

**CITY OF SISTERS  
FEE SCHEDULE  
Effective January 24, 2008**

**CURRENT**

**FINANCE:**

**Special Events:**

Alcohol Consumption Permit	\$	5.00
Auctioneers Permit	\$	25.00 /per day
Beer Garden Permit	\$	250.00
Bingo Permit (as allowed)	\$	25.00
Parade Permit	\$	25.00

**Business License:**

Fee(July 1 - June 30)	\$	100.00	annual
Employees	\$	4.00	each
Business License List	\$	10.00	

**Miscellaneous Fees:**

Fax Charges	\$	5.00	/1st page
Additional pages	\$	2.00	each
Returned Check Charge (NSF)	\$	25.00	
Transient Merchant License (per location)	\$	100.00	/per day
Transient Room Tax/Additional Reg.[Section 3.040]			Calculated at 8% (.080). Each Transient Lodging Operator may retain 5% of their tax revenues collected as a collection reimbursement charge.

Xerox copies			
First page	\$	1.00	
Additional	\$	0.25	/page

**ADMINISTRATIVE:**

Cassette Tape Reproduction & Computer Disks	\$	10.00	each
Individual Ordinances	\$	1.00	1st page
Additional pages	\$	0.25	/per page
Research and Information fee (city staff)			
City Staff	\$	32.33	/per hour
Business License List	\$	10.00	
Maps	\$	10.00	
Mail charges, prepaid, actual cost, minimum	\$	2.00	
Transportation Plan	\$	40.00	
Parks Master Plan	\$	25.00	

**FRANCHISE FEES: (For information only, fees set by separate agreement)**

Cable Television	5% gross revenue
Telephone	7% gross revenue
Central Electric Co-op	5% gross revenue
City of Sisters Water	5% gross revenue
City of Sisters Sewer	5% gross revenue
City of Sisters Garbage	5% gross revenue

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**PUBLIC WORKS**

**Miscellaneous Fees:**

Public Works Document	\$	25.00	
Dry Well construction permit	\$	50.00	
Road Crossing Permit-per foot	\$	10.00	
Driveway Permit	\$	25.00	
Sidewalk Permit	\$	100.00	
Emergency Vactor Use	\$	175.00	/hour
Emergency Large Equipment Use	\$	100.00	/hour
Emergency Small Equipment Use	\$	25.00	/hour
Emergency Labor	\$	65.00	/hr per person
Service Calls	\$	125.00	
Barricades/Signs	\$	5.00	/day
Deposit per barricade/sign	\$	5.00	each
Traffic Cones	\$	2.50	/day
Deposit per cone	\$	2.50	each

**Public Works Development Plan Review**

Residential Development	\$	500.00	
Additional unit	\$	50.00	each
Commercial/Industrial Development	\$	500.00	+\$ .10/sq ft.

**Special Events:**

Small - (less than 75 persons)	\$	25.00	
Large - (75 or more persons)			
Village Green Park	\$	100.00	/per day
Other City Parks	\$	50.00	/per day
Deposit			
Small Event	\$	100.00	
Large Event	\$	500.00	
Dumpster, each pickup (1 1/2 yds)	\$	46.25	
Electricity (per day)	\$	10.00	
Bathroom Fee (large event per day)	\$	100.00	

**Water And Wastewater Fees:**

Sewer	\$	39.00	Per EDU
5/8" and 3/4" meter for 10,000 gallons (1337cu.ft.)	\$	16.50	base rate
1" and 1 1/2" meters for 10,000 gallons (1337 cu.ft.)	\$	18.50	base rate
2" meter for 10,000 gallons (1337 cu.ft.)	\$	20.50	base rate
3, 4, 6, 8" meters for 10,000 gallons(1337 cu.ft.)	\$	50.00	base rate
Standby water service for fire service			
4" and smaller	\$	10.00	/per service
6" supply	\$	15.00	/per service
8" supply	\$	20.00	/per service
Outside City limits or commercial users shall pay (the rate of City citizens)			1 1/2 times
Bulk water (per 1,000 gallons)	\$	3.30	
Utility Service fee	\$	10.00	
Utility Transfer fee	\$	10.00	
Customer private repair or service:			
Shut off or reconnection fee(normal hours)	\$	15.00	/per trip
Shut off or reconnection fee(after hours)	\$	30.00	/per trip

