE! SUDIO	207 N FIR STREET A3	INSIDE
001101	RES	HOP & BREW, LLC	523 E HWY 20	INSIDE
001102	RETAIL	DANDELION RANCH	208 ELM ST	INSIDE
001103	SVS	ASPIRE BEAUTY	581 N LARCH ST B	INSIDE

TOTAL LICENSES: 8

Winter Average Sewer Charge

Jan/Feb/March Average	4,133
Number of EDU's (Divide by 501.337)	8.24
Sewer Charge (\$39/EDU)	\$321.54
Monthly Sewer Charge after 30% discount	\$225.08
5 Month Total	\$1,125.39

The reduction in sewer charges for January through May is \$230.84. The difference between the winter average and proposed calculation will change as production increases.

Attachment(s):

Attachment A – Three Creeks Production, LLC Wastewater EDU Calculation

Concurrence: _____ CM YR FIN PO CDD _____ PW

ATTACHMENT A

**THREE CREEKS PRODUCTION, LLC
WASTEWATER EDU CALCULATION**

This wastewater EDU Calculation is effective as of M _____, 2015, by the City of Sisters, an Oregon municipal corporation (City) for Three Creeks Production, LLC, an Oregon Limited Liability Company (User).

RECITALS

Whereas, City provides water and waste water services to residents and businesses within its boundaries; and

Whereas, The City code provides for the calculation of Equivalent Residential Units (EDUs) assigned to each sewer user based on water consumption for the purpose of calculating that user's waste water charges; and

Whereas, The City code allows the City to determine the appropriate EDUs based on information concerning the user's actual water and waste water use; and

Whereas, User is a brewery that bottles and distributes beer from its facility, the result of which is that the bottled beer include water that is not discharged into the City's waste water system; and

Whereas, User also intends to remove a portion of the waste water from its facilities, the result of which is that the removed waste water is not discharged into the City's waste water system, and

Whereas, The City agrees that the water use that is not discharged into the waste water system should not be included in the EDU calculation for user's waste water charges.

Based on the recitals above, the City determines the current appropriate EDU calculation for User is as follows:

1. EDU CALCULATION:

The User's EDUs for the purposes of calculating the waste water charges shall be recalculated on a monthly basis using the following formula:

$$\begin{aligned} &\text{Total Water Consumption - (Gallons of Beer Produced + Waste Water Transferred Off Site)} \\ &= \text{Water Used for EDU Calculation} \end{aligned}$$

User understands that the City may reevaluate the appropriateness of this calculation at any time and that the methodology for determining the waster water charges and/or the waste water charge itself may be changed at any time by the City Council.

2. USER RESPONSIBILITY:

For the above EDU formula to apply, User must provide City with the following information:

- A. All completed and signed Department of Treasury Excise Tax Return forms. The forms shall cover no more than a one month period of time and shall include the total beer production for that period of time. The form must be provided to the City within 30 days following the end of the month that the Excise Tax Return forms account for.
- B. A declaration from the business removing waste water from User's facility. The declaration shall be on a form provided by the City and shall contain all information requested by the City, but at a minimum must include the following: The dates and times waste water was removed from User's facility, the number of gallons of waste water removed, and that the waste water was delivered. These statements must be provided on at least a monthly basis and delivered to the City within 30 days following the end of the month that the waste water was removed.

3. BILLING CYCLE:

User understands that, because of the monthly EDU calculation, the billing cycle for User will be approximately 30 days in arrears. Each utility bill will identify the month for the calculation and will include the information provided by User for the purpose making the EDU calculation.

CITY OF SISTERS

THREE CREEKS PRODUCTION, LLC

Andrew Gorayeb, City Manager

Wade Underwood, Member

AGENDA ITEM



SUMMARY

CITY OF SISTERS SISTERS CITY COUNCIL

Meeting Date: July 9, 2015

Staff: Paul Bertagna

Type: Regular Meeting

Dept: Public Works

Subject: Pavement Overlay Project

Action Requested/Motion:

By motion, award a construction services contract to High Desert Aggregate & Paving, Inc. in an amount of \$72,346.00 or \$73,000.00 with Additive Alternate (for paving between the hours of 7 PM and 7 AM) for the Paving Overlay Project and authorize the City Manager to execute the contract.

