

REGULAR MEETING MINUTES
SISTERS CITY COUNCIL
520 E. CASCADE AVENUE
AUGUST 25, 2016

MEMBERS PRESENT:

Nancy Connolly Council President
Amy Burgstahler Councilor
Andrea Blum Councilor

ABSENT:

David Asson Councilor

STAFF PRESENT:

Alan Dale City Attorney
Paul Bertagna PW Director
Joe O'Neill Finance Officer
Kathy Nelson City Recorder

ABSENT:

Rick Allen City Manager
Patrick Davenport CDD Director

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order by Council President Connolly at 7:10 p.m.

II. RECOGNITION OF OUTGOING MAYOR

Council President Connolly presented a certificate of appreciation and plaque to outgoing mayor Chris Frye and thanked him for his service to the community. She stated he would be remembered for being the torch bearer for affordable housing, increasing the transient room tax rate to assist with affordable housing, and working to have the tennis courts at the elementary school refurbished. She noted outgoing Mr. Frye had moved outside city limits and as such, was unable to serve on the Council any longer. **Mayor Frye** stated he planned to still be an advocate for affordable housing and job creation in Sisters.

III. VISITOR COMMUNICATION

Pat McClellan, Sisters, OR 97759

Ms. McClellan stated she and her husband lived in the Saddlestone subdivision and were in attendance to discuss the increasingly difficult traffic conditions on the east end of town. She reported trying to make a left hand turn onto Highway 20 from Locust had become very challenging and nearly impossible at times. She noted the roundabout to be constructed at the other end of town would help that area but wondered what was going to be done for this end of Highway 20 to help with traffic flow.

Director Bertagna explained there was a systematic approach to the city's transportation issues and the Barclay/Highway 20 roundabout was just a first step. He noted Sisters was a successful tourist town but agreed it had created some serious traffic issues. He stated an update to the City's transportation system plan (TSP) was in the beginning stages and one component was to create a plan to deal with traffic at the east end of town. He stated the plan would encompass solutions for the traffic issues at the Highway 20/Locust intersection, the Highway 20/Highway 126 intersection and Highway 20/FivePine campus concerns. He stated the Oregon Department of Transportation (ODOT) would partner with the City in finding a solution but the City needed to create the plan first.

IV. CONSENT AGENDA

A. Minutes

1. August 11, 2016 – Workshop
2. August 11, 2016 – Regular Meeting
3. August 18, 2016 – Workshop

B. Bills to Approve

1. August Accounts Payable

Councilor Burgstahler moved to approve the consent agenda. Councilor Blum seconded the motion. The motion carried unanimously.

V. STAFF REPORTS

A. Deschutes County Sheriff's Office

Lieutenant Joe DeLuca introduced himself and asked if there were questions relating to the monthly report. **Councilor Blum** asked if the male that had disrupted a play performance in a park was a transient and **Lt. DeLuca** replied he had not been involved with the incident and did not know. He did note the department had been busy dealing with a lot of transients, many with mental health issues, throughout the county.

Councilor Burgstahler noted the number of hours provided for the month seemed far lower than normal and **Lt. DeLuca** replied many deputies had been on vacation and there had been a number of accidents, incidents and high call volume that had spread the department somewhat thin at times.

A citizen raised concerns about drug activity at the park in the Saddlestone subdivision and **Lt. DeLuca** stated there was a deputy assigned to patrol the parks. He requested citizen's call and report any suspicious activity as it was occurring as that provided the best way chance of catching suspects and dealing with issues of that nature.

VI. COUNCIL BUSINESS

A. **Public Comment and Consideration of a Motion** to Adopt the Highway 20/Barclay Avenue Roundabout Traffic Management, Aesthetics and Landscaping Options

Director Bertagna stated since the Council had reviewed the options at the earlier workshop, he would just ask for questions. The **Council** had no questions.

Council President Connolly asked if there was anyone that wished to provide public comment on the matter. There was no one that wished to comment.

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Councilor Burgstahler moved to adopt the Highway 20/Barclay Avenue roundabout traffic management, aesthetics and landscaping options. Councilor Blum seconded the motion. The motion carried unanimously.

B. Discussion and Consideration of a Motion to Provide a Recommendation to the Oregon Liquor Control Commission (OLCC) on the Annual Renewal of Liquor Licenses for Sisters Businesses.

Councilor Blum moved to recommend all Sisters businesses have their liquor licenses renewed for another year with the Oregon Liquor Control Commission. Councilor Burgstahler seconded the motion. The motion carried unanimously.

VII. OTHER BUSINESS

- A conditional offer has been extended to a candidate for the Senior Planner position.
- The ad for City Recorder position has been posted with an initial closing date of September 9th for applications.

VIII. MAYOR/COUNCILOR BUSINESS

- The **Council** discussed whether it would elect a new Mayor and Council President prior to the November 8th General Election and decided to wait until after the election to make any changes. Council President Connolly will preside over meetings as Council President in the interim.
- The second meeting of the Economic Development Advisory Committee was held. Committee members include Deschutes County Commissioner Tony DeBone, Sisters Chamber of Commerce Executive Director Judy Trego, Eric Strobel, Business Solutions, Economic Development of Central Oregon (EDCO) Executive Director Roger Lee, Council President Connolly and Sisters Economic Development Manager Caprielle Lewis. Additional volunteers with a variety of skill sets will be invited to join the committee. The development potential of the Forest Service property was discussed.

IX. ADJOURN –7:41 p.m.


Kathy Nelson, City Recorder


Nancy Connolly, Council President