

REGULAR MEETING MINUTES
SISTERS CITY COUNCIL
520 E. CASCADE AVENUE
JUNE 25, 2009

MEMBERS PRESENT:

Lon Kellstrom	Mayor
Bill Merrill	Council President
Sharlene Weed	Councilor
Pat Thompson	Councilor
Jerry Bogart	Councilor

STAFF PRESENT:

Eileen Stein	City Manager
Steve Bryant	City Attorney
Eric Porter	Comm. Devel. Director
Lisa Young	Finance Director
Paul Bertagna	PW Project Coordinator
Kathy Nelson	City Recorder

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order by Mayor Kellstrom at 7:08 p.m.

II. BUDGET COMMITTEE RECOGNITION

Mayor Kellstrom thanked the attending members of the Budget Committee for their efforts during the budget session. He presented a certificate of appreciation to Virginia Lindsey and Dave Wheeler whose three year terms are ending.

III. VISITOR COMMUNICATIONS

Blake Lowrey, 1464 NW Ithaca, Bend, OR

Mr. Lowrey, representing Wolfree, a private education organization that promotes ecosystem restoration and ecological research informed the Council about a concert to be held on June 27th to benefit Wolfree and the Whychus Creek Discovery Outpost. He stated because the fundraising event will take place in a home on Panoramic Drive there is a need to direct attendees to parking areas. He requested the City provide 30 orange traffic cones for the event at no charge to assist with traffic issues.

The **Council** discussed the request and agreed to have the City provide the cones at no cost to Wolfree.

IV. CONSENT AGENDA

A. Minutes

1. April 9, 2009 – Joint Workshop with Planning Commission
2. June 11, 2009 – Regular Meeting

B. Bills to Approve

1. June Accounts Payable

Councilor Weed moved to approve the consent agenda. Councilor Merrill seconded the motion.

Manager Stein directed the Council to the copies of two invoices at their places on the dais. She requested the invoices to GSI Water Solution in the amount of \$4,929.40 and to OCCMA in the amount of \$255 be included with the accounts payable.

Councilor Thompson asked that the minutes of June 11, 2009 be edited to more clearly describe where the new indoor archery range will be located. **City Recorder Nelson** stated she will correct the confusing language.

Councilor Weed amended her motion to include the additional invoices and correction to the minutes. Councilor Merrill seconded the amendment. The motion carried unanimously.

V. ACCOUNTS PAYABLE NOT ON THE CONSENT AGENDA

Councilor Thompson stated he would refrain from voting due to a direct conflict of interest.

Councilor Merrill moved to approve the accounts payable not on the consent agenda. Councilor Bogart seconded the motion. The motion carried unanimously.

VI. STAFF REPORTS

A. Brad Grimm, Public Works Director

Public Works Project Coordinator Bertagna, filling in for Director Grimm, asked if there were any questions on Director Grimm's report.

Councilor Weed asked how the intersections within the City that will become four way stops were identified. **Coordinator Bertagna** stated traffic patterns were evaluated and Director Grimm's expertise in traffic control were used to identify the intersections.

Councilor Merrill stated he feels the intersection of Jefferson Avenue and Locust Street should include stripping as that intersection will be a part of the bike/pedestrian path between the Five Pines Conference Center and downtown. **Coordinator Bertagna** stated there are already plans to do so.

B. Eric Porter, Community Development Director

Director Porter asked for questions regarding his staff report. There were none.

VII. COUNCIL BUSINESS

A. Public Hearing and Consideration of Resolution No. 2009-14: A RESOLUTION OF THE CITY OF SISTERS ADOPTING A SUPPLEMENTAL BUDGET AND ESTABLISHING APPROPRIATIONS

Mayor Kellstrom opened the public hearing to anyone wishing to speak on the resolution. As there was no one wishing to speak **Mayor Kellstrom** closed the public hearing.

Councilor Merrill moved to approve Resolution No. 2009-14 adopting a supplemental budget and establishing appropriations. Councilor Bogart seconded the motion. The motion carried unanimously.

