



Urban Forestry Board
Wednesday, April 15, 2015 – 3:00 P.M.
P.O. Box 39, Sisters, OR 97759

Board Members: Jerry Bertagna, Dave Magaret, David Moyer, Marcus Peck
P.W. Staff Member: Nicole Montalvo
Recording Secretary: Carol Jenkins

- I. CALL TO ORDER
Board Member Moyer called the meeting to order at 3:00 P.M.
- II. VISITOR COMMUNICATION
None at this time.
- III. APPROVAL OF MINUTES
None at this time.
- IV. URBAN FORESTRY BOARD DISCUSSION
 - a. Urban Forester RFP Approval
 - b. Other Business

URBAN FORESTER RFP APPROVAL

Board Member Moyer asked the Board if they had a chance to review the Urban Forester RFP consultant proposals at this time.

Board Member Bertagna stated that he made a matrix of the qualifications and criteria for each of the three (3) proposals. He stated that as far as the qualifications – all three (3) of them are fully qualified. He said that the only thing he did see is with one of the companies “Simply Arbor Tree Care” is that they indicated that they had no actual experience with timber stand management other than what he had when he went to school. He said that the “Community Tree Consultants” – they were very vague as far as timber stand management. It seems like most of their qualifications that they showed all had to do with City Urban Forestry, and with all of their clients it was all the same.

Board Member Bertagna stated that in reviewing all of them, he felt that the one that stood out the most was “Spindrift Forestry Consulting”. He said that they showed a proposed Management Plan and how they would attack each element that was addressed and what was needed. He said that they also came up with the lowest overall price. He said that when looking at hourly wages plus travel – he went to google and looked at the mileage, and did an analysis as part of traveling here and working an 8-hour day. He said that with “Spindrift Forestry Consultants” they came up with about \$459.00 a day including travel. The “Simply Arbor Tree

Care” came up with \$547.00 for an 8-hour day. The “Community Tree Service” came in at \$1,390.00. He said that they indicated that they charged \$65 an hour for travel time and according to the map it was a 3-hour drive from here to Portland – a 6-hour trip. They also indicated that they would want some type of per diem for staying overnight. They couldn’t travel here very well and work an 8-hour day within a 24-hour period it would be unreasonable.

Board Member Bertagna stated that after reviewing everything that his recommendation goes towards “Spindrift Forestry Consulting”. He said that he didn’t check out any of the references, but the City of Sisters has worked with “Spindrift” before. As far as references and in most cases, whatever they put down is going to be favorable customers. He said that the City could ask for a list of references over the past year and randomly talk to people.

Board Member Moyer started that unless you knew them specifically as a person, etc. He said the way that he has worked with these in the past and looking at all of the references, if they knew them and could call them if they wanted to, but if they knew them personally, they could throw in their input and whether it was a good experience or not. He said that in reading through the proposals, his analysis is right on board with Board Member Bertagna. He said that he felt that the one out of Portland didn’t seem to have a lot of Forestry background, they have done a lot of Urban Forestry work, and the cost was quite high, etc.

Board Member Moyer stated that he went through ‘Simply Arbor Tree Care’ and the contractor listed himself as the primary contact, but thinks he would have to hire a silviculturalist to help do the work. He would have to go back to the books, etc. He said that when he looked at “Spindrift” he listed all of his major people that are going to do the work for him including an outline and the crews that would work with the two (2) primary contacts. He said that he felt comfortable with his proposal and it was very good compared to the others.

Board Member Bertagna stated that his recommendation is with “Spindrift Forestry Consulting” at this point. It would be up to the City whether they wanted to do personal interviews or not, and possibly review references.

Board Member Magaret stated that there is a big difference between their fees. He said that maybe in Portland they seem to do better.

Board Member Bertagna stated that for a consulting forester it is about \$55 to \$65 an hour. He said that more importantly, what he sees is a larger company being more concerned with urban management, etc. He said that the thing that stood out with them besides the \$125 an hour was they wanted \$65 just to drive here plus compensation for staying overnight.

Board Member Peck stated that he went through all of the proposals and said that the guy from Portland is out – he is too expensive. He said that it looks like “Spindrift” is the low bid if doing it by what they are charging per hour.

Board Member Moyer stated that they are all basically qualified to do the job. He went over the different aspects of the proposals for Board Member Peck as was discussed previously.

Board Member Peck stated that he is good and was leaning towards “Spindrift Forestry Consulting” anyway.

Board Member Moyer stated that at this time he would like to recommend a motion to recommend “Spindrift Forestry Consulting” to the City Council.

*Board Member Moyer, Board Member Bertagna, and Board Member Peck all approved.
Motion carries unanimously.*

OTHER BUSINESS

There was no other business at this time.

V. ADJOURNMENT

The meeting was adjourned at 3:15 p.m.

Respectfully submitted,

Carol Jenkins, Recording Secretary