

REGULAR MEETING MINUTES  
SISTERS CITY COUNCIL  
520 E. CASCADE AVENUE  
JULY 08, 2010

**MEMBERS PRESENT:**

Lon Kellstrom Mayor  
Bill Merrill Council President  
Sharlene Weed Councilor  
Pat Thompson Councilor  
Jerry Bogart Councilor

**STAFF PRESENT:**

Eileen Stein City Manager  
Steve Bryant City Attorney  
Lisa Young Finance Director  
Brad Grimm Public Works Director  
Pauline Hardie Comm. Dev. Director  
Kathy Nelson City Recorder

**I. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

The meeting was called to order by Mayor Kellstrom at 7:02 p.m.

**II. VISITOR COMMUNICATIONS**

**David Talbot, Deschutes County Historical Landmarks Commission Representative**

**Mr. Talbot** introduced himself as the Sisters representative to the Deschutes County Historical Landmarks Commission and explained the primary purpose of the Landmarks Commission is to ensure historic preservation. He stated the State Historic Preservation Office has put forth a suggestion that each Deschutes County jurisdiction develop its own landmarks body as opposed to the regional body that currently meets. The State Historic Preservation Office feels this would provide additional opportunity for federal grants to be awarded since there would be several commissions requesting grant funds as opposed to just one regional body. He explained if this occurs the City would need to create its own Landmarks Commission. He added there has been request that has come before the Landmark Commission that relates to historic preservation in Sisters since he began serving as the representative.

**Councilor Merrill** asked if the City had any grant request to go before the Landmarks Commission if Mr. Talbot could present the proposal on the City's behalf. **Mr. Talbot** stated he could. He stated the idea to have a separate Landmarks Commission for the City of Sisters might have questionable merit and suggested communicating that point to the County Commissioners. **Manager Stein** asked when the decision would be made on the matter and **Mr. Talbot** replied the idea had just surfaced and any decision would not be made in the near future. **Manager Stein** suggested the Council discuss the matter with the County Commissioners at the next quarterly meeting in October.

**Alan Holzman, 324 E. Wapato Loop, Sisters, OR 97759**

**Mr. Holzman** introduced himself as the Vice Chair of the Planning Commission and stated he was in attendance to speak on the two out-of-city appointments to the Planning Commission

that would be made later in the meeting. He stated over the last year the Planning Commission has become the strongest it has ever been and that Commissioner DeBari and Commissioner Humphreys have both done an exceptional job. He stated that both would like to continue in their capacity as Commissioners and he feels it is critical to maintain that continuity. He stated that many strong candidates had applied but hoped Commissioner DeBari and Commissioner Humphreys would be re-appointed. He added that he had an email from Planning Commission Chair David Gentry, echoing the same sentiments.

**Ed Protas, 544 S. Oak Street, Sisters, OR 97759**

**Mr. Protas** stated he was in attendance as a member of the Planning Commission and wanted to urge the Council to re-appoint both Commissioner Humphreys and Commissioner DeBari. He stated Commissioner Humphreys brings a detailed investigation to every decision and has given more as a volunteer than any paid consultant the City could hire. He stated it takes time for a Planning Commissioner to become good at their job and it would be a shame to lose the investment the City has put into the training of the two commissioners. He added it would be a shame for the City to develop the reputation of making appointments to further a political position.

**III. CONSENT AGENDA**

A. Minutes

1. June 24, 2010 – Workshop
2. June 24, 2010 – Regular Meeting
3. July 01, 2010 – Quarterly Workshop with Deschutes County Commissioners

B. Bills to Approve

1. July Accounts Payable

C. Endorse Liquor License Renewals for Fiscal Year 2010-11

**Councilor Merrill** moved to approve the consent agenda. **Councilor Weed** seconded the motion.

**Councilor Bogart** stated he would refrain from voting as part owner of Three Creeks Brewing Company which was up for its annual liquor license renewal.

**Councilor Weed** asked to be provided with the total amount the City has spent on legal fees so far with regard to the fuel tax. Manager Stein replied she would have staff research this.

*The motion carried unanimously.*

**IV. ACCOUNTS PAYABLE NOT ON THE CONSENT AGENDA**

**A. July Accounts Payable**

*Councilor Merrill moved to approve the accounts payable not on the consent agenda.*

*Councilor Bogart seconded the motion.*

**Councilor Thompson** stated he would refrain from voting due to a direct conflict of interest.

**Councilor Weed** stated she would refrain from voting due to a conflict of interest.

*The motion carried unanimously.*

**V. STAFF REPORTS**

**A. Eileen Stein, City Manager**

**Manager Stein** reminded the Council she will be out of the office attending the Oregon City/County Managers Association (OCCMA) summer conference July 13<sup>th</sup> through July 16<sup>th</sup>.

