

SPECIAL MEETING MINUTES
SISTERS CITY COUNCIL
520 E. CASCADE AVENUE
AUGUST 06, 2015

MEMBERS PRESENT:

Chris Frye Mayor
Nancy Connolly Council President Pro-tem
David Asson Councilor
Amy Burgstahler Councilor

STAFF PRESENT:

Andrew Gorayeb City Manager
Steve Bryant City Attorney
Patrick Davenport CDD Director
Paul Bertagna PW Director
Lynne Fujita-Conrads Finance Officer
Kathy Nelson City Recorder

I. CALL TO ORDER

The special meeting was called to order by Mayor Frye at 10:52 a.m.

II. CONTRACT REVIEW BOARD

- A. Discussion and Consideration of a Motion** to Award a Contract to CXT for the Village Green Restrooms and Authorize the City Manager to Execute the Contract

Director Bertagna stated staff was requesting the Council to authorize the purchase of the pre-fabricated restroom facility. He explained it was the same type of restroom building as the type installed at Fir Street Park except it would also include shower facilities. He stated the showers would provide a service to the numerous bike riders that use Village Green Park as a staging areas for their rides. He stated the old restroom would be moved to the Public Works Headquarters land to be repurposed.

Councilor Asson moved to award a contract to CXT for the Village Green Restrooms and authorize the City Manager to execute the contract. Councilor Connolly seconded the motion. The motion carried unanimously.

III. OTHER BUSINESS

- A. Request for Letter of Support from *Friends of the Black Butte Trail***

Chuck Humphreys, representing Friends of the Black Butte Trail, explained the group had been working with Commissioner Alan Unger who was getting ready to re-submit a proposal for a new environmental assessment to the Forest Service. He stated he was in attendance to request a letter of support for the proposed path. He distributed a packet of information that included a fact sheet, pamphlet on the proposed trail and previous and current letters of support for the project. He explained there was a great deal of support from other organization that had come out in favor of the trail such as the Chamber of Commerce, Sisters business owners, Black Butte Ranch Board and Tollgate neighborhood. He reminded the Council the City had submitted a support letter in 2012. He stated the trail would provide a safe transportation route for bikers and walkers. He noted the Forest Service planned to

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have additional outreach and would look at possible trail alternatives. He noted a sample letter had been provided for the Council's consideration.

Councilor Connolly stated she felt the tone of the letter was too strong and would prefer a shorter letter that merely stated the City was supportive of a second environmental study. **Councilor Asson** stated he supported the stronger language as he felt the path would bring business to Sisters and provide benefit to both communities. **Councilor Burgstahler** stated she felt the path fit with Sisters vision and it was appropriate to send a letter of support as the trail would provide economic benefit to the City. **Mayor Frye** stated he could see a reason for both; a letter with weaker language or one with stronger language. He conceptually felt the path was a good idea but noted he had not had time to study the environmental issues.

The Council determined they would like to send a letter with language that was somewhat toned down. **City Recorder Nelson** stated she would draft a letter for their review at the next workshop.

IV. **ADJOURN** – The meeting was adjourned at 11:26 a.m.

Respectfully submitted,



Kathy Nelson, City Recorder



Chris Frye, Mayor