

JOINT WORKSHOP MINUTES  
SISTERS CITY COUNCIL/DESCHUTES COUNTY COMMISSION  
520 E. CASCADE AVENUE  
JANUARY 05, 2012

**MEMBERS PRESENT:**

Lon Kellstrom	Mayor
David Asson	Council President
Sharlene Weed	Councilor
Pat Thompson	Councilor
Wendy Holzman	Councilor

**STAFF PRESENT:**

Eileen Stein	City Manager
Pauline Hardie	Comm Devel Director
Lisa Young	Finance Director
Paul Bertagna	Interim PW Director
Eric Porter	Principal Planner
Kathy Nelson	City Recorder

**DESCHUTES COUNTY:**

Tony DeBone	Commissioner
Alan Unger	Commissioner
Tammy Baney	Commissioner
Erik Kropp	Interim County Administrator
Timm Schimke	County Solid Waste Director

**GUESTS:**

Brad Bailey	HCD President
Jon Stark	EDCO Area Manager

1. Quarterly Meeting with Deschutes County Commissioners

A. Welcome and Introductions

The joint meeting of the Sisters City Council and Deschutes County Commissioners was called to order at 8:04 a.m. by **Mayor Kellstrom** and **Commissioner DeBone**. Introductions were made and **Mayor Kellstrom** welcomed County staff and visitors.

B. Status of Sisters Recycling Center

**Deschutes County Solid Waste Director Timm Schimke** provided the background on the Sisters recycling center. He reported since opening, with the advent of curbside recycling, the center had lost 41% of the recyclables previously collected at the height of its use. He stated the County with the economic issues and budget concerns if was facing had decided to move the funding of providing recycling to the franchise operators. The County had informed the City of its intent to not assist with funding the recycling center any longer at the end of FY 11/12. He stated it had never been the County's intent to impact rate payers.

**Councilor Thompson** asked the County's goal for recyclables and **Mr. Schimke** replied the County had a diversion goal of 45%. **Councilor Thompson** replied the recycling center helps the County achieve that goal and as such should be contributing to the facility staying open. The **Council** and **Commission** discussed the future of the recycling center at length. The conversation touched on the cost of running the center, having a manned or unmanned station, problems with contamination, the importance of recycling to the environment and community, the possibility of rate increases and the possibility of closing the center or selling the building. **Commissioner Unger** asked what the City saw as its long term plan for the recycling center. He suggested the City consider how the center could be restructured and adapted to reduce cost and find a plan that

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was more self-sustaining. **Commissioner DeBone** noted the City was paying a premium for the recycling center and times had changed. He disagreed with the notion that people wouldn't travel to the Fryrear station to drop off recyclables as he felt people that were committed to recycling would go wherever necessary to do so. **Commissioner Baney** stated there was a large difference between the City's "want" of keeping the center open and the "need" to do so. She stated county residents had different service expectations and did not expect to have recycling convenient and easily accessible. She stated Sisters' residents shouldn't be paying for county residents to have the recycling center open. She stated adding curbside glass and oil recycling was much more efficient and far less expensive in the long run than keeping the center open. She remarked that realistically it would likely mean a rate increase for citizens, a suggestion that **Councilor Thompson** voiced opposition to.

In the end the **Commission** committed to providing \$25,000 to the City and up to the \$11,000 to keep HCD whole with the knowledge the City needs to find another option before FY 13/14. **Manager Stein** noted the City would be conducting a survey to determine what cost citizens would be willing to pay to keep the center open. She stated the survey would list various options and service levels along with the associated costs. Since the City was interested in capturing the opinions of those citizens that live within Sisters Country, the County offered to be a partner in the survey.

C. Enterprise Zone Boundary Amendment for Sisters Eagle Air Airport

**Principal Planner Porter** introduced Redmond Economic Development Manager Jon Stark with Economic Development of Central Oregon (EDCO). **Mr. Stark** indicated he was in attendance to show support for the request to add 32 acres from the Sisters Eagle Air airport property into the joint enterprise zone of Redmond and Sisters. **Planner Porter** explained the process to add the property into the enterprise zone, explaining it would involve not only the City of Sister and City of Redmond, but also Deschutes County where the property currently lies. **Manager Stein** stated the City had just received a letter from the property owners attorney requesting Sisters urban growth boundary be amended to include the property. **Commissioner Unger** stated that from a policy standpoint, if Redmond and Sisters wanted to move forward with expanding the enterprise zone, the County should support the effort. He remarked the Redmond enterprise zone was the most successful enterprise zone in the entire state. A majority of the **Council** agreed with moving forward with the process needed to expand the enterprise zone.

