

SPECIAL MEETING MINUTES
SISTERS CITY COUNCIL
520 E. CASCADE AVENUE
DECEMBER 30, 2010

MEMBERS PRESENT:

Lon Kellstrom	Mayor
Bill Merrill	Council President
Sharlene Weed	Councilor
Pat Thompson	Councilor
Jerry Bogart	Councilor

STAFF PRESENT:

None

I. CALL TO ORDER

The meeting was called to order by Mayor Kellstrom at 9:00 a.m.

II. COUNCIL BUSINESS

A. Discussion And Consideration of a Motion to Approve and Item Considered in Executive Session

Mayor Kellstrom stated the purpose of the special meeting was to discuss the final phase of a three step salary adjustment for City Manager Eileen Stein. He explained that moving Manager Stein up to a Step 33, Grade 7 would put her hourly wage at \$39.61. He stated one of the reasons to consider the adjustment was that both the Finance Director and Public Works Director make almost as much per hour as the City Manager which he felt did not seem appropriate. The **Council** discussed the matter.

***Councilor Merrill** moved to approve a salary increase to Step 33, Grade 7 to the City Manager. **Councilor Weed** seconded the motion.*

Councilor Weed stated she was in favor of the adjustment but felt the City should make certain the City Manager's salary is not driven by the salary of its directors. She also suggested the Council review the City Manager's contract to make certain it is still viable.

Councilor Thompson asked for an explanation of the salary contingency in the budget.

Mayor Kellstrom explained it is standard operating procedure to have a small contingency in the salary budget to address any unexpected salary needs that might arise in the course of the year. He stated there is also a contingency to pay Manager Stein for a four month severance in case she is terminated without cause.

The motion carried with Councilor Merrill, Councilor Weed and Mayor Kellstrom voting in favor of the motion. Councilor Bogart voted against the motion. Councilor Thompson abstained from voting.

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III. ADJOURN – 9:20 a.m.

Respectfully submitted,

Kathy Nelson, City Recorder

Lon Kellstrom, Mayor