



City Parks Advisory Board
August 5, 2015 – 4:00 P.M.
520 E. Cascade Avenue, P.O. Box 39, Sisters, OR 97759

City Parks Advisory Board Attendees:

Board Chairman: Liam Hughes
Board Members: Peggy Houge, Dixie Eckford, Greg Johnson, David Magaret, Rory Petterson
Councilor: Wendy Holzman (Absent)
Absent: Tim Clem, Wendy Holzman
Staff: CDD Director, Patrick Davenport, PW Director, Paul Bertagna
Darcy Reed, Associate Planner
Recording Secretary: Carol Jenkins

I. CALL TO ORDER

Board Chairman Hughes called the meeting to order at 4:00 pm. There is a time limit tonight and the Board will need to be out of the Chamber by 6:00 pm due to Justice Court being held.

II. VISITOR COMMUNICATION

Lynn Baker
587 S. Locust St.
Sisters, OR 97759

Mr. Baker came forward and presented a handout to the Board and read it aloud to them at this time. It covered things like tents pitched in inappropriate places, spousal arguments, cars parking outside of the campground, RV's parking outside causing congestion, signage, campers stringing out laundry between trees, three (3) rock dams being built across Whychus Creek, campers washing dishes in the creek, and graffiti has appeared under the bridge at Locust Street. He asked if the craft fairs were being equally distributed between Creekside and Village Green Parks and other venues within the City and has some concerns.

Mr. Baker continued to say that there is not enough adequate parking for the congesting on Jefferson, Locust, and Tyee for the larger fairs, loud music and parties at these events, and the noise pollution. He stated that he has attached the petition from the Buckrun and Coyote Springs neighborhood that has 104 signatures and wanted to know how this petition been addressed and gave several examples of his concerns regarding expansion to the campsites, sizes of the RV's, review of the 2009-2010 expansion, public reviews, funding stream to the City, expanding berms and vegetation, traffic control, traffic study, improving congesting, park rules, compliance with the City Charter, and Deed from the State of Oregon, and timelines to make the improvements. (Handout available upon request).

Gary Kutz
364 E. Wapato Loop
Sisters, OR 97759

Mr. Kutz came forward and stated that he is also speaking on the Campground. On the report from Kittleson and Associates, he wanted to point out two (2) things – on the 2nd page of the report and he continued to read from the report at this time. He talked about the traffic congestion and the number of accidents that were reported. He stated that he feels the compromise with the entrance and exit would be to have the entrance off of Buckaroo Trail and the exit off of Locust - that would make sense and should be done immediately through signage and the website.

Steve Bryan
526 E. Tyee Dr.
Sisters, OR 97759

Mr. Bryan came forward and wanted to discuss the report from Kittleson & Associates as well. He discussed the short term recommendations for the next steps, operational analysis and the current situation with traffic being riskier and it being less risky at the other entrance. Using the other entrance would be safer and it should be the recommendation.

III. APPROVAL OF MINUTES – July 8, 2015

Board Member Johnson made a motion to accept the minutes from the July 8th meeting as written. *Board Member Magaret* seconded. Motion carries.

IV. DISCUSSION ITEM(S)

Director Davenport introduced Scott Beard with Kittleson & Associates and stated that he will be giving the results of the Traffic Study. After hearing his presentation, please feel free to do a 'Question and Answer' discussion. He stated that he would like to forward on a recommendation to the City Council on the access management issue.

Scott Beard, PE
354 SW Upper Terrace Drive, Suite 101
Bend, OR 97702

Mr. Beard came forward and gave some of the background on the Sisters Creekside Campground stating that it is a municipal park providing campground amenities on a seasonal basis. The park is located south of us 20 and east of Locust St. The primary access to the park is from Locust Street. The park can also be accessed from Desperado Trail via the connection of Buckaroo Trail to US 20. He continued to discuss the concerns over the campground traffic and an alternative access scenarios.

The two (2) options discussed were:

Option 1: Access to and from Locust Street would be eliminated and access from US 20 would be obtained from Desperado Trail via the connection of Buckaroo Trail.

