

REGULAR MEETING MINUTES  
SISTERS CITY COUNCIL  
520 E. CASCADE AVENUE  
MAY 28, 2009

**MEMBERS PRESENT:**

Lon Kellstrom Mayor  
Bill Merrill Council President  
Sharlene Weed Councilor  
Pat Thompson Councilor  
Jerry Bogart Councilor

**STAFF PRESENT:**

Eileen Stein City Manager  
Steve Bryant City Attorney  
Eric Porter Comm. Devel. Director  
Lisa Young Finance Director  
Paul Bertagna PW Project Coordinator  
Kathy Nelson City Recorder

**I. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

The meeting was called to order by Mayor Kellstrom at 7:08 p.m.

**II. VISITOR COMMUNICATIONS**

There was no visitor communication.

**III. CONSENT AGENDA**

- A. Minutes
  - 1. May 14, 2009 –Regular Meeting
  
- B. Bills to Approve
  - 1. May Accounts Payable

*Councilor Merrill moved to approve the consent agenda. Councilor Bogart seconded the motion.*

**Councilor Weed** asked for clarification on the invoice from Ennis Paint for striping stating she thought that striping was being performed in-house. **Public Works Project Coordinator Paul Bertagna** stated staff was performing the striping work and the invoice was for the necessary supplies.

**Councilor Weed** asked why Office Max and Costco were used to purchase office supplies instead of using a local supplier. **Finance Director Young** explained that when comparison shopping, the local supplier is sometimes unable to be as competitively priced as Costco or OfficeMax. **Councilor Bogart** asked if the time required to drive and pick up these items is taken into consideration when ordering. **Director Young** stated OfficeMax is a participating business in the State procurement pool and the City receives a government rate for products as well as free next day delivery.

*The motion carried unanimously.*

**IV. ACCOUNTS PAYABLE NOT ON THE CONSENT AGENDA**

There were none.

**V. STAFF REPORTS**

**A. Brad Grimm, Public Works Director**

**Coordinator Bertagna**, filling in for Director Grimm, asked if there were any questions from Director Grimm's report.

**Councilor Weed** asked how many more sites will be upgraded in the Overnight Park during the second phase of upgrades. **Coordinator Bertagna** stated there will be an additional six sites with full hook-ups. He added that a lot of the preliminary work has been completed and the supplies have been purchased.

**Councilor Weed** asked who is responsible for striping Cascade Avenue. **Coordinator Bertagna** stated that Director Grimm has been working with the Oregon Department of Transportation (ODOT) to coordinate the striping project.

**B. Eric Porter, Community Development Director**

**Director Porter** informed the Council there is no update on the Black Butte Crossing Development project or hotel project although he does expect both projects to move forward. He stated there have been encouraging signs in the economy as the Planning Department has seen an increase of preliminary inquiries.

**Councilor Weed** stated she is concerned about how the Development Code update will be processed and asked how the Council will receive the information. **Director Porter** stated there will be several public meetings to allow feedback from the community. He stated the Planning Commission has requested the changes be presented in a format that is easily comprehensible to everyone. He stated it will likely be presented in the form of a summary statement that highlights the changes being proposed from the technical advisory committee (TAC) that has been working on the update. He stated those changes will be presented to the Planning Commission for review and possible revision before coming before the Council for adoption. He stated a target adoption date of December 2009 has been identified

**Councilor Weed** asked about the request for a text amendment in Director Porter's report about changing the 400 foot drive-up driveway spacing standard. **Director Porter** stated the application has just been submitted and is in the infancy stage of process. He stated an

informal poll of the Development Code TAC did not support the change. He added that the matter will eventually come before the Council.

**Councilor Weed** asked who the three commercial building permits were issued to. **Director Porter** stated that the permits were for Bi-Mart and BirdGard. He stated he will need to check to see who the third permit was issued to and let the Council know.

## VI. COUNCIL BUSINESS

### A. Discussion and Consideration of a Motion to Endorse an Application for an Expanded Liquor License Application for the Three Creeks Brewing Company LLC

This item was pulled.

### B. Discussion and Consideration of a Motion to Endorse a Liquor License for Slick's Que Company.

**City Recorder Nelson** reported that the criminal background check performed by Deschutes County Sheriff's Department came back with a positive endorsement. She introduced Roy Slicker, one of the owners for the new restaurant, to answer any question the Council might have.

