ORDINANCE NO. 374

AN ORDINANCE OF THE CITY OF SISTERS CREATING A COMMITTEE FOR CITIZEN INVOLVEMENT

Whereas, Oregon's Statewide Planning Goal No. 1 charges local governing bodies with preparing and adopting a comprehensive program for public involvement; and

Whereas, Oregon Administrative Rule (OAR 660-015-0000(1)) requires local jurisdictions to establish a Committee for Citizen Involvement (CCI) to foster public involvement in land use planning; and

Whereas, the 2004 Sisters Comprehensive Plan establishes a goal for the creation of a CCI in the City of Sisters; and

Whereas, engaging the public early and often in the decision making process is critical to the success of any planning effort; and

Whereas, numerous state and federal laws, as well as local policies, require public review and feedback at critical points in development of public policy;

NOW THEREFORE THE SISTERS CITY COUNCIL DOES HEREBY ORDAIN:

Section 1: A new Section 2.30 is hereby added to the Sisters Municipal Code as follows:

2.30.000 Committee for Citizen Involvement

2.30.010 Created. There is hereby created a Committee for Citizen Involvement.

2.30.020 Composition. The committee shall consist of nine members. Five members shall reside inside the city limits and two members may reside outside the city limits within the boundaries of the Sisters School District. The committee shall also consist of two Sisters High School students, one senior and one junior, selected by the Sisters School District.

2.30.030 Appointment. Members shall be appointed by the Mayor with the consent of the City Council. The Mayor may designate a Council liaison to the committee who shall serve in an ex-officio capacity.

2.30.040 Purpose. The committee shall serve the following purposes:

(1) To provide for widespread citizen involvement
(2) To assure effective two-way communication with citizens.
(3) To provide the opportunity for citizens to be involved in all phases of the planning process.

(4) To assure that technical information is available in an understandable form.
(5) To assure that citizens get responses from policy makers.
(6) To identify when an advisory committee is needed if the scope of the project is beyond the technical ability of the CCI; or if not, provide input and feedback on specific projects as the City Council might deem necessary from time to time.
(7) To provide input and feedback about the quality of city services as the City Council might deem necessary from time to time.

Specifically excluded from the committee's responsibilities are those already reserved for the Sisters Urban Area Planning Commission, including taking actions regarding specific land development proposals as required by the Sisters Development Code.

2.30.050 Terms

(1) The initial terms of committee members shall be three years for one inside-city members, two years for two inside-city members, and one year for two inside-city members; and three years for one outside-city member and one year for one outside-city member. Thereafter, appointments shall be for three years.

(2) The initial term of the high school senior shall be one year. The junior shall serve a term of two years. Thereafter, the junior shall assume the senior's term and a new junior shall be selected for a two year term.

2.30.060 Organization and Reporting. Upon formation, the committee shall decide its frequency of meeting, and selection of a committee chair and vice chair. The committee shall report to the City Council on a quarterly basis. The committee shall provide information on its activities to the Planning Commission for review and comment.

Adopted by the City Council of the City of Sisters and approved by the Mayor this 13th day of September, 2007.

Brad Boyd, Mayor

Attest:

Kathy Nelson, City Recorder