

REGULAR MEETING MINUTES
SISTERS CITY COUNCIL
520 E. CASCADE AVENUE
MAY 28, 2015

MEMBERS PRESENT:

Chris Frye Mayor
Bill Hall Council President
David Asson Councilor
Wendy Holzman Councilor
Nancy Connolly Councilor

STAFF PRESENT:

Andrew Gorayeb City Manager
Steve Bryant City Attorney
Paul Bertagna PW Director
Patrick Davenport CDD Director
Lynne Fujita-Conrads Finance Officer
Kathy Nelson City Recorder

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order by Mayor Frye at 7:11 p.m.

II. COUNCILOR APPOINTMENT

Councilor Holzman moved to appoint Bill Hall to serve on the City Council and complete the term of former Councilor McKibben Womack. Councilor Connolly seconded the motion. The motion carried unanimously.

III. OATH OF OFFICE FOR APPOINTED COUNCILOR

City Attorney Bryant administered the oath of office to Bill Hall.

IV. ELECTION OF COUNCIL PRESIDENT

Mayor Frye asked for nominations for Council President.

Councilor Holzman nominated Bill Hall to serve as Council President. Councilor Connolly seconded the motion. The motion carried unanimously.

V. VISITOR COMMUNICATION

Roger Detweiler, 17539 Halliden Drive, Sisters Country, OR

Mr. Detweiler complemented the City on the landscaping on the bulb-outs around town.

Mr. Detweiler made some suggestions related to creating affordable housing in Sisters. He proposed the City require developers provide a certain percentage of affordable housing when they apply for permits for housing developments. He also proposed that relators be required to submit a set percentage on the commission they receive from real estate transactions to go toward affordable housing.

VI. CONSENT AGENDA

A. Minutes

1. February 19, 2015 –Workshop
2. April 23, 2015 – Regular Meeting
3. May 14, 2015 – Workshop
4. May 14, 2015 – Regular Meeting

5. May 21, 2015 – Special Meeting

B. Bills to Approve

1. May Accounts Payable

C. Liquor License Application – Slick’s Que Company

Councilor Holzman moved to approve the consent agenda including the liquor license application for Slick’s Que Company. Councilor Hall seconded the motion. The motion carried unanimously.

VII. STAFF REPORTS

A. Deschutes County Sheriff’s Office

Manager Gorayeb reported the re-striping of Main Avenue to remove back-in diagonal parking was underway. **Councilor Connolly** commented she had already received a number of positive comments from citizens on the change back to the traditional head-in parking.

VIII. COUNCIL BUSINESS

A. Public Hearing and Consideration of a Resolution No. 2015-07: A

RESOLUTION OF THE CITY OF SISTERS ADOPTING A SUPPLEMENTAL BUDGET AND ESTABLISHING APPROPRIATIONS WITHIN THE 2014/15 BUDGET

Finance Officer Fujita-Conrads described the components of the supplemental budget.

Mayor Frye opened the public hearing for anyone that wished to speak. As there was no one that wished to speak, **Mayor Frye** closed the public hearing.

Councilor Holzman moved to approve Resolution No. 2015-07 adopting a supplemental budget and establishing appropriations within the 2014/15 budget. Councilor Hall seconded the motion. The motion carried unanimously.

B. Discussion and Consideration of Resolution No. 2015-08: A RESOLUTION SUPPORTING AN APPLICATION FOR A TRANSPORTATION GROWTH MANAGEMENT (TGM) GRANT

Director Davenport stated the resolution would show the City’s support of the grant application. He stated the application was due June 11th.

Councilor Holzman moved to approve a Resolution supporting an application for a transportation growth management (TGM) grant. Councilor Hall seconded the motion. The motion carried unanimously.

C. Discussion and Consideration of Resolution No. 2015-09: A RESOLUTION OF THE CITY OF SISTERS, OREGON, AUTHORIZING THE EXECUTION AND DELIVERY OF A FINANCING CONTRACT AND RELATED DOCUMENTS BETWEEN THE CITY OF SISTERS AND THE OREGON INFRASTRUCTURE FINANCE AUTHORITY (IFA) FOR THE PROJECT IDENTIFIED AS INFRASTRUCTURE UPGRADES FOR INDUSTRIAL DEVELOPMENT, DESIGNATING AUTHORIZED REPRESENTATIVES, DELEGATING AUTHORITY, AND APPROVING RELATED MATTERS

Manager Gorayeb confirmed the documents were the ones discussed at the workshop prior to the regular meeting.

Councilor Holzman moved to approve Resolution 2015-09 authorizing the execution and delivery of a financing contract and related documents between the City of Sisters and the Oregon Infrastructure Finance Authority (IFA) for the project identified as infrastructure upgrades for industrial development, designating authority and approving related matters. Councilor Hall seconded the motion. The motion carried unanimously.

D. Discussion and Consideration of a Motion to Approve a Reimbursement Agreement between the City of Sisters, Sisters Airport Property LLC, and Sisters Runway, Inc. and Authorize the City Manager to Execute the Agreement

Councilor Holzman moved to approve a reimbursement agreement between the City of Sisters, Sisters Airport Property LLC and Sisters Runway, Inc. and authorize the City Manager to execute the agreement. Councilor Hall seconded the motion. The motion carried unanimously.

E. Discussion and Consideration of a Motion to Approve Public Improvements for Highland Village Subdivision

This item was pulled.

IX. OTHER BUSINESS

- The Hood Avenue improvement project will begin in September towards the end of tourist season.
- Tina Brockway and Dennis Schmiddingling are working with the City on an arts program for the bulb-outs.

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- The Governor has declared a drought in Deschutes County. Staff proposed a notice be included with utility bills to encourage water conservation and inform the community of the measures the City was taking to conserve water, including reducing the number of hours the splash pad at Fir Street Park runs each day.

X. MAYOR/COUNCILOR BUSINESS

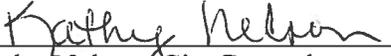
Councilor Connolly informed the Council a ‘call to action’ in follow-up to the May 8th Vitality Summit would be held on June 23rd from 5:30 to 8:30.

Mayor Frye stated he would like to be appointed as the City’s representative to Central Oregon Cities Organization (COCO). The **Council** concurred. He reported COCO would be asking each participating City for an additional donation to maintain financial stability.

Mayor Frye asked the Council if they would approve his moving forward with outreach relating to developing a “Movies in the Park” program for Sisters. He stated he would work with Sisters Park and Recreation District, Chamber of Commerce and Lisa Clausen, owner of Sisters Movie House. The **Council** was supportive of Mayor Frye moving forward with outreach.

XI. ADJOURN – 7:49 p.m.

Respectfully submitted,


Kathy Nelson, City Recorder


Chris Frye Mayor