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<b>Reconnection fee:</b>		
During regular business hours	\$	30.00 /per trip
After business hours, weekend, holidays	\$	60.00 /per trip
Tenant vacates w/o new tenant??	\$	30.00
4" Sewer Tap Fee	\$	550.00
6" Sewer Tap Fee	\$	575.00
Water Tap Fee	\$	500.00
Existing Sewer line T.V. Inspection	\$	383.00
Additional charge for over 400'	\$	0.96 /ft.
Industrial Permit writing/monitoring	\$	100.00 /annually
<b>Discharge Permit (Short duration discharge)</b>		
Grey water only	\$	0.30 /gallon
Source detection inspection	\$	100.00 /hour
Flow Testing	\$	395.00 per location
<b>Deposits - Utility Services:</b>		
Residential:		
Within city limits	\$	150.00
Outside city limits	\$	90.00
Commercial:		
Within city limits	\$	200.00
Outside city limits	\$	113.00

**SYSTEM DEVELOPMENT CHARGES**

<b>Sewer</b>		
Residential		See Attachment A
Commercial		See Attachment B
<b>Water</b>		
Residential		See Attachment C
Commercial		See Attachment D
Transportation	\$	1,016.00 /per PM peak hour trip

**GARBAGE**

<b>Monthly rates:</b>		
Residential:		
One (1) roll cart, 32 gallons	\$	11.00
One (1) roll cart, 64 gallons	\$	14.00
Two (2) roll carts, 64 gallons	\$	28.00
Commercial:		
One (1) roll cart, 32 gallons	\$	13.00
One (1) roll cart, 64 gallons	\$	16.00
Two (2) roll carts, 64 gallons	\$	32.00
One (1) roll cart, 64 gallons, 2 times per week	\$	32.00
Cardboard recycling container rental fee	\$	15.00 per container
Customer request for special placement of roll cart (excepting customers with handicap requirements)	\$	10.00
<b>Replacement Costs:</b>		
Roll cart, 32 gallon	\$	45.00
Roll cart, 64 gallon	\$	55.00
Dumpster, 1 1/2 yard	\$	300.00
Dumpster, 2 yard	\$	330.00
Dumpster, 3 yard	\$	520.00
Dumpster, 5 yard	\$	600.00

**CITY OF SISTERS  
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	<b>CURRENT</b>
<b>Miscellaneous charges:</b>	
Up to 32-gallon equivalent	\$ 2.50
Loose yard	\$ 11.00
Extra trip	\$ 20.00
Delinquent billing fee	\$ 3.00
<b>Special Events/Temporary Use</b>	
Per dumpster, deliver and pickup*	\$ 25.00
* \$1.00/day charge will be assessed beginning the 15th day after delivery of container	
Service fee per dumpster	\$ 10.00
Disposal Fee:	
Per cubic yard	\$ 7.50
Per 1 1/2 yard container	\$ 11.25
Per 2 yard container	\$ 15.00
Per 3 yard container	\$ 22.50
Additional pickup per event	\$ 20.00 first dumpster
Additional pickups with require overtime pay	\$ 45.00
Additional dumpsters	\$ 9.00 each
<b>Commercial Service:</b>	
Dumpsters	
1 1/2 yds, first pickup	\$ 68.00 per week
Each additional weekly pickup	\$ 62.00
2 yds, first pickup	\$ 90.00 per week
Each additional weekly pickup	\$ 84.00
3 yds, first pickup	\$ 125.00 per week
Each additional weekly pickup	\$ 119.00
5 yds, first pickup	\$ 185.00 per week
Each additional weekly pickup	\$ 179.00
<b>COMMUNITY DEVELOPMENT</b>	
<b>PLANNING FEES:</b>	
<b>Annexation</b>	\$ 3,500.00
<b>Appeal fees</b>	
First Appeal	\$ 250.00 *
Subsequent Appeals	\$ 1,200.00
<b>Conditional Use Permit</b>	\$ 800.00
<b>Miscellaneous Fees:</b>	
Agreement Recordation and Processing Fee****	\$ 600.00
Comprehensive Plan, Code Text / Ordinance Amendment	\$ 4,000.00
Code Interpretation (Admin - Type I)	\$ 300.00
Code Interpretation (Planning Commission)	\$ 500.00
Deposit on non-residential building permit**	\$ 80% ***
Extension	\$ 150.00
Flood Plain Review	\$ 500.00
Hearing Fee	\$ 1,500.00
Home Occupation	\$ 310.00
Non-Conforming Use / Development	\$ 500.00
Pre-application (initial meeting)	\$ 300.00
Pre-application(additional meeting)	\$ 150.00 /per hour
Research	\$ 100.00 /per hour

