

REGULAR MEETING MINUTES
SISTERS CITY COUNCIL
520 E. CASCADE AVENUE 7:00 P.M.
MAY 10, 2007

MEMBER PRESENT:

Brad Boyd Mayor
Bill Merrill Council President
Lon Kellstrom Councilor
Sharlene Weed Councilor

STAFF PRESENT:

Eileen Stein City Manager
Gary Frazee Public Works Director
Brian Rankin Planning Director
Steve Bryant City Attorney
Kathy Nelson City Recorder

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE - 7:07 P.M.

II. VISITOR COMMUNICATIONS

III. CONSENT AGENDA

A. Minutes

1. April 26, 2007 - Workshop
2. April 26, 2007 – Regular Meeting
3. May 3, 2007 – Special Regular Meeting
4. May 3, 2007 - Workshop

A. Bills to Approve

1. May Accounts Payable

Councilor Kellstrom moved approval of the Consent Agenda. Councilor Merrill seconded the motion.

Mayor Boyd asked for an explanation of the \$225.04 accounts payable item listed as Pump House Phone Line. **Public Works Director Frazee** explained that the charge represents multiple lines that are tied to various City pump stations. He stated the lines alert the City when there is any problem such as no water or low water at the pump stations and there is a minimum monthly charge associated with each line

The motion carried unanimously.

IV. STAFF REPORTS

A. **Eileen Stein** – City Manager (*Report Attached*)

Manager Stein stated she had spent considerable time working on the 2007-08 Budget. She informed the Council that interviews for the Finance and Administration Director and Public

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Works Director would take place the following week. She stated the visioning charrette for the Forest Service property was scheduled to take place on June 2nd and 3rd.

Councilor Weed asked if it was possible to have a series of evening meetings for the charrette process instead of the week-end meetings. **Manager Stein** stated that Jeff Goebel, the facilitator, had offered to meet individually with Councilor Weed. **Councilor Weed** stated her concern was more with getting a good turnout from the community if the meetings were held on the week-end. **Manager Stein** stated the Mr. Goebel had not completely ruled out a series of week-night meetings, but it was not his preferred approach.

B. Captain Tim Edwards– Deschutes County Sheriff's Office (*Report Attached*)

Captain Edwards briefed the Council on the regular hours provided, school resource hours provided, number of business checks, and citations for the month of April. He stated the citations were up for the month due to increased traffic patrols. He stated the Sheriff's Office had been in contact with the Sisters Area Chamber of Commerce to get an updated list of businesses and owners and that information had also been forwarded to 911 Emergency Services. He stated the Sheriff's Office had been working with the Rodeo Association, ODOT and the Forest Service with regard to the upcoming Sisters Rodeo and the Sheriff's Office is planning on having additional *Driving Under the Influence* (DUI) patrols during the event. He stated there had been an increase in domestic calls for the month which he stated was the norm with warmer weather. He added that seven additional officers had assisted with calls to the Sisters area.

Councilor Weed asked how it is determined which businesses will be checked which business checks are performed. **Captain Edwards** stated it is at the officer's discretion and the checks are random. He stated the officers try to check all businesses in the City in the course of the week.

V. COUNCIL BUSINESS

A. Discussion and Consideration of Resolution 2007-06: A RESOLUTION ADOPTING AN UPDATED TRANSPORTATION PROJECT LIST

Planning Director Rankin stated this resolution has the effect of updating the City's Transportation System Project List and system development charges that correspond to the Capital Improvement Project (CIP) list. He stated he feels it is a big step forward for the City. He stated the project list was approved by a Citizen Advisory Committee (CAC) as well as being presented to the City Council at a workshop on March 29th. He stated it is important to note there is no change to the SDC methodology, but merely new allocations for projects. He stated if new projects immerge or changes in direction are made to the list a

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corresponding change will take place on the CIP. He stated there were minor changes since the March 29th presentation in that the Timber Creek Bridge has been completed and removed from the list and the new figure for the Transportation System Development Charge (SDC) is \$1,016, with \$139 of the charge going towards a compliance charge which will be used to pay for the Transportation System Plan (TSP) update. He recommended the Council approve the resolution.

Councilor Weed asked when the new charges would take effect. **Director Rankin** stated they would take effect the next day for any new projects that come in, but would not affect those already in process.

***Councilor Kellstrom** moved to adopt Resolution 2007-05. **Councilor Merrill** seconded the motion. The motion carried unanimously.*

B. Discussion and Consideration of a Motion to Accept a Temporary Sanitary Sewer, Water Line and Road Easement for Village at Cold Springs, Phase II

Director Frazee stated as consistent with Public Works Construction Standards and previous development projects the City asks developers to provide temporary easements in order to begin construction. He recommended the Council accept the easements.

***Councilor Kellstrom** moved to accept a temporary sanitary sewer, water line and road easement for Village at Cold Springs, Phase II. **Councilor Merrill** seconded the motion. The motion carried unanimously.*

VI. OTHER BUSINESS

VII. MAYOR/COUNCILOR COMMENT

A. Building Safety Week Proclamation

Mayor Boyd read a Building Safety Week Proclamation establishing the week of May 6 – 12, 2007 as Building Safety Week in the City of Sisters.

Councilor Weed asked if the Council was interested in getting involved in Oregon Legislative Assembly Senate Bill 30 that would prohibit siting of destination resorts in or within three miles of the Metolius River Basin. The Council stated they were not interested at this time.

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VIII. **ADJOURN – 7:25 p.m.**

Respectfully Submitted,

Kathy Nelson, City Recorder

Brad Boyd, Mayor