

REGULAR MEETING MINUTES
SISTERS CITY COUNCIL
520 E. CASCADE AVENUE
NOVEMBER 12, 2015

MEMBERS PRESENT:

Chris Frye	Mayor
Nancy Connolly	Council President Pro-tem
David Asson	Councilor
Amy Burgstahler	Councilor
Andrea Blum	Councilor

STAFF PRESENT:

Andrew Gorayeb	City Manager
Steve Bryant	City Attorney
Lynne Fujita-Conrads	Finance Officer
Patrick Davenport	CD Director
Paul Bertagna	PW Director
Kathy Nelson	City Recorder

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order by Mayor Frye at 7:04 p.m.

II. VISITOR COMMUNICATION

A. Richard Esterman, 69212 Easy Street, Sisters

Mr. Esterman stated he was interested in bringing his Wild West Show to Sisters on August 20-21, 2016 on the open lot on Cascade Avenue next to Snow Cap. He explained it included a western façade and actors in period costume using real guns with blanks. He stated the shows would be free to the public but as part of the show he was requesting the Council allow him to close one block of Oak Street for transient merchants. He reported he would ask for the street to close at 5:00 p.m. on Friday, August 19th and remain closed through the show and break down of vendors on Sunday, August 21st. He reported he had spoken with some business owners who would be affected by the street closure and was attempting to reach others.

B. Gayla Nelson, Sisters Rotary Club

Ms. Nelson stated she was in attendance representing Sisters Rotary Club to request a community grant in the amount of \$1,000 for the Rotary Club's *Books for Kids* literacy project where first graders attending Sisters elementary and Sister Christian Academy received a hard cover book of the child's choosing in a small backpack with additional donated items such as art supplies, tee-shirt and bookmark. She reported the program was in its seventh year and students received their books in May.

The **Council** discussed the request and decided to provide a \$770 grant for the Rotary Club.

C. Mike Morgan, 15925 Pilot Drive, Sisters, OR 97759

Mr. Morgan stated he wanted to encourage the Speak Your Peace effort as there was a need for civil discourse in the city and everyone must be willing to engage. He complimented Mayor Frye's suggestion that the Nugget Newspaper also conform to the principles and not print inflammatory letters such as the letter printed in the previous edition of the paper that attacked Sisters District Ranger Kristie Miller and other objectors to the paved trail between Black Butte Ranch and Sisters without providing the substance of the issues.

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Mr. Morgan came to the defense of Councilor Connolly stated she had been unaware of the flyer included in utility bills inviting citizens to provide input on the issue of transient merchants at the November 5th workshop. He stated staff should have alerted her to the matter. He added if the City was truly interested in receiving public input, the opportunity should not be scheduled for an 8:00 a.m. workshop.

Councilor Connolly replied the Council had authorized the flyer in the utility bills a few weeks prior and she had been aware that public testimony would be taken and had simply forgotten.

III. CONSENT AGENDA

A. Minutes

1. October 01, 2015 – Workshop
2. October 08, 2015 – Workshop
3. October 22, 2015 – Regular Meeting
4. October 29, 2015- Special Meeting

B. Bills to Approve

1. November 12, 2015 Accounts Payable
2. Pre-Approve Second November Accounts Payable

Councilor Asson moved to approve the consent agenda. Councilor Burgstahler seconded the motion. The motion carried unanimously.

IV. STAFF REPORTS

A. Deschutes County Sheriff's Office – No questions.

B. November Staff/Council Work Plan

- Council will receive the 2014-15 Comprehensive Annual Financial Report (CAFR) from the auditor at their December 10th workshop
- A goal setting session will be scheduled in January 2016 to update Council goals

C. New Business License Report for October 2015

- Laird Superfood is moving into the former Metabolic Maintenance building and will be hiring approximately 30 employees.
- Central Oregon cities are having a difficult time finding qualified employees.

V. COUNCIL BUSINESS

A. Discussion and Consideration of Ordinance No. 463: AN ORDINANCE OF THE CITY OF SISTERS AMENDING SISTERS MUNICIPAL CODE SECTION 5.04 CONCERNING BUSINESS LICENSES

Finance Officer Fujita-Conrads provided an overview of proposed changes. Discussion was held by the Council and staff answered questions.

Councilor Connolly moved for the first and second reading, by title only, of Ordinance 463 amending Sisters Municipal Code Section 5.04 concerning business licenses as amended to include Section 5.04.022 Holiday Business Activity to allow the selling of Christmas trees between November 23rd to December 31st, changing the verbiage of Section 5.04.023(2) to read "solicitation shall be prohibited at a residence which displays signage advising that solicitation is not welcome or is unwanted and changing the phrase "common Council" to "City Council" in Section 5.04.090. Councilor Blum seconded the motion. The motion carried unanimously.