**CITY OF SISTERS  
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**CURRENT**

Site Suitability Check			
	<i>Residential</i>	\$	125.00
	<i>Commercial / Industrial / Other</i>	\$	300.00
Temporary Use Permit		\$	400.00
Type I Review (Access Permit, Development Confirmation)		\$	500.00
Zone Change		\$	4,000.00
<b>Modifications and Alterations:</b>			
Alteration to Application (During Review)			
	<i>Minor - 10% of Original Fee</i>		
	<i>Major - 25% of Original Fee</i>		
Modification to Approved Plan, minor		\$	1,200.00
Modification to Approved plan, major			
	<i>Less Than 1,000 Sq. Ft.</i>	\$	1,800.00
	<i>1001-5000 Sq Ft.</i>	\$	2,300.00
	<i>5001-10,000 Sq Ft</i>	\$	3,000.00
	<i>10,000 Sq. Ft. and above</i>	\$	4,000.00
<b>Publications, Maps:</b>			
Comprehensive Plan Copy		\$	20.00
Development Code Copy		\$	50.00
Zoning Maps			
	<i>Small</i>	\$	5.00
	<i>Medium</i>	\$	15.00
	<i>Large</i>	\$	30.00
<b>Sign Permits:</b>			
Sign, Permit		\$	200.00
Additional sign, same application		\$	40.00
<b>Site Design and Development Review:</b>			
Development Review:			
	<i>Residential</i>	\$	300.00
	<i>Commercial / Industrial / Other</i>	\$	600.00
Site Design Review Type II (administrative)		\$	1,500.00
Site Design Review Plan Type III:			
	<i>Less Than 1,000 Sq. Ft.</i>	\$	2,000.00
	<i>1001-5000 Sq Ft.</i>	\$	2,500.00
	<i>5001-10,000 Sq Ft</i>	\$	3,500.00
	<i>10,000 Sq. Ft. and above</i>	\$	5,000.00
<b>Subdivisions, Partitions, and Lot Line Adjustments:</b>			
Final Plat Review		\$	300.00
Lot Line Adjustment		\$	500.00
Master Planned Development; also includes:		\$	7,500.00
Conditional Use permit		\$	800.00
<b>Hearing Fee</b>		\$	1,500.00
Site Design Review		\$	Varied
Subdivision		\$	4,000.00 plus \$20/lot
Partition		\$	1,500.00 plus \$20/lot
Subdivision		\$	4,000.00 plus \$20/lot

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**Variances:**

Variance, Class A	\$ 450.00
Variance, Class B	\$ 650.00
Variance, Class C	\$ 2,000.00

**Planning Notes:**

- \* State statute requires a \$250 fee limit on first appeals.
- \*\* This will help assure that even if a permit is not picked up, our plan reviewers get paid for their review.
- \*\*\* Equals 80% of the plan review fee based on project value.
- \*\*\*\* Only applies to Agreements that are not part of a land use decision. This is also the fee that Redmond charges for similar Agreement recording.