**Councilor Weed** asked how his new establishment was doing so far. **Mr. Slicker** reported the restaurant has been very well received with patrons coming to dine from as far away as Seattle, Salem, Eugene and Portland.

*The motion carried unanimously.*

### C. Discussion and Consideration of a Motion to Approve an Intergovernmental Agreement between Deschutes County and the City of Sisters Regarding Annexation and Zoning Certain Property (Fire Training Facility) and Authorize the City Manager to Execute the Agreement on Behalf of the City of Sisters

**Director Porter** explained this intergovernmental agreement is a coordinated effort by the County and City to bring a four acre piece of property into the Sisters urban growth boundary (UGB) with the intent to ultimately bring the property into city limits. He stated the County has approved the UGB expansion and will meet on June 1<sup>st</sup> to vote to rezone the property to Urban Area Reserve 10 zoning. He stated the intergovernmental agreement is a condition of approval for this action and requested the Council approve the request for the City Manager to execute the agreement on behalf of the City.

*Councilor Merrill moved to approve an intergovernmental agreement between Deschutes County and the City of Sister regarding annexation and zoning certain property for the fire training facility and authorize the City Manager to execute the agreement on behalf of the City of Sisters. Councilor Weed seconded the motion. The motion carried unanimously.*

## **VII. OTHER BUSINESS**

**Manager Stein** reported the City learned earlier in the day that a grant the City applied for from the Oregon Parks and Recreation Commission for improvements on the Whychus Creek Trail was approved.

**Manager Stein** reported the annual report from High Country Disposal (HCD), the City's refuse provider, stating there will no general rate increase in 2009 unless situations arise that would require the company to do so. HCD stated those situations include Deschutes County raising disposal fees, gas prices escalating or the recycling market decreases further. She stated Deschutes County is contemplating increasing disposal fees which will likely be authorized by the Commissioners but not implemented before January 2010.

## **VIII. MAYOR/COUNCILOR BUSINESS**

### **A. Committee Reports**

**Councilor Weed** reported she attended a meeting on the Deschutes County Greenprint project currently underway to map out green spaces in the County. She stated she will update the Council as information becomes available.

**Mayor Kellstrom** reported that he and Manager Stein attended a meeting with ODOT representatives and Commissioner Luke last Tuesday to discuss funding for the overlay of Cascade Avenue. He stated the likelihood of the project occurring within the next year is looking more positive.

**Mayor Kellstrom** stated he and Manager Stein attended the Central Oregon Cities Organization (COCO) video-telephone conference (V-Tel) with Central Oregon legislators. **Manager Stein** reported that the transportation planning rule bill sponsored by COCO was modified from providing a funding mechanism to make improvements to one that would simply lower mobility standards. The bill also may have other provisions due to its broad relating clause but that it expected to pass.

**Manager Stein** reported that the enterprise zone bill requiring prevailing wage for public improvements in certain cases has passed the House but is not expected to pass the Senate.

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**Councilor Thompson** asked what the threshold is to prompt the need for prevailing wage. **Manager Stein** stated it is \$5 million.

**Manager Stein** stated that with regard to Cascade Avenue and an overlay, the project will not be included in the transportation funding bill but Senator Telfer has assured Manager Stein that by working with ODOT Regional Director Bob Bryant, the project will occur. **Councilor Weed** questioned why Senator Telfer did not promote the project to be included in the bill. **Manager Stein** stated there was some miscommunication with regard to how the project would narrow travel lanes on Cascade Avenue which caused the project to be removed. **Councilor Weed** asked if the overlay will include the parking areas too and **Manager Stein** stated it will.

**Councilor Thompson** asked if the Whychus Creek Trail grant work will be performed in-house or go out to bid. **Coordinator Bertagna** stated the work will be completed in-house with the exception of the paving work. **Councilor Merrill** voiced safety concerns for pedestrians and bikers with regard to where the trail will intersect with Buckaroo Trail, stating the City will need to work with Bill Willits to insure safe passage across the road. **Manager Stein** stated now that the grant has been approved, staff will meet with Mr. Willits and other parties about the placement of that portion of the trail.

**IX. ADJOURN – 7:39 p.m.**

Respectfully submitted,

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Kathy Nelson, City Recorder

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Lon Kellstrom, Mayor