



City Parks Advisory Board
November 4, 2015 – 4:00 P.M.
520 E. Cascade Avenue, P.O. Box 39, Sisters, OR 97759

City Parks Advisory Board Attendees:

Board Chairman: Greg Johnson
Board Members: Dixie Eckford, Peggy Houge, Robin Holm, David Magaret
Absent: Liam Hughes, Rory Peterson
Councilor: Nancy Connolly
Staff: CDD Director, Patrick Davenport; Associate Planner, Darcy Reed;
PW Director, Paul Bertagna; Public Works Coordinator, Nicole Montalvo
Recording Secretary: Carol Jenkins

I. CALL TO ORDER

Acting Board Chairman Johnson called the meeting to order at 4:05 pm.

A recording of this meeting is available on the City of Sisters website and available upon request.

II. VISITOR COMMUNICATION

Jennifer McCrystal
711 E. Tye Dr.
Sisters, OR 97759

Ms. McCrystal came forward and addressed her concerns with the Creekside Campground and gave examples of negative as well as positive issues at this time. She also asked if the berms were going to be installed on Tye Dr. as previously discussed.

Director Davenport stated that the berms will not be installed on Tye Dr.

Board Member Eckford made a comment regarding the plans for trees being added, campsites being taken out, and a number of RV spots being shortened at this time.

Acting Chairman Johnson read a Memorandum that Director Davenport provided from the October 20, 2015 Parks Advisory Board special meeting at this time.

III. APPROVAL OF MINUTES

None at this time.

IV. DISCUSSION ITEMS / UPDATES

- a. Creekside Park/Campground
 - i. Review returned surveys related to entrance/exit revisions
 - ii. Review Draft Master Plan, recommendation to City Council
- b. City Parks Master Plan: Ongoing review
 - i. Chapter 2: Demographics
 - ii. Chapter 3: Parks System
- c. Recommendation of names for future parks

Nicole Montalvo, Public Works Coordinator came forward and gave an update on the Creekside Park and Campground discussing the various Parks – Barclay Park, Clemens Park, Village Green Park, Fir Street Park, Creekside Park, East Portal, and the Three Sisters Overnight Park at this time. A copy of the report is available upon request.

Director Davenport came forward and discussed the results from the survey that was taken at this time. Also, there was a memo prepared by the City Engineer which summarized issues associated with access to the campground via Buckaroo Trail, and a correspondence from the Fire Marshall which provides comments regarding the access proposal. The survey results and memos are available upon request.

A discussion took place regarding the survey by the Board at this time.

Director Davenport stated that the effort of this survey was to reach out to the people that signed the initial petition.

Mr. Robillard came forward and stated that when they originally signed the petition, they were overall looking for some general improvements to the Campground, but not specifically saying that they are supporting the one-way entry and exit into the park.

Mr. Bryan came forward and addressed RV's being in the neighborhood, the proposal to advertise both entrances and exits, the one-way option, reducing the number of RV's, and the negative impact of having an RV Campground in a residential neighborhood, etc.

Director Davenport came forward and shared examples of what people wrote in on the surveys at this time.

Acting Chairman Johnson stated that the Board is aware of their responsibilities as well as the Council and that there is a collaborated effort in the making to move forward, and to work with the neighborhood and businesses to gain momentum to make these changes quicker. He stated that is their main focus and discussed a few of the different proposals at this time.

Mr. Metcalf came forward and addressed his proposal of keeping the traffic flow 'as is' with two entrances and two exits. He stated that on the website it does not disclose the entrance or exit from Buckaroo Trail. He asked that the website be updated to allow the campers to know that they can enter and exit. He discussed moving signage, Kittleson traffic study, CEC box and putting boulders in to avoid being hit, and the possibility of the ADA Bridge, etc.

Another discussion by the Board took place regarding the surveys and percentages at this time. They also discussed an interim solution, size limits on RV's, RV counts in the Campground, and the possibility of moving the RV's to a different location in the Campground, etc.

Board Member Eckford stated that in the Kittleson report, it doesn't show any increased traffic hazard so that the Board could see some safety reason why it should not be changed – it doesn't indicate that.

Board Member Houge made a motion that the ingress and egress of the Campground remain the same. She stated that it can be accessed through Locust St. and Buckaroo Trail.

Director Davenport stated that the Council decision was held in a workshop setting and staff took the Parks Advisory Board recommendation and shared it with the Council – it still needs to go back to Council at the 7:00 version for the final blessing. He stated that this is what staff is looking for from the Parks Advisory Board to take it back to the Council for the last time to be formally approved. It was not a formal vote at the workshop.

Councilor Connolly asked for clarification from Director Davenport in that the Master Plan is fine, and the only issue was the entrance and exits. She asked for clarification on that being the only issue.

Director Davenport stated that is correct and the main issue. The approval of the Master Plan needs to include the issue of access.

Board Member Houge made the motion to maintain the ingresses and egresses the same as they currently are and able to access the park both on Locust St. and Buckaroo Trail.

Board Member Holm seconded. Motion carries.

Board Member Houge, Board Member Johnson, Board Member Magaret, and Board Member Holm voted in favor.

Board Member Eckford voted against.

Motion carries - *Motion is 4 in favor and 1 against.*

Director Davenport asked the Parks Board to make a recommendation to the City Council that the ingress and egress be maintained at both Locust St. and Buckaroo Trail.

