

WORKSHOP MEETING MINUTES  
SISTERS CITY COUNCIL  
520 E. CASCADE AVENUE  
APRIL 07, 2010

**MEMBERS PRESENT:**

Lon Kellstrom      Mayor  
Bill Merrill      Council President  
Pat Thompson     Councilor  
Jerry Bogart      Councilor

**STAFF PRESENT:**

Eileen Stein      City Manager  
Pauline Hardie   Senior Planner  
Laura Lehman     Associate Planner  
Kathy Nelson      City Recorder

**ABSENT:**

Sharlene Weed    Councilor

**ABSENT:**

Brad Grimm      Public Works Director  
Eric Porter      Community Devel Director  
Lisa Young      Finance Director

**GUESTS:**

Dave Wheeler     Sisters Fire Marshall

The meeting was called to order by Mayor Kellstrom at 8:00 a.m.

1. Development Code Update

The workshop from April 06, 2010 was continued. The **Council** first discussed items from the previous workshop that warranted further consideration.

**Councilor Merrill** voiced his concerns with the decision the Council made relative to limiting formula foods and not limiting any other type of drive-through business in the Highway Commercial Zone. He stated the Development Code requires at least two pedestrian amenities with each drive-through business which he felt would be excessive if drive-throughs, with the exception of formula foods businesses, were allowed to locate anywhere in the Highway Commercial Zone. He suggested removing that requirement or go back to the first decision the Council made that drive-through business must be located opposite and adjacent to one another.

**Councilor Merrill** also addressed the issue of formula foods versus fast food versus franchise food and pointed out the variety of definitions for each and inconsistency that provided. He stated the City needs to determine which type of food business it is attempting to limit and come up with the appropriate legal definition to limit them. **Councilor Thompson** stated he did not want to limit what property owners can do with their property and the City should leave as many options open as possible.

The **Mayor** stated the Council would come back to the issue of drive-throughs at a later date and discuss the issue with Councilor Weed and the City Attorney.

The **Council** made no changes to the following chapters:

- *Chapter 4.0 - Review Procedures*
- *Chapter 4.1 - Types of applications*

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- *Chapter 4.2 - Site Plan Review*

The **Council** made the following changes:

Chapter 4.3 – Land Divisions

- Conditions of approval should reflect Public Works Standards.
- Allow Community Development staff to provide automatic extensions to certain land use approvals

Chapter 4.4 – Conditional Use Permits

- Add the language '*The criteria for site design criteria will be met*' to Conditional Use Permit Approval Conditions requirements.

The workshop was continued to 04/08/10 at 8:00 a.m.

Respectfully submitted,

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Kathy Nelson, City Recorder

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Lon Kellstrom, Mayor