

SPECIAL REGULAR MEETING MINUTES  
SISTERS CITY COUNCIL  
520 E. CASCADE AVENUE.  
AUGUST 16, 2007

**MEMBER PRESENT:**

Brad Boyd                    Mayor  
Bill Merrill                Council President  
Lon Kellstrom            Councilor  
Sharlene Weed            Councilor  
Shawna Bell                Councilor

**STAFF PRESENT:**

Eileen Stein    City Manager  
Lisa Young     Finance Director  
Brad Grimm    Public Works Director  
Kathy Nelson   City Recorder

**I.        CALL TO ORDER - 8:00 A.M.**

**II.       CONSENT AGENDA**

**A.       August Accounts Payables**

*Councilor Weed moved to approve the consent agenda. Councilor Merrill seconded the motion.*

City Manager Stein explained that the Consent Agenda consists of two invoices. One is to make a final payment to Boart Longyear for digging the test well for Well #3 and the second to G. J. Miller Construction for the fifth installment payment for the Recycling Center.

Councilor Bell asked for the total cost of the Recycling Center. Public Works Director Grimm stated the total cost was \$416,000. Councilor Bell asked if the City had held out any retainage. Finance Director Lisa Young stated that the City holds out a 5% retainer as a standard.

*The motion carried unanimously.*

**Manager Stein** requested that the Council clarify that she may enter into a contract with Schneider Equipment Company in follow up to the bid award to the company that the Council approved during its August 9<sup>th</sup> Regular Meeting.

*Councilor Merrill moved to authorize the City Manager to enter into a contract with Schneider Equipment Company for the improvements to the Well House for Well #3. Councilor Kellstrom seconded the motion. The motion carried unanimously.*

**III.      ADJOURN – 8:04 A.M.**

Respectfully Submitted,

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Kathy Nelson, City Recorder

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Brad Boyd, Mayor