

WORKSHOP MEETING MINUTES
SISTERS CITY COUNCIL
520 E. CASCADE AVENUE
JUNE 17, 2010

MEMBERS PRESENT:

Lon Kellstrom Mayor
Bill Merrill Council President
Sharlene Weed Councilor
Jerry Bogart Councilor

ABSENT:

Pat Thompson Councilor

STAFF PRESENT:

Eileen Stein City Manager
Eric Porter Community Devel Director
Brad Grimm PW Director
Lisa Young Finance Director
Kathy Nelson City Recorder

GUESTS:

Dave Wheeler Sisters Fire Marshall

The meeting was called to order by Mayor Kellstrom at 8:00 a.m.

1. Preview 06/24/10 Meeting Agenda

Manager Stein provided an overview of the June 24th Council workshop, regular Council meeting and Urban Renewal Agency Board meeting.

Director Young distributed a handout detailing the final supplemental budget request for FY 09/10.

Manager Stein noted the workshop on the utility rate study would begin earlier than normal at 5:45 p.m. She stated that consultant Deb Galardi would be in attendance to discuss a proposal for a tiered rate structure for water use. She provided a preview of issues that would be addressed in the presentation.

Community Development Director Porter stated the resolution to amend the temporary use permit fees was being brought to the Council to lower the fees to be in keeping with the actual time staff spends on review of the permits.

2. City Manager Update

Manager Stein reported she and Public Works Director Grimm met with High Country Disposal (HCD) representatives to discuss options for operating the recycling center in light of the County's reduction in its solid waste budget.

Councilor Merrill voiced concern on where residential garbage containers can be placed on Main Street since the sidewalk and parking improvements have been completed. **Director Grimm** stated he is aware of the situation and is working to come up with a solution for the affected homeowners.

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Manager Stein asked Council members who are interested in participating in the potential Council candidates' information meeting to look at dates that might work for their calendar. She stated the meeting will be scheduled sometime from the middle to end of July.

Manager Stein indicated Sisters Camp Sherman Fire District Fire Marshall Dave Wheeler was in attendance to discuss fireworks issues brought up by Council members at a prior meeting. **Fire Marshall Wheeler** discussed the Oregon Revised Statutes that apply to fireworks use. He distributed a handout from the Central Oregon Fire Prevention Coop, stating it was the document the Sisters Fire District uses as a guideline when dealing with fireworks.

Councilor Weed suggested the City consider allowing Boy Scouts and other groups to sell fireworks in Sisters as fundraisers. **Manager Stein** reminded the Council that fireworks sales are prohibited in Sisters per the Municipal Code. After discussion the **Council** agreed the language in the Municipal Code surrounding the use and sale of fireworks is appropriate for the City and the handout used by the Fire District is sufficient.

Manager Stein stated the Council's end to its summer recess was scheduled to end on the Thursday before the Labor Day week-end. The **Council** agreed the first meeting after the break should be postponed to September 9th.

Manager Stein informed the Council that the Committee for Citizen Involvement (CCI) was recessing for the summer as well. She stated the committee is determining what path it will take in the future.

Director Porter discussed the openings on the Planning Commission. He stated there are two positions open for out of town residents and now one in-town position open with the recent resignation of Michael Preedin. He noted that since Mr. Preedin was also a member of the Budget Committee, it also has an opening.

Councilor Merrill reminded the Council that the County is also looking for a Sisters area resident to serve on the County Planning Commission and the application deadline is June 18th.

Councilor Weed requested an update on the Parks Master Plan. **Manager Stein** replied work on the contract is underway. **Director Porter** stated with the departure of Associate Planner Lehman, the key staff contact for the project is Senior Planner Hardie.

Councilor Weed remarked that she did not like the new metal street signs and sign posts being used around town as they are not in keeping with the City's character. **Director Grimm** explained the metal signs are more reflective at night and easier maintenance for the Public Works crew. He added the wooden posts are particularly difficult to replace in winter when the ground may be frozen. The **Council** discussed the matter and after agreeing that the wooden signs help

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make Sisters unique, a compromise was made to use wooden signs and posts to identify streets and traditional metal signs would be used for traffic control.

Director Porter provided an update on A-frame signs and the permitting process. He stated that A-frame signs, which now require a sign permit, would be allowed until a decision on what type of way- finding signs will be incorporated into the Cascade Avenue streetscape design.

Councilor Weed stated she would prefer that Manager Stein make recommendations for the League of Oregon Cities (LOC) survey on legislative priorities she had distributed to the Council at the June 3rd workshop. The other **Council** members agreed. **Manager Stein** stated she would compile a list of recommendation for the Council to review.

The meeting was adjourned at 9:43 a.m.

Respectfully submitted,

Kathy Nelson, City Recorder

Lon Kellstrom, Mayor