Summary Points:

- The Pavement Overlay Project went out to bid on Tuesday, June 16, 2015.
- City staff received 3 bids. Bids were opened on Tuesday, June 30, 2015.
- High Desert Aggregate & Paving, Inc. was the apparent low bidder.
- Notice of Intend to Award went out on Wednesday, July 1, 2015.
- The City Engineer's estimate for the contract was \$94,880.00.

Financial Impact:

- This project was included in the 2015/2016 Budget (Street Fund).
-

Attachment(s):

A. Bid Analysis

B. Notice of Intend to Award

Concurrence: _____ CM *JB* F&A _____ CDD _____ PW

2015 Pavement Overlay Project
Bids opened June 30, 2015

NO.	DESCRIPTION - BASE BID	QTY	UNIT	HIGH DESERT AGG & PAVING		KNIFE RIVER CORP - NW		7 PEAKS PAVING		ENGINEER OPINION	
				Unit \$	TOTAL	Unit \$	TOTAL	Unit \$	TOTAL	Unit \$	TOTAL
1	S. Oak St. Level 3 1/2" Dense Graded HMAC (1.5")	1382	Square Yard	\$ 12.20	\$ 16,860.40	\$ 12.50	\$ 17,275.00	\$ 14.06	\$ 19,430.92	\$ 10.50	\$ 14,511.00
2	S. Elm St. Level 3 1/2" Dense Graded HMAC (1.5")	1069	Square Yard	\$ 12.20	\$ 13,041.80	\$ 12.50	\$ 13,362.50	\$ 14.06	\$ 15,030.14	\$ 10.50	\$ 11,224.50
3	S. Fir St. Level 3 1/2" Dense Graded HMAC (1.5")	1178	Square Yard	\$ 12.20	\$ 14,371.60	\$ 12.50	\$ 14,725.00	\$ 14.06	\$ 16,562.68	\$ 10.50	\$ 12,369.00
4	S. Spruce St. Level 3 1/2" Dense Graded HMAC (1.5")	1279	Square Yard	\$ 12.20	\$ 15,603.80	\$ 12.50	\$ 15,987.50	\$ 14.06	\$ 17,982.74	\$ 10.50	\$ 13,429.50
5	S. Larch St. Level 3 1/2" Dense Graded HMAC (1.5")	1022	Square Yard	\$ 12.20	\$ 12,468.40	\$ 12.50	\$ 12,775.00	\$ 14.06	\$ 14,369.32	\$ 10.50	\$ 10,731.00
	SUBTOTAL				\$ 72,346.00		\$ 74,125.00		\$ 83,375.80		\$ 62,265.00
NO.	DESCRIPTION - ADDITIVE ALTERNATE	QTY	UNIT	Unit \$	TOTAL	Unit \$	TOTAL	Unit \$	TOTAL	Unit \$	TOTAL
6	Construct All Improvements Between the Times of 7:00pm to 7:00am Only	1	Lump Sum	\$ 654.00	\$ 654.00	\$ 3,261.50	\$ 3,261.50	\$ -	\$ -	\$ 32,615.00	\$ 32,615.00
	TOTAL				\$ 73,000.00		\$ 77,386.50		\$ 83,375.80		\$ 94,880.00



City of Sisters 2015 Pavement Overlay Project

**Notice of Intent to Award
Publish Date: July 1, 2015**

Bid Date: June 30, 2015

Number of Bids Received: 3

Low Bidder (Includes base bid items):

High Desert Aggregate & Paving, Inc.

The City intends to award this contract to High Desert Aggregate & Paving Inc. at the July 9, 2015 City Council and Contract Review Board meeting.

The City of Sisters Contract Review Board will determine whether to include the additive alternate for the project.

Protests of this Notice of Intent to Award must be filed with the City of Sisters within seven calendar days.