

WORKSHOP MEETING MINUTES
SISTERS CITY COUNCIL
520 E. CASCADE AVENUE
JANUARY 28, 2016

MEMBERS PRESENT:

Chris Frye	Mayor
Nancy Connolly	Council President
David Asson	Councilor
Amy Burgstahler	Councilor
Andrea Blum	Councilor

STAFF PRESENT:

Andrew Gorayeb	City Manager
Steve Bryant	City Attorney
Joe O'Neill	Finance Officer
Patrick Davenport	CD Director
Kathy Nelson	City Recorder

ABSENT:

Paul Bertagna	PW Director
---------------	-------------

The workshop was called to order by Mayor Frye at 6:52 p.m.

1. Wastewater System Capital Facilities Plan

Manager Gorayeb requested the Council send their questions to him due to lack of time. **Councilor Asson** stated he felt it was a good document with respect to projects required but he was concerned with the population forecast, timing and costs. He stated he felt the forecast was light. **Manager Gorayeb** replied it was hard to anticipate what the ebb and flow of growth might bring. He stated a capital improvement plan (CIP) would be created from the facilities plan once it was adopted. He explained the CIP would bring in projects and move them forward on the list. He stated if the forecast was light it would merely mean the system development charge (SDC) revenue would grow faster than anticipated.

City Attorney Bryant explained the City would anticipate growth to a certain point and determine the cost needed to cover projects needed to support that growth. He stated if growth happened faster than the City anticipated, it would need to update its plan. He stressed the importance of constantly monitoring growth to keep pace with the actual growth. **Manager Gorayeb** stated the Council needed to consider the plan included 20 years' worth of projects and all but the second crop irrigation effluent expansion and West Side Pump Station could be developed soon and would support a lot of growth.

The **Council** directed staff to bring the plan to the February 11th meeting for adoption.

2. Other Business

Due to lack of time there was no Other Business discussed.

The meeting was adjourned at 7:00 p.m.


Kathy Nelson, City Recorder


Chris Frye, Mayor