B. Public Hearing and Consideration of Resolution No. 2009-15: A RESOLUTION AMENDING THE CITY OF SISTERS BUDGET FOR FISCAL YEAR 2009-2010 AND MAKING APPROPRIATIONS

Mayor Kellstrom opened the public hearing to anyone wishing to speak on the resolution. As there was no one wishing to speak **Mayor Kellstrom** closed the public hearing.

Councilor Merrill moved to approve Resolution No. 2009-15 amending the City of Sisters Budget for Fiscal Year 2009-10 and making appropriations. Councilor Weed seconded the motion. The motion carried unanimously.

C. Discussion and Consideration of Resolution No. 2009-16: A RESOLUTION DECLARING THE MUNICIPAL SERVICES PROVIDED BY THE CITY OF SISTERS

Councilor Merrill moved to approve Resolution No. 2009-16 declaring the municipal services provided by the City of Sisters. Councilor Weed seconded the motion. The motion carried unanimously.

D. Discussion and Consideration of Resolution No. 2009-17: A RESOLUTION DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES

Councilor Merrill moved to approve Resolution No. 2009-17 declaring the City's election to receive state revenues. Councilor Weed seconded the motion. The motion carried unanimously.

E. Discussion and Consideration of Resolution No. 2009-18: A RESOLUTION EXTENDING THE CITY OF SISTERS' WORKERS' COMPENSATION COVERAGE TO VOLUNTEERS OF THE CITY OF SISTERS

Councilor Merrill moved to approve Resolution No. 2009-18 extending the City's workers' compensation coverage to volunteers of the City. Councilor Weed seconded the motion.

Councilor Weed asked about what were the Technical Advisory Committee (TAC) and Project Advisory Committee (PAC) referred to on the list of committees. **Director Young** explained the insurance company is only interested in the types of committees the City has and these listings encompass any existing or future TAC's and PAC's the City appoints.

The motion carried unanimously.

F. Discussion and Consideration of a Motion to Approve a 2009 Fund Exchange Agreement of the American Recovery and Reinvestment Act (ARRA) of 2009 Between the City of Sisters and the Oregon Department of Transportation (ODOT)

Councilor Merrill moved to approve a 2009 Fund Exchange Agreement of the American Recovery and Reinvestment Act (ARRA) of 2009 between the City and ODOT. Councilor Weed seconded the motion. The motion carried unanimously.

VIII. OTHER BUSINESS

A. Planning Commission Appointments

Mayor Kellstrom appointed Alan Holzman to another four year term on the Planning Commission. The **Council** concurred.

Mayor Kellstrom stated that Nik Goertzen had resigned from the Planning Commission and directed the Council to a copy of his resignation letter at their places on the dais. He stated he was appointing Michael Preedin to finish the remainder of Mr. Goertzen's term. The **Council** concurred.

B. Oregon National Guard Month Proclamation

Mayor Kellstrom read the proclamation proclaiming July as Oregon National Guard Month. He encouraged citizens to join in the observation.

C. Yard Debris

Manager Stein directed the Council to a draft letter from High Country Disposal (HCD) regarding yard debris collection. She stated that HCD wanted to make certain the Council is comfortable with the information contained in the letter prior to it being mailed with next month's invoices to its City customers. She pointed out the rate of \$12.28 customers will be charged for yard debris left at the curb if a customer does not choose to take advantage of the other no cost options available to them. She stated the charge will go into effect on August 1, 2009.

Councilor Merrill stated that since customers will be receiving the letter they should understand their various options. He suggested high-lighting the phrase "*loose yard debris*" to minimize confusion and make the distinction between yard debris in carts and loose piles in the right of way. The **Council** concurred with sending the letter and the change suggested by Councilor Merrill. HCD President Brad Bailey stated the verbiage will be highlighted prior to mailing the letters out.

IX. MAYOR/COUNCILOR BUSINESS

A. Committee Reports

There were no reports.

X. ADJOURN -7:34 p.m.

Respectfully submitted,

Kathy Nelson, City Recorder

Lon Kellstrom, Mayor