**BUILDING FEES:**

Building Permit	See Attachment E
Building Permit Submittal Fee	See Attachment E
Change of Occupancy	See Attachment E
Code Compliance Fee(charge at time of building permit issuance)	See Attachment E
Demolition Permit	See Attachment E
Electrical Permit	See Attachment E
Electrical Permit Surcharge	See Attachment E
Master Plan Program	See Attachment E
Mechanical Permit	See Attachment E
Manufacture Dwelling & Cabana Installation Fees	See Attachment E
Plan Review Fee	See Attachment E
State Surcharge	See Attachment E

**VIOLATIONS**

Class A	\$ 100.00
Class B	\$ 250.00
Class C	\$ 500.00

## ATTACHMENT "A"

### RESIDENTIAL SEWER SYSTEM DEVELOPMENT CHARGE CALCULATION SHEET

DRAINAGE FIXTURE UNITS  
(TABLE 7-3) OF THE  
OREGON SPECIALTY PLUMBING CODE

FIXTURES	# OF FIXTURES	x	PLUMBING FIXTURE UNITS	TOTAL PFU
Bathtub or Combination Bath/Shower		x	2.0	
Bidet		x	1.0	
Clothes Washer		x	3.0	
Dishwasher, domestic, with independent drain		x	2.0	
Floor Drain		x	2.0	
Shower only, single head		x	2.0	
Multi-head, each additional		x	1.0	
Lavatory, single		x	1.0	
Lavatory in sets of two or three		x	2.0	
<b><u>SINKS</u></b>				
Bar		x	1.0	
Kitchen, domestic		x	2.0	
Laundry		x	2.0	
Urinal		x	2.0	
Water Closet (Toilet), 1.6 GPF Gravity Tank		x	3.0	
Water Closet (Toilet), greater than 1.6 GPF Gravity Tank		x	4.0	
Other		x		
Other		x		
<b>TOTALS</b>				
<b>Comments:</b> _____			<b>Final Inspection Confirmation:</b>	
			<b>Building Inspector Signature:</b>	
			<b>\$ Per Plumb. Fixture Unit/PFU:</b>	<b>\$185.47</b>
<b>SIGNATURE:</b> _____ <b>DATE:</b> _____			<b>Total Sewer SDC:</b>	

**ATTACHMENT "B"**

**COMMERCIAL SEWER  
SYSTEM DEVELOPMENT CHARGE CALCULATION SHEET**

DRAINAGE FIXTURE UNITS  
(TABLE 7-3) OF THE  
OREGON SPECIALTY PLUMBING CODE

<b>FIXTURES</b>	<b># FIXTURES</b>	<b>X</b>	<b>PUBLIC FIXTURE UNITS</b>	<b>ASSEMBLY*</b>	<b>TOTAL PFU</b>
Plumbing Appliances, Appurtenances or Fixtures		X			
Bathtub or Combination Bath/Shower (fill)		x	2.0		
Clothes Washer, domestic, standpipe		x	3.0	3.0	
Dental Unit, cuspidor		x	1.0	1.0	
Dishwasher, domestic with independent drain		x	2.0	2.0	
Drinking Fountain or Watercooler (per head)		x	0.5	1.0	
Food-waste-grinder, commercial		x	3.0	3.0	
Floor Drain		x	2.0	2.0	
Shower single head trap		x	2.0	2.0	
Multi-head, each additional		x	1.0	1.0	
Lavatory, single		x	1.0	1.0	
Lavatory in sets of two or three		x	2.0	2.0	
Washfountain		x	2.0	2.0	
<b>SINKS</b>					
Bar		x	2.0	2.0	
Clinical		x	6.0	6.0	
Commercial with food waste		x	3.0	3.0	
Special Purpose with 1 1/2" trap		x	3.0	3.0	
Special Purpose with 2" trap		x	4.0	4.0	
Kitchen, domestic		x	2.0		
Laundry		x	2.0	2.0	
Service or Mop Basin		x	3.0	3.0	
Service, flushing rim		x	6.0	6.0	
Wash, each set of faucets		x	2.0	2.0	
Urinal, integral trap 1.0 GPF		x	2.0	5.0	
Urinal, integral trap greater than 1.0 GPF		x	2.0	6.0	
Urinal, exposed trap		x	2.0	5.0	
Water Closet (Toilet) 1.6 GPF Gravity Tank		x	4.0	6.0	
Water Closet (Toilet) greater than 1.6 GPF Gravity Tank		x	6.0	8.0	
Other		x			
Other		x			
<b>TOTALS</b>					
<b>Comments:</b>			<b>Final Inspection Confirmation:</b>		
			<b>Building Inspector Signature:</b>		
<b>SIGNATURE:</b> _____	<b>DATE:</b> _____		<b>\$ Per Plumb. Fixture Unit/PFU:</b>		<b>\$185.47</b>
			<b>Total Sewer SDC:</b>		