**B. Lisa Young, Finance Director**

**Director Young** provided the following highlights: 1) the City collected \$13,085 for fuel taxes in May, 2) utility deposit refunds took place in June for those customers that qualified by having two years of excellent credit and 3) the City's server transition would occur over the upcoming weekend of July 10<sup>th</sup> and 11<sup>th</sup>.

**C. Captain Tim Edwards, Deschutes County Sheriff's Department**

**Captain Edwards** reported on the number of patrol hours provided, incidents, citations, warnings and business checks for June. He stated it was an uneventful rodeo with no incidents occurring in town. Captain Edwards provided an update on the bear that was in Village Green Park on July 6<sup>th</sup>. He stated it was escorted out of town by Deputies and Forest Service personnel and after a siting in the Tollgate neighborhood had not been seen again.

**VI. COUNCIL BUSINESS**

**A. Discussion and Consideration of a Motion to Allocate Community Grant Funds for FY 10/11**

*Councilor Merrill moved to allocate \$4,500 to Family Access Network (FAN), \$5,000 to Sisters Park and Recreation District (SPRD), \$2,000 to Start Making a Reader Today*

(SMART) and \$600 to Sisters Outdoor Quilt Show in community grant funds. **Councilor Weed** seconded the motion.

**Councilor Weed** asked that the record reflect, as per the discussion at the workshop, that a letter indicating interest on the part of the Council to consider at a later date the request from Tamarack Village for a community garden for residents after additional detail is provided be sent. **Manager Stein** stated that information would be included in the letter sent to Tamarack Village.

*The motion carried unanimously.*

**B. Discussion and Consideration of a Motion** to Approve a Revised Deschutes Water Alliance Memorandum of Understanding

**Councilor Merrill** moved to approve a revised Deschutes Water Alliance (DWA) memorandum of understanding (MOU). **Councilor Weed** seconded the motion.

**Councilor Thompson** asked whether all alliance members have signed the MOU. **Manager Stein** stated all indications are that alliance members are satisfied with the revised MOU, are comfortable signing it and will do so when it comes before their agency for approval.

*The motion carried unanimously.*

**VII. OTHER BUSINESS**

**A. Planning Commission Appointments**

**Mayor Kellstrom** stated by way of information for the audience and Council with regard to how he based his decision on the appointments, he wanted to point out there were nine applications for two open out-of-city Planning Commission positions. He stated in its history, the City has never received that many applications. He agreed that Commissioner DeBari and Commissioner Humphreys have done a great job but he saw this as an opportunity to encourage folks that live outside the city limits to continue to participate and volunteer for positions like the School Board and Planning Commission. He appointed Darren Layne and Doug Roberts to the out-of-city Planning Commission positions and Steve Auerbach to the in city Planning Commission position.

**Councilor Merrill** stated he had given a great deal of thought to these appointments and felt Mayor Kellstrom had chosen the two least experienced and qualified individuals for the positions. He stated he would not consent to the appointments.

**Councilor Bogart** stated he agreed with the appointments.

**Councilor Weed** stated she was very upset with Mayor Kellstrom's appointments. She stated she felt the in city position should be held open longer to allow additional candidates to apply. She stated she agreed with Councilor Merrill that the two individuals Mayor Kellstrom chose for the out of city positions were the least qualified candidates. She stated she felt the Mayor should look to one of the three very qualified women to serve as a replacement for Commissioner DeBari. She stated having an all male Planning Commission was not representative of the City and an embarrassment. She stated she could think of no reason to replace Commissioner Humphreys as he is appreciated by the other commissioners, staff and community. She stated he has helped shape the commission to be a more professional body and always completes extensive research and detailed decisions. She stated she would not consent to the appointments.

**Councilor Thompson** stated he was very pleased that there was so much interest from the public in serving on the Planning Commission. He stated he knew the Mayor had given this matter a great deal of thought and he supported the Mayor on the appointments.

*As there were three Council members in favor of the appointments and two against the appointments, the appointments were concurred with.*

#### B. Park Master Plan Project Advisory Committee Appointments

**Mayor Kellstrom** appointed Anne Heath, Councilor Weed, Evelyn Brush, Dave Marlow, Gabe Chladek, Marlys Underwood and Tim Clausen to the Parks Master Plan Project Advisory Committee.

**Councilor Weed** asked if there would be representation from the Committee for Citizen Involvement (CCI) or Planning Commission and Mayor Kellstrom stated there would not. The **Council** concurred with the appointments.

### VIII. MAYOR/COUNCILOR BUSINESS

There was no Mayor/Councilor business.

### IX. ADJOURN – 7:41 p.m.

Respectfully submitted,

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Kathy Nelson, City Recorder

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Lon Kellstrom, Mayor