Acting Chairman Johnson made the motion to move this forward to the City Council to keep the ingress and egress be maintained at both Locust St. and Buckaroo Trail.

Director Davenport stated that he would like the overall approval of the Parks Advisory Board to move forward with the Master Plan.

A discussion took place regarding limiting the size of RV's, shortening the sizes of the sites, and different options proposed in the Campground. Also, the Board discussed that Goal 4 should be revised.

Board Member Eckford made a motion to accept the Master Plan dated November 4, 2015 for the Creekside Campground with the exception that the ingress and egress stays as it currently is where it can be accessed at both sides of the park.

Board Member Holm seconded. Motion carries.

Board Member Houge stated that she would like to make a motion that the City Council revise the Transportation System Plan (TSP) so that there would be a discussion with ODOT about the options of the weigh station since it is not currently in the traffic study. She stated that without that – it will never move forward with the weigh scales option even though it is in the very far out future.

Acting Chairman Johnson seconded. Motion carries.

Director Davenport came forward and stated that they will continue with the City Parks Master Plan. He stated there are two (2) Chapters – Chapter 2, Community Profile, and Chapter 3, Existing Park System. He stated that they are updating the 2011 City Parks Master Plan to reflect what has happened since this plan was adopted, but also to look at and reflect what is coming, and what is being proposed since this plan was adopted.

Chapter 2 – Community Profile

A discussion took place regarding the 2011 plan (highlighted in yellow) on page 8 with a statement that was already in there and to bring it to the Boards attention primarily “the high number of mobile home dwellings in Sisters may indicate a need to serve residents who do not have access to private outdoor spaces. After a brief discussion, the Board made the decision to strike it.

Director Davenport addressed page 10 where it is also highlighted and in the 2011 plan as well. The Board discussed the statistics, wording (page 11) “economic statistics indicate that Sisters may have the potential to access community philanthropy to fulfill specific recreation and parks system needs” and they discussed population statistics at this time. *Director Davenport* gave the Portland State population statistics as 2023, and by 2035 should be just under 4500 in population.

Chapter 3 – Park Systems

Board Member Eckford gave examples of the different ‘trails – Whychus Creek Trail, Tollgate/High School Trail, Peterson Ridge/Sisters Mountain Elk Trail, Five Pine/Peterson Ridge Trail, and Sisters Tie Trail and detailed information that should be changed at this time. She stated that this part of the document (page 24-25) should be reviewed by someone that is involved with the Trail System and updated with all the current information.

Board Member Eckford gave the names of two members that are on the Sisters Trails Alliance Committee (STA) – Chuck Humphreys - Chair, and Gary Guttormsen – Trails Coordinator.

Acting Chairman Johnson asked for direction from Director Davenport to move forward with this project. *Director Davenport* and said that it would be great if Board Member Eckford contacted these gentlemen from the Trails committee for their help on updating this information.

Board Member Houge stated that on the ‘Publically Owned Open Space’ (page 25) that Whychus Creek can now be accessed from Timber Creek Drive as well as Creekside Court now.

Director Davenport stated that since this was written there are a few new things to note giving a visual at this time. He addressed the subject properties and the different parks naming them as Clear Pine Park and the new one being Lundgren Park (Kuivato) and asked for the Boards consent to the name of this park at this time.

The Board were all in agreement of naming it the ‘Lundgren Park’.

Director Davenport addressed the Bob Grooney Park – this is at McKenzie Meadow Village and gave a visual at this time. Staff was asked to name the park after this gentleman since he is a long time community member, he asked the property owners if they would accept this name for that park and the property owner consented. He stated that the McKenzie Meadow Village Park and the Bob Grooney are the same park.

The Board members were all in agreement of naming it the ‘Bob Grooney Park’.

Board Member Houge addressed page 26 of the ‘Community Garden’ and stated that is no longer there.

Board Member Eckford stated that the information for the ‘Community Garden’ needs to be updated and written the way it is now located out by the Airport. It is no longer under the umbrella of SPRD.

A discussion was held on page 30 under ‘Operations and Maintenance’ and whether or not it should in this document at this time. It was decided to keep it in the document as is for now – and possibly saying that this is the inventory as of today and for a City of this size that is a considerable sum, etc.

Director Davenport stated that in about four (4) years there needs to be a full update of this document and resurvey the whole community again and go through a full process for this.

John Kreft
576 E. Tyee Dr.
Sisters, OR 97759

Mr. Kreft came forward and shared his opinion on the Buck Park expansion that is listed and located across the street from Creekside Park. He address the expansion plan to increase the Buck Creek Park across the river and upstream. He addressed Whychus Creek, fish habitat, irrigation, eliminating invasive species, vegetation along the creek, and the conflict this will cause by inviting more people into the river. He stated that if there were dollars to be spent to use them in the Creekside Park where it has large events, picnicking, and volumes of people.

The Parks Advisory Board agreed to have the regular meeting on *December 2nd at 3:00 p.m.* There are additional chapters to go through, taking the plan as a whole, and get it out to the community for review. Staff will work on Chapters 6 & 7, finishing Chapter 3, and have them available to the Board before the meeting. Once the City Council gets the final version on December 10th, the Council will have an opportunity to formally approve the Master Plan with the Boards recommendation.

V. OTHER BUSINESS

No other business at this time.

VI. ADJOURN

The meeting was adjourned at 6:15 pm.

Respectfully submitted,

Carol Jenkins, Recording Secretary