City Attorney Bryant read Ordinance 463, by title only, twice.

Councilor Connolly moved to adopt Ordinance 463 amending Sisters Municipal Code Section 5.04 concerning Business Licenses as amended. Councilor Blum seconded the motion. The motion carried unanimously.

B. Discussion and Consideration of Ordinance No. 464: AN ORDINANCE OF THE CITY OF SISTERS AMENDING SISTERS MUNICIPAL CODE SECTION 5.24 CONCERNING TRANSIENT MERCHANTS

Finance Officer Fujita-Conrads provided an overview of proposed changes. Discussion was held by the Council and staff answered questions.

Councilor Connolly moved for the first reading, by title only, of Ordinance 464 amending Sisters Municipal Code Section 5.24 concerning Transient Merchants. Councilor Blum seconded the motion. The motion carried with a vote of three to two. Mayor Frye, Councilor Connolly and Councilor Blum voted in support of the motion and Councilor Asson and Councilor Burgstahler voted against the motion.

City Attorney Bryant read Ordinance No. 464, by title only.

Mayor Frye called for a recess at 8:27. **Mayor Frye** reconvened the meeting at 8:34.

C. Discussion and Consideration of Ordinance No. 465: AN ORDINANCE OF THE CITY OF SISTERS AMENDING SISTERS MUNICIPAL CODE SECTION 5.06 CONCERNING PUBLIC EVENTS

Finance Officer Fujita-Conrads provided an overview of proposed changes. Discussion was held by the Council and staff answered questions.

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Councilor Connolly moved for the first reading, by title only, of Ordinance 465 amending Sisters Municipal Code Section 5.24 concerning Transient Merchants as amended to remove the Sisters Rodeo from the list of city-wide events (Section 5.06.020(3)) and to ban additional Public Events with commercial activity during city-wide events (Section 5.06.020(3)), and to remove the requirement that a small public event involve commercial activity (Section 5.06.010(12)). Councilor Blum seconded the motion. The motion carried with a vote of four to one. Mayor Frye, Councilor Connolly, Councilor Blum and Councilor Burgstahler voted in support of the motion and Councilor Asson voted against the motion.

City Attorney Bryant read Ordinance No. 465, by title only.

D. Discussion and Consideration of Resolution No. 2015-24: A RESOLUTION OF THE CITY OF SISTERS AUTHORIZING THE TRANSFER OF FY 2015/16 BUDGET APPROPRIATIONS WITHIN FUNDS

Finance Officer Fujita-Conrads reported the supplementary budget was for expenditures related to the tennis court reconditioning project at Sisters Elementary School. She stated the cost of the project was being shared by Sisters School District and the City.

Councilor Connolly moved to adopt Resolution No. 2015-24 authorizing the transfer of FY 2015/16 budget appropriations within funds. Councilor Burgstahler seconded the motion. The motion carried unanimously.

E. Discussion and Consideration of a Motion to Support Central Oregon Intergovernmental Council's (COIC) Cascade East Transit's (CET) Legislative Concept

This item was postponed to a later date when additional detail will be available.

VI. OTHER BUSINESS

A. Council Representative for Deschutes County Public Safety Coordinating Council

Mayor Frye appointed Councilor Blum to serve as a Council representative for the Deschutes County Public Safety Coordinating Council. The **Council** concurred.

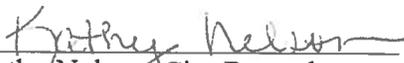
B. COIC Grant Application Letter of Support

The **Council** authorized a letter of support to be written for Central Oregon Intergovernmental Council's (COIC) grant application.

VII. MAYOR/COUNCILOR BUSINESS

- Councilor Burgstahler will attend the Affordable Housing Committee meeting on November 23rd as the Council representative.
- The new restroom for Village Green Park is scheduled to arrive on November 17th.
- Signs for KSJO, Sisters local radio station, will be coming down as the station lost its radio frequency. When the station becomes operational using a different frequency, the signs will be updated and reposted.
- Two grants, Connect VI and Enhancement, from the Oregon Department of Transportation (ODOT) are available. The Connect VI grant could be used to build a multi-use path on Locust Avenue and the Enhancement grant could be used to build a path along the Forest Service property on Pine Street. Council directed staff to move forward with the grant applications.
- Mayor Frye, Manager Gorayeb and Sisters Economic Development Manager Caprielle Lewis will be meeting with a representative from US Senator Jeff Merkley's office to discuss how Senator Merkley can support the efforts of the city.
- Five recycling cans have been installed in the downtown core.

VIII. ADJOURN – 9:10 p.m.


Kathy Nelson, City Recorder


Chris Frye Mayor