Option 2: Inbound traffic to the park would access from Desperado Trail and outbound traffic would leave the park at Locust Street. No inbound access to the park would be performed from Locust Street.

Mr. Baird stated that the memorandum summarizes the existing conditions of the transportation system in the vicinity of the campground and an evaluation of the two proposed alternative access scenarios. Items of discussion involved – The Existing Conditions; Intersection Operations, Crash Data (Study Intersection Crashes 2009-2013), Existing Lane Configurations and Traffic Control Devices, Existing Weekday PM Peak Hour Traffic Conditions, Posted Speeds; Intersection Sight Distance; Sight Distance for Vehicles Turning Right from Locust Street to US 20; Sight Distance for Vehicles Turning Left from Buckaroo Trail to US 20; and the Operational Analysis of Short-Term Alternatives.

Option 1: No Access to Locust Street (Rerouted Traffic and Weekday PM Peak Hour Traffic Conditions);

Option 2: Ingress from Desperado Trail, Egress to Locust Street (Rerouted Traffic and Weekday PM Peak Hour Traffic Conditions).

Mr. Baird continued to give the Summary of Findings and Recommendations at this time. He also discussed the Recommendations for the Next Steps with the Short Term Recommendations as well as the Longer-Term Recommendations at this time.

A discussion took place with the members of the audience and the Board members on the traffic concerns, speed limits, entrance and exit options, turning lanes, one-way options, two-way options, signage, congestion problems and queuing options at this time.

Director Davenport stated that he wanted to give a quick update on the Transportation System Plan Refinement grant that the City applied for and still waiting to hear back from them. It should be this month, but wanted to go ahead and do this to be able to refine the TSP which would focus on these areas etc. at this time.

Board Chairman Hughes opened up the discussion to Visitor Communication at this time.

The items that were discussed were Option 1 and Option 2, speed warnings, ODOT changing the speed limits, intersection movements, traffic congestion, rerouting traffic, focus being on the east side of town, campground flow of traffic, visitors coming to and going from the park, traffic study for the campground, additional studies for different times of the day, check-in and check-out times, hours of operations, impacts on the other neighborhoods, access on Desperado, 24 new homes being built in that neighborhood, safety issues, recommendation for Option 2 to the City Council, etc.

Board Chairman Hughes asked the Board if they wanted to make a recommendation at this time.

Board Chairman Hughes asked Mr. Baird if he would recommend, and if it could be implemented quickly, to use Option 2 and do a trial period through the end of this season. Whether or not changing it this year, or waiting until next season, people are going to do what they are familiar with and go to the old entrance - there will be a period of kayos either way.

Mr. Beard stated that no matter what happens and for it to be effective, the information will need to go out preferably with the reservation system, but that would be the best thing to do to inform those people that use the campground.

Board Chairman Hughes stated that they have heard from the neighborhood, they've heard from the study, and he would be willing to entertain a motion at this point.

Director Davenport asked the Board if this recommendation is to be done immediately, etc.

Board Member Houge asked Director Davenport if there will there be public comment from Five Pines regarding this issue, and will the City Council request it.

Director Davenport stated yes – it is not a formal public hearing like a Land Use application, but having open comment – sure. If Mr. Beard would be kind enough to come back maybe we can do a slightly briefer presentation to the City Council as well.

Board Member Hughes stated that as soon as it is feasible sounds like the consensus.

Board Member Magaret made to motion to recommend to the City Council in using Option 2. Board Member Eckford seconded.

Board Chairman Hughes stated that there has been a motion and a second – to recommend Option 2 to be implemented as soon as it is feasible for a trial period.

Board Members Johnson, Magaret, Eckford, and Petterson approve the recommendation – (4)

Board Members Hughes and Houge oppose the recommendation – (2). Motion carries.

a. Barclay Park, Village Green Park, Clemens Park, Fir Street Park, Creekside Park/Campground

Director Bertagna gave an update regarding the Parks at this time.

Barclay Park: Maintenance Report - Reseeded bare grass area's throughout park.

Clemens Park: Maintenance Report – Nothing to report.

