

SPECIAL REGULAR MEETING MINUTES
SISTERS CITY COUNCIL
520 E. CASCADE AVENUE
DECEMBER 18, 2008

MEMBER PRESENT:

Brad Boyd Mayor
Bill Merrill Council President
Lon Kellstrom Councilor
Shawna Bell Councilor

STAFF PRESENT:

Eileen Stein City Manager
Brad Grimm Public Works Director
Lisa Young Finance Director
Eric Porter Comm. Dev. Director
Kathy Nelson City Recorder

ABSENT

Sharlene Weed Councilor

I. CALL TO ORDER -8:39 a.m.

II. COUNCIL BUSINESS

A. Discussion and Consideration of a Motion to Approve an Item Considered in Executive Session

Councilor Merrill moved to award a one step merit based pay adjustment to City Manager Stein. Councilor Bell seconded the motion. The motion carried unanimously.

B. Discussion and Consideration of a Motion to Approve a Walkway/Bikeway Project Agreement with the Oregon Department of Transportation (ODOT) for a Multi-use Path from Hood Street to Sisters Middle School.

Public Works Director Grimm explained the agreement was for a \$100,000 quick fix grant the City applied for and received from ODOT to construct an eight foot wide multi-use asphalt path on Highway 242 from Hood Street to the middle school.

Councilor Merrill asked if the City's legal counsel had reviewed the document. **Director Grimm** stated that City Attorney Bryant had reviewed the document and approved of the agreement as had ODOT's legal counsel. **Councilor Kellstrom** asked who determined the cost estimate for the project. **Director Grimm** stated that the engineers at HGE provided the projected cost of \$105,900, but he felt that was high and the project would instead come in at \$85,000 to \$90,000. **Councilor Bell** asked if the project did come in at the projected cost if the City would be responsible for the cost over \$100,000. **Director Grimm** stated the City would be responsible for any additional cost over the grant amount.

Councilor Merrill moved to approve a walkway/bikeway project agreement with ODOT for a multi-use path from Hood Street to Sisters Middle School. Councilor Kellstrom seconded the motion. The motion carried unanimously.

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IV. ADJOURN – 8:45 a.m.

Respectfully Submitted,

Kathy Nelson, City Recorder

Brad Boyd, Mayor