D. Other Business

**Commissioner Unger** stated he hoped the Central Oregon region could work together in funding a federal lobbyist someday.

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**Councilor Weed** asked for an update on the language the City had requested be incorporated into the updated County Transportation System Plan. **Commissioner Baney** replied it had not come to the Board of Commissions yet; it would first go the County Planning Commission.

**Commissioner Baney** asked for a report on the roundabout meeting the City had with the Director of ODOT and the trucking industry representatives. **Mayor Kellstrom** characterized the meeting as successful with both sides having an opportunity to presents their concerns.

E. Adjourn Joint Meeting

**Mayor Kellstrom** thanked the County Commissions and County staff for attending the workshop. **Mayor Kellstrom** called for a recess at 9:44 a.m. The meeting reconvened at 9:50 a.m.

2. FY 11/12 Supplemental Budget Proposals

**Director Young** presented the supplemental budget proposal for items not previously included in the FY 11/12 Budget. She described the three ways in which a City can change appropriations after the budget has been adopted. She walked through the proposal, explaining the reason or need for each item.

**Councilor Weed** stated a workshop was needed and that she needed additional time to discuss the proposals prior to Council approval. She stated the Council had not seen or discussed some of the proposed changes previously. **Councilor Holzman** stated she also was unaware of some of the proposed items. **Councilor Asson** stated he was fine with the proposal since it only meant an appropriation was being set in place, not that it would necessarily occur. **Councilor Thompson** asked if discussing the items would change anything and that most items had been discussed previously.

**Director Young** explained adopting the supplemental budget did not mean the money would be spent; it only meant there would be future discussion of having an item possibly move forward. **Councilor Thompson** stated he wanted to add the caveat that all the items needed to come before the Council prior to expenditure. **Director Young** replied that some of the items had already been approved by the Council and the expenditure made such as increasing the amount of community grant funds given to Family Access Network (FAN) and Sisters Park and Recreation District (SPRD) and the costs associated with convening the Water System Technical Advisory Committee. **Mayor Kellstrom** stated there were thresholds already in place to ensure authorization for the expenditures would come to the Council for approval. **Manager Stein** stated staff would walk through the list with the Council prior to the resolution coming before the Council.

3. Preview January 12, 2012 Workshop and Regular Meeting Agenda

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**City Recorder Nelson** provided a preview of the upcoming workshop and regular meeting. The Council noted the number of topics listed for the workshop and changed the order of the items to meet what they felt were the more critical topics. The order of items to be discussed was changed to 1) the master fee schedule update, 2) the Parks Advisory Board and 3) City Manager evaluation form and job description.

**Manager Stein** suggested a change to the staff reports procedure whereby the Sheriff's Department and Economic Development Manager's reports would be given at the first regular meeting of the month. At the second regular meeting of the month, the new City Council request tracking log would be updated and discussed. Statistical information from department directors would also be presented. The **Council** agreed to the change.

**Councilor Asson** suggesting moving the Ky Karnecki, Wild Mountain LLC request for an emergency extension of his temporary use operating permit from Council Business to Visitor Communication. He stated he felt the item was better suited to that portion of the agenda since an extension of a temporary use permit that had expired was a moot point. **Councilor Weed** countered the Council rules allowed a citizen to place any item on the agenda. **Councilor Thompson** asked if it was even possible for the Council to take action on the request. **Manager Stein** replied staff had discussed the matter with the City Attorney and stated the Council could take action if it chose to, but the City Attorney had stated he would be advising the Council not to. She stated the City Attorney would discuss with the Council the legal and political implications that could arise including putting not only the City at risk but councilors individually.

4. City Manager Update

- Council Request Tracking Sheet

Manager Stein distributed a draft of the *City Council Request Tracking Log*. She asked the Council to provide comments and suggestion as to whether the log provided the details they were looking for.

The meeting was adjourned at 10:30 a.m.

Respectfully submitted,

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Kathy Nelson, City Recorder

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Lon Kellstrom, Mayor