

WORKSHOP MEETING MINUTES
SISTERS CITY COUNCIL
520 E. CASCADE AVENUE
APRIL 14, 2016

MEMBERS PRESENT:

Chris Frye Mayor
Nancy Connolly Council President
David Asson Councilor
Amy Burgstahler Councilor

ABSENT:

Andrea Blum Councilor

GUESTS:

Gary Farnsworth ODOT Area Manager
Mike Darling ODOT Project Leader
Abby Driscoll ODOT Community Liaison

STAFF PRESENT:

Steve Bryant City Attorney
Paul Bertagna PW Director
Joe O'Neill Finance Officer
Patrick Davenport CD Director
Kathy Nelson City Recorder

ABSENT:

Andrew Gorayeb City Manager

The workshop was called to order by Mayor Frye at 6:20 p.m.

1. Oregon Department of Transportation (ODOT) Roundabout Update

Oregon Department of Transportation (ODOT) Project Leader Mike Darling introduced himself, ODOT Area Manager Gary Farnsworth and ODOT Community Liaison Abby Driscoll and stated they were in attendance to provide an update on the roundabout project planned for the intersection of Highway 20/Barclay Avenue/McKinney Butte Drive. He stated when the City and ODOT last discussed the project the decision on where to construct the truck bypass route for oversized loads had still been unknown. He explained these were loads that were 200 to 250 feet in length. He stated once that had been determined then ODOT had begun to purchase the necessary right of way (ROW) for the final design. He distributed information including a map of what the roundabout would look like once completed. The map illustrated the placement of the pavement, mountable truck apron, mountable truck by-pass, multiuse path, landscaping and stormwater facility. He stated the truck bypass would be located on the northwest corner of the project. He stated along with ROW acquisition engineers were working on placements of drain fields, traffic management, aesthetics, staging and public art.

Mr. Darling noted the project would be impactful to traffic and nearby businesses regardless of how it was staged. He stated since ODOT was interested in receiving input on all components of the project three focus groups were being created with members from the impacted property owners and other interested parties. The groups were to review traffic management, aesthetics and public art and outreach to potential participants had already begun. **Director Bertagna** stated the public art process would likely take a least a year. He stated the City was fortunate to have so many artists that had dealt with art in public places. He stated having that expertise when determining scale, view corridor, size and what the piece should project about Sisters was invaluable. **Mr. Farnsworth** noted the budget for the project was very tight and the public art piece would fall outside the scope of the project but ODOT would be able to help by installing the

necessary infrastructure. He stated ODOT would also help the City look for additional funding resources. **Director Bertagna** replied the City was hoping for a public/private partnership on the piece. He noted there was a request to have a member of the Council participate in the public art focus group.

Director Bertagna reported there would be lighting for public safety. He stated they would be 40 foot tall posts and Scott Baird from Kittleson & Associates who had participated in the last Dark Skies Committee meeting had provided information on lighting for public places. He had been helpful in providing code language that still kept public safety in the forefront and the Dark Skies Committee had been receptive to Mr. Baird's suggestions for lighting.

Mr. Farnsworth stated ODOT was hoping for assistance from the City in identifying additional members for the focus group. **Mr. Darling** stated some individuals would liking serve on more than one focus group. **Councilor Burgstahler** suggested the City's newsletter would provide a good resource for getting information out to the public. **Director Bertagna** stated the community outreach and construction strategy would parallel each other for a time

Mr. Farnsworth stated ODOT would like to host a public meeting in late summer or early fall. **Mr. Darling** stated ODOT was meeting with the Chamber of Commerce at the end of the month. HE stated once all the details of the projects were finalized there would be additional public outreach, the project would go out to bid, construction would take place and the roundabout would be substantially completed prior to Memorial Day in 2017 with all lanes of traffic open.

Councilor Connolly questioned who would be responsible for the maintaining the landscaping. **Mr. Farnsworth** replied it would depend on who owned the property. He stated if it was private property it would be the responsibility of the property owner and if it was public right of way, the City and ODOT would come up with an agreement on who owns which portions of the property and who would maintain them.

Councilor Connolly asked if a decision on asphalt versus concrete had been made and **Mr. Darling** stated that decision had yet been decided, but it would likely be asphalt since it was less expensive. **Mr. Farnsworth** explained concrete needed time to cure but did provide a longer life span. He stated the City would help with that decision on cost versus benefit. **Director Bertagna** stated staff was gathering data on both base surfaces and there were a lot of factors to consider.

Mayor Frye thanked the ODOT personnel for attending and the effort they always put into public outreach. **Director Bertagna** stated he would keep the Council updated on the focus groups.

2. Other Business

Due to lack of time, there was no *Other Business*.

The meeting was adjourned at 6:53 p.m.

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