UTILITY AGREEMENT
START SERVICE

CITY OF SISTERS
520 E. Cascade Ave., PO Box 39
Sisters, OR 97759
Ph: 541-549-6022 Fax: 541-549-0561

Water/Sewer Service ----- Start Service

☐ Contractor ☐ Renter ☐ Owner ☐ Commercial

SERVICE ADDRESS START DATE

APPLICANT:

Name: _____ SS #: _____ Drivers Lic#: _____

Mailing Address: _____

City, State, and Zip: _____ Email: _____

Home Phone#: _____ Cell Phone#: _____

Emergency Contact: _____ Emergency Phone#: _____ (*for utility emergencies such as water leaks*)

Employers Name: _____ Phone#: _____

PROPERTY OWNER or PROPERTY MANAGEMENT COMPANY *(required)*:

_____
Name & Address

Deposit

A deposit shall accompany each application for use of water and sewer service from the City system. Deposit is **$150 for residential within the city limits, $90 for residential outside the city limits, $200 for commercial within the city limits, or $113 for commercial outside city limits,** as well as a non-refundable processing or transfer fee in the amount of **$20** for all accounts. Deposit shall be held by the City and applied to any unpaid balance due from applicant upon vacation of premises. If service is discontinued, the amount of the deposit shall be refunded less any arrearage in city service charges.

Shut off

For shut-off and reconnects, for customer private repair or service, the City shall charge **$25** per trip during normal working hours (7 a.m. - 5 p.m.) and **$40** per trip after normal working hours, weekends and holidays. For reconnection of service disconnected by the City due to nonpayment of account, the following charges shall apply: **$30** reconnect fee during normal working hours (7 a.m. - 5 p.m.) and **$60** reconnect fee after normal working hours, weekends, and holidays.

Payment

A drop slot is available 24 hours a day for check or money order payments next to the main entrance of the City Hall building, 520 E.Cascade Ave. For your own protection, cash payments should not be placed in the drop box. City service charges shall be paid by the tenth (10th) of each month and become delinquent thereafter. Bills will be mailed on or before the last day of each month. If an account becomes delinquent, one reminder will be sent to the consumer. Rates are set by resolution.

Garbage

Garbage service is mandatory within City Limits. Please call HCD, at 541-548-4984, to establish an account. *INITIAL HERE* _____

_____
INITIAL HERE

I have read and understand the requirements. I agree to conform to the rules, regulations, and ordinances as a condition for use of water and sewer service, referred to as city service charges. Applicant further agrees to notify the City in writing the date that Applicant ceases to need City services or otherwise vacates the premises served. Charges will continue until the City is notified in writing.

SIGNATURE OF APPLICANT _____ **Date** _____

For Office Use Only

Account # _____ **Processing Fee** $20 **Deposit $**_____ **Bill Deposit $**_____ **per #of mo.** _____

Date Paid _____ *Receipt #* _____ *Check #* _____ *Cash* _____ *CC* _____ *Initials* _____