## ATTACHMENT "C"

### RESIDENTIAL WATER SYSTEM DEVELOPMENT CHARGE CALCULATION SHEET

WATER SUPPLY FIXTURE UNITS (WSFU)  
(TABLE 6-4) OF THE

FIXTURES	# OF FIXTURES	x	PLUMBING FIXTURE UNITS	TOTAL PFU
Bathtub or Combination Bath/Shower		x	4.0	
Bidet		x	1.0	
Clothes Washer		x	4.0	
Dishwasher		x	1.5	
Hose Bibb (Outdoor Faucet)		x	2.5	
Hose Bibb, each additional		x	1.0	
Lavatory		x	1.0	
Bar Sink		x	1.0	
Kitchen Sink		x	1.5	
Laundry Sink		x	1.5	
Shower only, per head		x	2.0	
Urinal, flush tank		x	2.0	
Water Closet(Toilet), 1.6 GPF Gravity Tank		x	2.5	
Water Closet(Toilet), greater than 1.6 GPF Gravity Tank		x	3.0	
Other		x		
Other		x		
<b>TOTALS</b>				
<b>Comments:</b>			Final Inspection Confirmation:	
			Building Inspector Signature:	
			\$ Per Plumb. Fixture Unit/PFU:	<b>\$128.30</b>
SIGNATURE: _____ DATE: _____			Total Water SDC:	

## ATTACHMENT "D"

### COMMERCIAL WATER SYSTEM DEVELOPMENT CHARGE CALCULATION SHEET

WATER SUPPLY FIXTURE UNITS (WSFU)  
(TABLE 6-4) OF THE  
OREGON SPECIALTY PLUMBING CODE

FIXTURES	# OF FIXTURES	x	PUBLIC FIXTURE UNITS	ASSEMBLY*	TOTAL PFU
Appliances, Appurtenances or Fixtures		x			
Bathtub or Combination Bath/Shower (fill)		x	4.0		
3/4 Bathtub Fill Valve		x	10.0		
Clothes Washer		x	4.0		
Dental Unit, cuspidor		x	1.0		
Dishwasher, domestic		x	1.5		
Drinking Fountain or Watercooler		x	0.5	0.75	
Hose Bib (Outdoor Faucet) First One		x	2.5		
Hose Bib, each additional		x	1.0		
Lavatory		x	1.0	1.0	
<b><u>SINKS</u></b>					
Bar		x	2.0		
Clinic Faucet		x	3.0		
Clinic Flushometer Valve (with or without faucet)		x	8.0		
Kitchen, domestic		x	1.5		
Laundry		x	1.5		
Service or Mop Basin		x	3.0		
Washup, each set of faucets		x	2.0		
Shower, per head		x	2.0		
Urinal		x	2.0	3.0	
Washfountain, circular spray		x	4.0		
Water Closet (Toilet) 1.6 GPF Gravity Tank		x	2.5	3.5	
Water Closet (Toilet) 1.6 GPF Flushometer Tank		x	2.5	3.5	
Water Closet (Toilet) greater than 1.6 GPF Gravity Tank		x	5.5	7.0	
Other		x			
Other		x			
<b>TOTALS</b>					
<b><u>Comments:</u></b>			Final Inspection Confirmation:		
			Building Inspector Signature:		
			\$ Per Plumb. Fixture Unit/PFU:		<b>\$128.30</b>
SIGNATURE: _____ DATE: _____			Total Water SDC:		

\* Assembly values apply to building or tenant spaces used for assembly purposes with an occupant load of greater than 50 people.

