

REGULAR MEETING MINUTES
SISTERS CITY COUNCIL
520 E. CASCADE AVENUE
JULY 14, 2011

MEMBERS PRESENT:

Lon Kellstrom Mayor
David Asson Council President(via phone)
Sharlene Weed Councilor
Pat Thompson Councilor
Wendy Holzman Councilor

STAFF PRESENT:

Steve Bryant City Attorney
Lisa Young Finance Director
Pauline Hardie CDD Director
Paul Bertagna PW Director
Julie Pieper Office Specialist

ABSENT:

Eileen Stein City Manager
Kathy Nelson City Recorder

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order by Mayor Kellstrom at 7:02 p.m.

Mayor Kellstrom announced that Council President David Asson would be joining the meeting via phone after staff reports.

II. VISITOR COMMUNICATION

Kristin Kovalik, Trust for Public Land

Ms. Kovalik requested a workshop with the City Council and staff to better explain what the Trust for Public Land (TPL) does and the services it provides, specifically in the conservation finance realm and the conservation transaction realm.

Mayor Kellstrom stated a workshop would be scheduled.

Richard Esterman, PO Box 1555, Sisters, OR 97759

Mr. Esterman announced the Arts & Crafts festival and Cruise-In he was putting together for July 23rd and 24th stating the event was not changing from past years and asking if the Council had any questions. **Director Bertagna** asked the Council if an event was a recurring event with no problems, concerns or changes, if the Council still wanted the event coordinator to come before the Council each year to get approval for street closures associated with the event. The **Council** stated they would not need to hear from the event coordinator under those circumstances.

III. CONSENT AGENDA

A. Minutes

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1. June 09, 2011 – Workshop
2. June 16, 2011 – Joint Workshop with Planning Commission
3. June 23, 2011 – Workshop
4. June 23, 2011 - Regular Meeting
5. July 07, 2011 - Joint Workshop with County Commission

B. Bills to Approve

1. July Accounts Payable

Councilor Weed moved to approve the consent agenda as amended. Councilor Holzman seconded the motion.

Councilor Weed asked if it was a conflict of interest for her to vote on the deposit refund for Humanity for Humanity's deposit refund. **City Attorney Bryant** replied it did not present a conflict of interest.

Councilor Weed inquired about the invoice for striping, stating she had thought Public works staff was doing the striping work in-house. **Director Bertagna** stated the invoice was to purchase materials needed for the project only.

Councilor Thompson voiced concerns regarding the check to Deschutes River Conservancy (DRC) and why the City needed to pay for mitigation credits this year when the City was not required to pay mitigation credits last year. **Director Bertagna** explained the City was able to transfer partial credits from Well #1 to Well #3 last year, which the City was unable to do this year. He stated the City could wait to pay the invoice as long as it was paid within the current year. The **Council** decided to pull the check for DRC until Manager Stein could clarify the issue with the DRC.

Councilor Thompson questioned the invoice for a background check. **Directors' Young and Bertagna** explained it was for Charlotte Beverage who was hired as camp host for the overnight park to replace her husband Bob who took over the temporary Public Work summer position.

The motion carried unanimously.

IV. ACCOUNTS PAYABLE NOT ON THE CONSENT AGENDA

Councilor Holzman moved to approve the accounts payable not on the consent agenda. Councilor Weed seconded the motion.

Councilor Thompson stated he would refrain from voting due to a direct conflict of interest.

The motion carried unanimously.

V. STAFF REPORTS

A. Eileen Stein, City Manager

Director Young asked for confirmation from Councilor Weed that she had received a copy of the invoice she had requested at the previous Council meeting. **Councilor Weed** stated she had received the copy.

B. Lisa Young, Finance Director

Director Young reported the City received and met the projected FY 2010/11 budget amount for property tax.

Councilor Weed stated that she liked the idea of having an intern working at the City. **Director Young** explained that although the current intern opportunity hadn't worked out, the City now had a process in place for interns and volunteers in the future. **Councilor Weed** complimented the clean-up of the back room in City hall with the transfer of archived records archived to the Public Works fire-proof vault.

C. Lt. Paul Garrison, Deschutes County Sheriff's Department

Lt. Garrison reported on the number of patrol hours provided, incidents, citations, warnings and business checks for May.

Councilor Weed stated even though the location was outside city limits, she was concerned with the number of runaways each month from the juvenile facility off Gist Road. She noted there were always several each month. **Lt. Garrison** explained the facility was one where juveniles were sent by their parents, not by choice. He reported the runaways were normally found within a few hours of leaving. He commented runaways were typical from other facilities of this nature throughout Central Oregon.

Councilor Weed stated that she had received a letter from a concerned citizen that Hardtail's Bar and Grill was causing a nuisance with its loud music playing after 10:00 p.m. She asked if the Sheriff's Department could enforce the nuisance ordinance related to noise. **Lt. Garrison** said the Sheriff's Department would and requested a copy of the letter to give to Captain Edwards. He also advised that any citizen having an issue with loud noise after hours could call the Sheriff's Department and they would respond.

Council President Asson joined the meeting via phone.

VI. COUNCIL BUSINESS

A. Discussion and Consideration of a Motion to Declare Certain Property as Surplus

Councilor Holzman moved to declare certain property as surplus. Councilor Weed seconded the motion.

Councilor Weed remarked that by looking at the photos of the equipment, it didn't look like there was much that could be used. **Director Young** reported Todd Pilch, School District Director of Technology had stated he would be able to utilize some of the equipment and what he couldn't use, would be recycled.

The motion carried unanimously.

B. Discussion and Consideration of a Motion to Contribute to the Deschutes Water Alliance for FY 2011-12

Councilor Thompson questioned the need for giving the DWA the same contribution amount as large cities and big irrigation districts. He stated small cities were only using a fraction of what bigger entities were using and that seemed inequitable. He stated he felt being a member of the DWA had not provided any benefit to the City. **Director Bertagna** stated being a contributing member of the DWA allowed the City to control water in the Deschutes Basin to a higher degree. He stated it also allowed the City to develop relationships with the other members involved and provided more opportunities for grant funding. **Councilor Holzman** suggested the City make some contribution to keep some "skin in the game" but perhaps a lesser amount than the requested \$2,000 would be more appropriate. The **Council** decided a \$1000.00 contribution would be acceptable.

Councilor Weed moved to contribute \$1000.00 to the Deschutes Water Alliance (DWA) for FY 2011-12. Councilor Holzman seconded the motion. The motion carried unanimously.

VII. OTHER BUSINESS

A. Planning Commission Appointment

Mayor Kellstrom appointed Daryl Tewalt to the Planning Commission. The **Council** concurred with the appointment.

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City Attorney Bryant reported the hearing by the Oregon Court of Appeals with regard to the legality of the City of Sisters collecting a gas tax was heard. He stated he felt it had gone well. He stated if the Court of Appeals chooses to affirm Judge Brady's opinion the City would hear back in two to three weeks. He stated if the court chose to write an opinion it would take six to eight months for the opinion to be received.

VIII. MAYOR/COUNCILOR BUSINESS

Councilor Holzman reported she had attended the Central Oregon Area Commission on Transportation (COACT) meeting earlier in the day.

IX. ADJOURN – The meeting was adjourned at 7:37 p.m.

Respectfully submitted,

Julie Pieper, Office Specialist

Lon Kellstrom, Mayor