Village Green Park: Maintenance Report – Subcontractor Construction Completed. Power washing, staining of split rain fence, installing irrigation in way of bulb outs and islands, flowers planted, wild flowers planted, parking lot striping, removal of old bike racks and new ones installed.

Fir Street Park: Maintenance Report – Splash Park Hours – 10 am to 7 pm. Removed graffiti from inside restroom wall.

Creekside Park: Maintenance Report – Removed graffiti from location under the foot bridge.

East Portal: Maintenance Report – Nothing to report.

- b. Creekside Park/Campground: (presentation given earlier).
 - Traffic study results and recommendation by Scott Beard, P.E. Kittleson and Associates.
 - Recommendation to City Council for Access Management

- c. City Parks Master Plan: (continue review)
 - City Parks Current and Future Facilities Map
 - Appendix B Park Concept Plans for Future Facilities

Board Chairman Hughes asked Director Davenport to come forward and update the Board on the Parks Master Plan Review.

Director Davenport came forward and stated that there is continual review and update of the City Parks Master Plan. It will be looked at section by section looking at things in a slightly reverse order as things are ready for review. Items of discussion were the traffic study and access management of Creekside Campground to finalize the Master Plan. That Master Plan will become an element within the City Parks Master Plan. He stated that he wanted to share the overall map, what is around us, and what is coming. The next would be part of an Appendix (B) that will provide more detail on what is coming. A visual was given of the map and locations at this time.

Director Davenport discussed the National Forest area, the School Board owned area north of the High School, Open Space Conversation Easement, Deschutes National Forest, Patterson Ranch, Middle/High School property, Park and Recreation area, HOA Open Space for various subdivisions, tennis courts, East Portal Open Space Triangle (restroom location), Public Facility, City Park(s), Veterans Park, Barclay Park, Village Green Park, Fir Street Park, Clemens Park, Creekside Park, Creekside Campground, Buckrun Park, Oak Street right-of-way.

Director Davenport continued with a visual (map) of the future facilities like the Clear Pine Neighborhood Park, Runway Protection Zone (Special Purpose Open Space – now privately owned), a well, potential land, the barn, Conklin property, Saddlestone, Wild Stallion Park, Whychus Creek parcel of land underneath the creek, Hawks Haven Reserve, Open Space for the 4th Sisters, undeveloped right-of-way on St. Helens, potential Acquisitions for a privately owned parcels (visual), Forest Service privately owned parcel, City owned Open Space, and the City's Waste Water Treatment Plant and Fire Training Facility, and City owned Open Space.

Board Chairman Hughes stated that he wanted to say that the Public Works crews are doing great and everything looks fantastic.

Director Davenport continued with a visual of Appendix B which is the Concept Plans for Future Facilities. He stated that this will be adopted by reference by the preceding sections. He addressed the Creekside Park and Campground Eastern Expansion, Access Management Issues, City Transportation System Plan Update, Creekside Park east side expansion Concept Plan, USFS Site Concept Plan East Portal – Zoning Map, Draft Master Plan, Clear Pine (Phase III) with 1.4 acres being developed as a park, mini-storage site, McKenzie Meadow Village Park/Assisted Living Facility, Future Acquisition 0.89 acre parcel at intersection of St. Helens and Cedar, Creekside Park Expansion, Acquisition of Downtown Commercial Zoned Parcels.

Director Davenport also wanted to mention to the Board a update that the Corps of Engineers – the Silver Jackets work team that is going to be studying the Carver Lake Murian Glacial Dam. There was

a study done in the 80's about the risks associated with the Dam failure that has happened before. They are going to be working on a study starting in October and will last 6-8 months. What could result from that is a risk analysis, but also, the Flood Plain delineation could change as a result of it.

A brief discussion took place with different things going on at the Campground and the responsibility of who takes care of the problems as they come up. *Director Bertagna* stated that the Camp Hosts are well aware of the problems that happen and they handle them very well. They can be brought in to discuss these concerns with the Board if necessary.

The Board asked that this be put on the Agenda for next month.

V. OTHER BUSINESS

No other business at this time.

VI. ADJOURN

Board Chairman Hughes adjourned the meeting at 5:45 p.m.

Respectfully submitted,

Carol Jenkins, Recording Secretary