## ATTACHMENT "E"

### BUILDING PERMIT FEES

\$1 to \$1000	\$40
\$1001 to \$2000	\$40 for the first \$1000 plus \$2 for each additional \$100
\$2001 to \$25,000	\$60 for the first \$2000 plus \$8 for each additional \$1000
\$25,001 to \$50,000	\$244 for the first 25,000 plus \$6 for each additional \$1000
\$50,001 to \$100,000	\$394 for the first 50,000 plus \$4 for each additional \$1000
\$100,000 and above	\$594 for the first \$100,000 plus \$3.50 for each additional \$1000

#### Other Inspections and fees:

Inspections outside of normal business hours (min. 2 hrs)	\$65/hr*
Inspection/reinspection fees, each	\$65*
Plan review fee (when applicable)	65% of permit fee
Fire & life safety plan review (when applicable)	40% of permit fee
Additional plan review required by changes, additions or revisions	\$65/hr*
Deferred submittal	\$100

\*Or the total hourly cost to the jurisdictions, whichever is the greater. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

**ATTACHMENT "E"**

**MECHANICAL PERMIT FEES  
One and Two Family Dwellings**

For the issuance of each permit	\$ 55
Electric appliances - furnace, cooling unit, clothes dryer, exhaust fan, kitchen hood	
Fuel burning appliance such as wood stoves, pellet stoves, inserts	\$ 14/each
Fuel burning appliances - includes furnaces, fireplace	\$ 30/each
Gas piping system (new or altered) any number of outlets	\$ 15.00
All others	\$ 20/each
Supplemental permit fee	\$35
Deferred submittal fee	\$35

*Mechanical equipment for one and two family dwellings includes duct work, control units, thermostats, filter; volume damper; fresh air intakes. Water heaters regulated by plumbing code.*

**Commercial Fee Schedule**

Valuation	Permit Fee
\$1 to \$5,000	\$70
\$5,001 to \$10,000	\$70 plus \$2 for each additional \$100 (or fraction) over \$5,000
\$10,001 to \$100,000	\$170 plus \$10 for each additional \$1,000 (or fraction) over \$10,000
\$100,001 and above	\$1,070 plus \$7 for each additional \$1,000 (or fraction) over \$100,000
Plan review fee	25% of permit fees.
Deferred submittal	\$100
State surcharge	8% of permit fee

**Other Inspections and Fees:**

1. Inspection outside of normal business hours (per hour-min. chg. 2 hrs.)	\$65*
2. Reinspection fees (each)	\$65*
3. Inspection for which no fee is specifically indicated (per hour)	\$65*
4. Additional plan review required by changes, additions or revisions to approve plans (per hour minimum charge 1 hour)	\$65*

\*Or the total hourly cost to the jurisdiction, whichever is the greater. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

ATTACHMENT "E"

**PLUMBING PERMIT FEES**

**New One & Two Family Dwelling**

(When purchased as a unit - includes the first 100 ft of water service.)

One bathroom	\$ 150
Two bathroom	\$ 265
Three bathroom	\$ 320
Four or more bathrooms - number of fixtures	\$ 17/each

**Commercial/Multifamily units & residential remodels**

Fixtures	\$ 17/each
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Fixtures include: water closet, lavatory, tub/shower, sink, bidet, laundry tubs, disposal, dishwasher, clothes washer, water heater, floor sink/drain, trough drain, drinking fountain, hose bibb, sump pump/ejector, urinal, roof drain/overflow, catch basin, interceptor/grease trap, dental units, receptors.

**Sanitary Services**

First 100 feet	\$ 75
Each additional 100 feet or fraction thereof	\$ 44

**Storm Services**

First 100 feet	\$ 75
Each additional 100 feet or fraction thereof	\$ 44

**Water Services**

First 100 feet	\$ 75
Each additional 100 feet or fraction thereof	\$ 44

**Miscellaneous**

Manufactured home setup (when in a park)	\$ 75
Manufactured home (not in park)	\$ 225
Medical gas system	\$ 250

Minimum fee for repair	\$ 65
Minimum fee to cover all other possibilities	\$ 65

When applicable, a 25% plan review fee will be assessed for commercial installation

**Other Inspections and Fees:**

1. Inspection outside of normal business hours (per hour-min. chg. 2 hrs.)	\$65*
2. Reinspection fees (each)	\$65*
3. Inspection for which no fee is specifically indicated (per hour)	\$65*
4. Additional plan review required by changes, additions or revisions to approve plans (per hour minimum charge 1 hour)	\$65*

\*Or the total hourly cost to the jurisdiction, whichever is the greater. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.